

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, January 16th, 2012

1:30 – 2:30

(602) 452-3193 Access Code 1112

1/16/2013 Agenda:

- Mohave:
 - *How are other counties archiving their files when there is a Consent Judgment for deferred filing fees entered? The party may never pay, so their balance due may never be \$0, and yet we want to archive (shred) the paper file, and change the case status to "Closed".*

- Santa Cruz:
 - Should Bench/Arrest Warrants that contain Social Security Numbers and Addresses that reside within the physical case file be restricted and/or redacted?
 - Are Bench/Arrest Warrants going to be viewable online with other case documents? If so, should the warrants containing sensitive data be restricted and/or redacted?
 - **It was clarified by the AOC that NO warrants will be available online.**

- Coconino:
 - Request to add the Rule 32 as a case and party status to "Rule 32: Post Conviction Relief Notice"
 - ~~Request to remove the Reopened case status from "Rule 32: Response to Rule 32 Petition" and "Rule 32: Reply to Response to Rule 32 Petition".~~
 - **Removing this request as this was already agreed upon at the 5/16/2012 GJ Code Standardization meeting; however, all databases have not yet been updated to reflect this change.**

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, January 16th, 2012

1:30 – 2:30

(602) 452-3193 Access Code 1112

1/16/2013 Agenda:

- Mohave:
 - o *How are other counties archiving their files when there is a Consent Judgment for deferred filing fees entered? The party may never pay, so their balance due may never be \$0, and yet we want to archive (shred) the paper file, and change the case status to "Closed".*
 - o **All counties agreed that the case remains Adjudicated until the fees are either collected or a waiver has been granted, at which time the case can be Closed.**

- Santa Cruz:
 - o Should Bench/Arrest Warrants that contain Social Security Numbers and Addresses that reside within the physical case file be restricted and/or redacted?
 - Are Bench/Arrest Warrants going to be viewable online with other case documents? If so, should the warrants containing sensitive data be restricted and/or redacted?
 - It was clarified by the AOC that **NO** warrants will be available online.
 - **All counties agreed that arrest warrants are not to be restricted, nor shall the sensitive data be redacted as this is public information and there is no requirement to redact that information.**

- Coconino:
 - o Request to add the Rule 32 as a case and party status to "Rule 32: Post Conviction Relief Notice"
 - **No objections. Rule 32 will be added as a case and party status to "Rule 32: Post Conviction Relief Notice."**

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, February 20th, 2012

1:30 – 2:30

(602) 452-3193 Access Code 7002

2/20/2013 Agenda:

- AOC:

- Request to add “Third Party Rights” as a case type under Domestic Relations (DO) case category.
- Request to add “Petition: Third Party Rights” as an event under DO.
 - Pursuant to Arizona Rules of Family Law Procedure 24(A):
 - **A. Petition.** A party shall commence the following actions by filing a verified petition with the clerk of the superior court: Annulment ([A.R.S. § 25-301](#)), Dissolution ([A.R.S. § 25-312](#)), Legal Separation ([A.R.S. § 25-313](#)), **Third Party Rights** ([A.R.S. § 25-409](#)), Dissolution of Covenant Marriage ([A.R.S. § 25-903](#)), Legal Separation in Covenant Marriage ([A.R.S. § 25-904](#)), Paternity or Maternity ([A. R.S. § 25-806](#)), to establish, enforce, register, or modify custody or parenting time ([A.R.S. §§ 25-403](#), -411, -803(C)) and -1055), or to establish, enforce, register or modify support ([A.R.S. §§ 25-320](#), -503, -1031 and -1033).

- AOC:

- Request to add “Pro Per” as an Attorney Type.
 - In order for this to function properly, “Pro Per” must also be added as a party role. However, this party role will not display on the case, but it is needed because an attorney type needs to be tied to a party role.
 - Courts should attach a party to the attorney type of pro per just as they would add any attorney.
 - This will display “Pro Per” in the Attorney column on the parties tab. It will also allow courts to search which cases have parties representing themselves using the Attorney Assignment Report.

Drag a column header here to group by that column.

Party Name	Role	Party Identifier	Party Status	Party Status Date	Attorney(s)
STATE OF ARIZONA	PLAINTIFF	P-1		01/28/2013	
JOHN, SEAN	DEFENDANT	D-1	ACTIVE	01/28/2013	PRO PER,

- Yavapai:
 - o Request to add “Judgment: JV Disposition” to JV.
 - o Request to automatically change the case status to “Adjudicated” and the party status to “Terminated – Disposition Entered”

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, February 20th, 2012

1:30 – 2:30

(602) 452-3193 Access Code 7002

2/20/2013 Agenda:

- AOC:

- Request to add “Third Party Rights” as a case type under Domestic Relations (DO) case category.
 - No Objections. This “Third Party Rights” will be added as a case type to code standardization.
 - An example of when this will be used is for Grandparent rights.
- Request to add “Petition: Third Party Rights” as an event under DO.
 - Pursuant to Arizona Rules of Family Law Procedure 24(A):
 - **A. Petition.** A party shall commence the following actions by filing a verified petition with the clerk of the superior court: Annulment ([A.R.S. § 25-301](#)), Dissolution ([A.R.S. § 25-312](#)), Legal Separation ([A.R.S. § 25-313](#)), **Third Party Rights** ([A.R.S. § 25-409](#)), Dissolution of Covenant Marriage ([A.R.S. § 25-903](#)), Legal Separation in Covenant Marriage ([A.R.S. § 25-904](#)), Paternity or Maternity ([A. R.S. § 25-806](#)), to establish, enforce, register, or modify custody or parenting time ([A.R.S. §§ 25-403](#), -411, -803(C)) and -1055), or to establish, enforce, register or modify support ([A.R.S. §§ 25-320](#), -503, -1031 and -1033).
 - No Objections. This event code will be added to code standardization.

- AOC:

- Request to add “Pro Per” as an Attorney Type.
 - In order for this to function properly, “Pro Per” must also be added as a party role. However, this party role will not display on the case, but it is needed because an attorney type needs to be tied to a party role.
 - Courts should attach a party to the attorney type of pro per just as they would add any attorney.
 - This will display “Pro Per” in the Attorney column on the parties tab. It will also allow courts to search which cases have parties representing themselves using the Attorney Assignment Report.

Drag a column header here to group by that column.

Party Name	Role	Party Identifier	Party Status	Party Status Date	Attorney(s)
STATE OF ARIZONA	PLAINTIFF	P-1		01/28/2013	
JOHN, SEAN	DEFENDANT	D-1	ACTIVE	01/28/2013	PRO PER,

- No objections. “Pro Per” will be added as an attorney type to code standardization. “Pro Per” will also be added as a party role solely to allow “Pro Per” to work as an attorney type.

- Yavapai:
 - Request to add “Judgment: JV Disposition” to JV.
 - After discussion, it was agreed that since Rule 30 allows for a separate order, this code will be added to code standardization.
 - Request to automatically change the case status to “Adjudicated” and the party status to “Terminated – Disposition Entered”
 - No Objections. “Judgment: JV Disposition” will be set to automatically change the case to “Adjudicated” and the party status to “Terminated – Disposition Entered.”

- GJ Code Standardization:
 - Request to add “Minute Entry: JV Disposition” to JV
 - This currently exists in some AJACS databases. This request is to add this code to all databases and standardization. Some courts were using “Minute Entry: Disposition,” however this is tied to both CR and JV and should not change the case/party status automatically.
 - This new code was approved without objection and will be added to code standardization.
 - Request to automatically change the case status to “Adjudicated” and the party status to “Terminated – Disposition Entered”
 - No Objections. “Minute Entry: JV Disposition” will be set to automatically change the case to “Adjudicated” and the party status to “Terminated – Disposition Entered.”

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, March 20th, 2012

1:30 – 2:30

(602) 452-3193 Access Code 7002

3/20/2013 Agenda:

- Coconino:
 - Request to add “Order: Electronic Monitoring” as an event entry type to JV and CR.
 - *Coconino has started a Home Detention/ Electronic Monitoring program and we will want to docket uniformly.*

- Request to add the following event entry types to JD:
 - Report: Permanency Plan
 - Report: Final Permanency Plan
 - Indicator: Alternative Dispute Resolution
 - Indicator: Mediation Ordered
 - Indicator: Mediation Held
 - *For the indicators, these are requested as there are no physical documents that get filed. This would be a manual entry upon verbal or email notification from the mediators.*

- AOC:
 - Request to add the following event entry types to FL.
 - IV-D Start
 - IV-D Stop
 - These are already in AJACS and we just need to add them to code standardization.
 - These are used to start and stop the clock within AJACS.

- AOC - Pat McGrath (See memo at end of agenda):
 - o Request to end date the following case statuses:
 - Appeal
 - Appeal/Rule 32
 - Rule 32
 - *These are outside the framework of the standard case statuses developed by the standardization group.*
 - *The filing of a Rule 32 Petition should change the status to Reopened. The party status of Rule 32 and the Rule 32 events exist to indicate the party is filing a rule 32 petition.*
 - *The filing of an Appeal should not change the case status status until if and when the case is remanded and further action is required.*
 - *Seeing these case statuses on the GCI was not a good reason to add these. The Rule 32 and Appeal events can be seen on the ROA.*
 - *If one wants to track Rule 32s and Appeals in bulk, a system report is available to provide the number of these filed within a given date range.*

TO: Arizona Superior Court Code Standardization Committee
ATTN: Keith Kaplan
FROM: Patrick McGrath
DATE: 2/13/2013

RE: PROPOSAL TO END DATE RECENT CASE STATUS ADDITIONS OF:

**APPEAL;
APPEAL/RULE 32;
RULE 32;**

During your monthly meeting of September 21, 2012, the above referenced items were approved as new case statuses in AJACS GJ databases. I respectfully request that you reconsider this action during your next meeting. I've asked Keith Kaplan for some time on your agenda to accommodate a discussion.

My belief is that the three statuses above are not within the framework of how we currently portray case status in Standardization, which is that of a high level description of where a case is relative to disposition. When a Rule 32 is filed, the case goes from ADJUDICATED to REOPENED. The Rule 32 is the why it was reopened, and is really a party status. When an appeal is filed post adjudication, the case stays in ADJUDICATED status until the appeal is decided, and may change based on the decision. Stayed – Appealed to Higher Court is also a party status.

I've been advised that one of the main reasons for the change was to allow for easier tracking of these two actions in AJACS. I feel that these can be tracked by using the Appeal/Rule 32 system report, which can be searched by date range, and sorted by action.

I've heard that users want to see that an appeal or rule 32 has been filed by looking at the case status field on the GCI. But the Notice of Appeal and/or Rule 32 Petition can be seen in the ROA, and more often than not it's the most recent event displayed.

Finally, I'm concerned that by setting precedent and following this path, we'll end up with way too many statuses and the foundational meaning of each one will be lost.

Thank you for your time. I look forward to discussing this topic at your meeting on March 20th.

GJ Code Standardization and Clerk's User Group Meeting

Minutes

Wednesday, March 20th, 2012

1:30 – 2:30

(602) 452-3193 Access Code 7002

3/20/2013 Agenda:

- Coconino:
 - o Request to add "Order: Electronic Monitoring" as an event entry type to JV and CR.
 - *Coconino has started a Home Detention/ Electronic Monitoring program and we will want to docket uniformly.*
 - **No Objections. This event code will be added to code standardization.**

- Pinal
 - o Request to add the following event entry types to JD:
 - Report: Permanency Plan
 - **No Objections. This event code will be added to code standardization.**
 - Report: Final Permanency Plan
 - **No Objections. This event code will be added to code standardization.**
 - Indicator: Alternative Dispute Resolution
 - **No Objections. This event code will be added to code standardization.**
 - o **This code is to be used to show the case is in ADR.**
 - Indicator: Mediation Ordered
 - **No Objections. This event code will be added to code standardization.**
 - Indicator: Mediation Held
 - **No Objections. This event code will be added to code standardization.**
 - *For the indicators, these are requested as there are no physical documents that get filed. This would be a manual entry upon verbal or email notification from the mediators.*

- AOC:
 - o Request to add the following event entry types to FL.
 - IV-D Start
 - IV-D Stop
 - These are already in AJACS and we just need to add them to code standardization.
 - These are used to start and stop the clock within AJACS.
 - **After discussion, it was agreed to add these codes to code standardization because they are already used in AJACS to track IV-D time.**
 - **In addition, it was discussed that these should be tied to the event entry category of "IV-D," which will also be added to code standardization.**

- AOC - Pat McGrath (See memo at end of agenda):
 - o Request to end date the following case statuses:
 - Appeal
 - Appeal/Rule 32
 - Rule 32
 - *These are outside the framework of the standard case statuses developed by the standardization group.*
 - *The filing of a Rule 32 Petition should change the status to Reopened. The party status of Rule 32 and the Rule 32 events exist to indicate the party is filing a rule 32 petition.*
 - *The filing of an Appeal should not change the case status status until if and when the case is remanded and further action is required.*
 - *Seeing these case statuses on the GCI was not a good reason to add these. The Rule 32 and Appeal events can be seen on the ROA.*
 - *If one wants to track Rule 32s and Appeals in bulk, a system report is available to provide the number of these filed within a given date range.*
 - o After discussion, some of the courts agreed that these codes were added as a workaround to have an indicator on the GCI to indicate an appeal was filed or a rule 32 petition was filed. Some of the members agreed these should be tracked by party status, which we already have codes for. However, since many of the members were not available at today's meeting, we will discuss this item further in April.
 - Also, as previously discussed, since these codes are to be tracked by stats as their true case status of "Reopened" for "Rule 32" and leaving the case status as its existing status if on appeal post-judgment until the case is remanded and further action is required. This is another argument why these codes should not be used because it is necessary for the statisticians to convert these.

TO: Arizona Superior Court Code Standardization Committee
ATTN: Keith Kaplan
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APPEAL/RULE 32;
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Finally, I'm concerned that by setting precedent and following this path, we'll end up with way too many statuses and the foundational meaning of each one will be lost.

Thank you for your time. I look forward to discussing this topic at your meeting on March 20th.

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, April 17th, 2013

1:30 – 2:30

(602) 452-3193 Access Code 7002

4/17/2013 Agenda:

- Yavapai:
 - Request to add the following events to CR ~~and JV~~:
 - Order: Enact Condition of Probation S.A.F.E.
 - Order: S.A.F.E. Court Order
 - Minute Entry: S.A.F.E. Court
 - *Yavapai County has a new project called Project S.A.F.E. (Swift Accountable Fair Enforcement) that is a program assigned to Div. 2, Judge Jennifer Campbell, and has to do with people placed on probation who have technical violations of probation, but not of the severity to warrant a Petition to Revoke being filed.*
 - **No Objections. These event codes will be added to code standardization.**
 - Request to add the following appearance reason to CR& JV:
 - Hearing: S.A.F.E. Court
 - **No Objections. This appearance reason will be added to code standardization.**
 - The following was added at the 6/15/2011 meeting:
 - “Order: ASFA Findings”
 - However, we also have, “Order: ASFA Finding of Fact Order”
 - Do we need both of these, or should one be end dated?
 - **The group agreed to end date “Order: ASFA Finding of Fact Order” as both codes are used interchangeably.**
 - Request to automatically change the case and party status of “Minute Entry: Sentencing” to “Adjudicated” and “Terminated – Sentenced”
 - **There were objections to this automatic change to case and party status; however, the majority of the group agreed that this change should be made.**
 - **“Minute Entry: Sentencing” will be set to automatically change the case and party statuses to “Adjudicated” and “Terminated – Sentenced”**
 - Request to automatically change the case and party status of “Minute Entry: Disposition” to “Re-Adjudicated” and “Terminated – Re-Adjudicated”
 - **No Objections. These changes will be made in code standardization.**
 - Request to add “Minute Entry: Sentencing (Partial)” to CR.
 - Request to automatically change the case and party status to “Stayed” and “Adult Diversion Program”
 - **No Objections. These changes will be made in code standardization.**

- Request to add “Minute Entry: Oral Argument” to all case categories.
 - **No Objections. This event code will be added to code standardization.**
- Request to add the following appearance reason to all case categories:
 - Hearing: Oral Argument
 - This is already in AJACS, but was not in standardization.
 - **No Objections. These event codes will be added to code standardization.**
- Santa Cruz:
 - Request to add “Certificate: Completion of Fiduciary Training” to GC & PB.
 - **No Objections. This event code will be added to code standardization.**
 - Request to add “Notice: Release of Garnishment” to CV.
 - Should the court use the already existing code, “Motion: Release of Garnishment” and/or “Order: Release of Garnishment” in lieu of this request?
 - **No Objections. This event code will be added to code standardization.**
 - Request to add “Order: Fugitive Complaint and Warrant” to CR.
 - *This is used when a fugitive warrant case is opened with an order titled, “Fugitive Complaint and Warrant,” and signed by the judge.*
 - **No Objections. This event code will be added to code standardization.**
 - Request to add “Notice: Drug Test Results” to CR, DO, and JV
 - **No Objections. This event code will be added to code standardization.**
 - Request to add “Notice: Blood/Genetic/DNA Results” to CR, DO, and JV
 - **No Objections. This event code will be added to code standardization.**
 - Request to add “Response: to Petition for Parenting Time” to JD, DO, and SV.
 - **No Objections. This event code will be added to code standardization.**
 - Request to add “Order: Approving Service by Publication” to CV & DO.
 - Should the court use the already existing code, “Order: Order for Approval of Alternative Methods of Service” in lieu of this request?
 - **This code will not be added to code standardization. The group agreed that Santa Cruz should be using the already existing code of, “Order: Order for Approval of Alternative Methods of Service.”**
- Pinal:
 - Request to add “Indicator: Mediation Not Held” to Dependency
 - *In our ADR program, this will be used to track when and why mediation does not occur as ordered. The reason will be added in the comments. We are finding that more than not it is the attorney’s that are not appearing for mediation.*
 - “Indicator: Mediation Held” was added at the last GJ Code Standardization meeting.
 - **No Objections. This event code will be added to code standardization.**
- AOC:
 - Pursuant to SB 1127 and ARS §25-401, The following codes have been changed to reflect the new terminology, “Custody” has been changed changed to “Legal Decision-Making”:

All Documents		Question
Document Type	Document Sub-Type	
Miscellaneous	Joint Custody -Legal Decision-Making Parenting Plan/Agreement	
Miscellaneous	Sole Custody -Legal Decision-Making Parenting Plan/Agreement	
Motion	Change of Custody -Legal Decision-Making	

All Documents		Question
Document Type	Document Sub-Type	
Notice	Filing Petition for Modification of Custody -Legal Decision-Making	
Notice	Temporary Custody -Legal Decision-Making	
Order	Approving Custody -Legal Decision-Making/Visitation Agreement	
Order	Child Custody Legal Decision-Making	How is this used differently than the row below? This code will be end dated in code standardization
Order	Custody -Legal Decision-Making	
Order	Enforce Custody -Legal Decision-Making	
Order	Joint Custody -Legal Decision-Making	
Petition	Custody -Legal Decision-Making	
Petition	Enforce Custody -Legal Decision-Making	
Petition	Modify Custody -Legal Decision-Making	
Petition	Petition for Paternity/ Custody Legal Decision-Making	
Petition	Petition for Paternity/ Custody Legal Decision-Making/Support	
Report	Child Custody -Legal Decision-Making and Parenting Review Report	There was a comment about this report title being changed; however, this is local to the court and it will not be updated at this time.
Response	to Petition for Custody -Legal Decision-Making	
Stipulation	Stipulation to Modify Custody Legal Decision-Making	

Case Type Codes 3-3

Court Type	Case Category	Case Type
Family Law	DO	Legal Decision-Making/Parenting Time (Divorce)
Family Law	DO	Legal Decision-Making/Parenting Time (Non-Divorce)

Case Subtype Codes 3-4

Case Category	Case Type	Case Subtype
DO	Change of Venue	Legal Decision-Making/Parenting Time (Divorce)
DO	Change of Venue	Legal Decision-Making/Parenting Time (Non-Divorce)

Payment Codes

Payment Document Type	Payment Document Subtype
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Payment Codes	
Payment Document Type	Payment Document Subtype
Payment	ANS/RESP PETITION FOR Custody LEGAL DECISION-MAKING
Payment	ANS/RESP FOREIGN JUDGMENT Custody LEGAL DECISION-MAKING
Payment	PETITION ESTABLISH Custody LEGAL DECISION-MAKING/VISITATION
Payment	PETITION FOR Custody LEGAL DECISION-MAKING

Hearing Types and Minute Entries	
Calendar Type	Calendar Event
Hearing	Contested Custody Legal Decision-Making Hearing
Hearing	Petition - Child Custody Legal Decision-Making
Hearing	Petition - Enforce Custody Legal Decision-Making
Hearing	Petition - Modify Custody Legal Decision-Making Orders
Hearing	Temporary Custody Legal Decision-Making Hearing
Minute Entry	Contested Custody Legal Decision-Making Hearing
Minute Entry	Custody Legal Decision-Making Trial
Minute Entry	Custody Legal Decision-Making Trial in Progress
Minute Entry	Petition - Child Custody Legal Decision-Making
Minute Entry	Petition - Enforce Custody Legal Decision-Making
Minute Entry	Petition - Modify Custody Legal Decision-Making Orders
Minute Entry	Temporary Custody Legal Decision-Making Hearing
Hearing	Default Custody Legal Decision-Making Hearing
Minute Entry	Default Custody Legal Decision-Making Hearing
Hearing	Conciliation Court - Custody Legal Decision-Making and Parent Review
Minute Entry	Conciliation Court - Custody Legal Decision-Making and Parent Review

Party Status 3-15 (Juv Dep Sev Adptn Em Inj agnst Hrs Case Type)	
Juv Dep/ Sev/ Adptn/ Em Inj agnst Hrs Case Type	Party Status
Severance	Terminated - Relinquish Custody Legal Decision-Making

- Events that change case/party statuses:

Order	Enforce Custody Legal Decision-Making	x	Re-Adjudicated	x	Terminated – Re-Adjudicated
Petition	Custody Legal Decision-Making	X	Open	X	Active
Petition	Enforce Custody Legal Decision-Making	X	Reopened	X	Post Decree

- The following are new codes that were added pursuant to SB 1127 and ARS §25-401, changing “Visitation” for parents to “Parenting Time.” The codes with the terminology of “Visitation” are not being removed as these are still needed for non-parent parties requesting visitation.

All Documents	
Document Type	Document Sub-Type
Motion	Permit Parenting Time
Order	Approving Legal Decision-Making/ Parenting Time Agreement
Order	Enforce Parenting Time
Order	Permitting Parenting Time
Petition	Enforce Parenting Time

Case Type Codes 3-3		
Court Type	Case Category	Case Type
Family Law	DO	Parenting Time (Divorce)
Family Law	DO	Parenting Time (Non-Divorce)

Case Subtype Codes 3-4		
Case Category	Case Type	Case Subtype
DO	Change of Venue	Parenting Time (Divorce)
DO	Change of Venue	Parenting Time (Non-Divorce)

Payment Codes	
Payment Document Type	Payment Document Subtype
Payment	PETITION ESTABLISH LEGAL DECISION-MAKING/PARENTING TIME
Payment	PET FOR PARENTING TIME

Hearing Types and Minute Entries	
Calendar Type	Calendar Event
Hearing	Contested Parenting Time
Hearing	Parenting Time
Minute Entry	Contested Parenting Time
Minute Entry	Parenting Time

- New event which will trigger a case/party status change:

Order	Enforce Parenting Time	x	Re-Adjudicated	x	Terminated – Re-Adjudicated
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- The group also agreed that all visitation codes should reflect the new terminology of “Third Party Rights” pursuant to ARS §25-409. See codes below.

All Documents

All Documents	Document Sub-Type	Comment
Motion	Permit Visitation Third Party Rights	
Motion	Approving Custody/ Visitation Third Party Rights Agreement	
Order	Approving Legal Decision-Making/ Visitation Third Party Rights Agreement	
Order	Enforce Visitation Third Party Rights	
Order	Permitting Visitation Third Party Rights	
Order	Enforce Visitation Third Party Rights	
Petition	Grandparents Visitation Rights	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Petition	Enforce Visitation Third Party Rights	

Case Type Codes 3-3

Court Type	Case Category	Case Type
Family Law	DO	Visitation Third Party Rights (Non-Divorce)
Family Law	DO	Visitation Third Party Rights (Divorce)

Case Subtype Codes 3-4

Case Category	Case Type	Case Subtype	Start Date	Comments
DO	Change of Venue	Visitation Third Party Rights (Divorce)	3/16/2011	
DO	Change of Venue	Visitation Third Party Rights (Non-Divorce)	3/16/2011	
DO	Visitation (Divorce)	Grandparent Visitation	6/17/2009	End date as grandparents now fall under third party rights pursuant to ARS §25-409
DO	Visitation (non-Divorce)	Grandparent Visitation	6/17/2009	End date as grandparents now fall under third party rights pursuant to ARS §25-409

Payment Codes

Payment Document Type	Payment Document Subtype
Payment	PET FOR VISITATION THIRD PARTY RIGHTS RIGHT
Payment	PET FOR VISITATION THIRD PARTY RIGHTS RIGHT
Payment	PETITION ESTABLISH LEGAL DECISION-MAKING/ VISITATION THIRD PARTY RIGHTS

Payment Codes

Payment Document Type	Payment Document Subtype	Comments
Payment	PETITION GRANDPARENTS RIGHTS	End date as grandparents now fall under third party rights pursuant to ARS §25-409

Payment Codes	
Payment Document Type	Payment Document Subtype
Payment	ANS: GRANDPARENTS THIRD PARTY RIGHTS RIGHTS

Hearing Types and Minute Entries		
Calendar Type	Calendar Event	Comments
Hearing	Contested Visitation	
Hearing	Petition - Grandparents Visitation Rights	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Hearing	Visitation Third Party Rights	
Hearing	Visitation - Grandparent	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Minute Entry	Contested Visitation Third Party Rights	
Minute Entry	Petition - Grandparents Visitation	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Minute Entry	Visitation Third Party Rights	
Minute Entry	Visitation - Grandparent	End date as grandparents now fall under third party rights pursuant to ARS §25-409

- The following code changes the case and party statuses.

Order	Enforce Visitation	x	Re-Adjudicated	x	Terminated – Re-Adjudicated
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- AOC - Pat McGrath (See memo at end of agenda):

- Request to end date the following case statuses:
 - Appeal
 - Appeal/Rule 32
 - Rule 32
 - *These are outside the framework of the standard case statuses developed by the standardization group.*
 - *The filing of a Rule 32 Petition should change the status to Reopened. The party status of Rule 32 and the Rule 32 events exist to indicate the party is filing a rule 32 petition.*
 - *The filing of an Appeal should not change the case status status until if and when the case is remanded and further action is required.*
 - *Seeing these case statuses on the GCI was not a good reason to add these. The Rule 32 and Appeal events can be seen on the ROA.*
 - *If one wants to track Rule 32s and Appeals in bulk, a system report is available to provide the number of these filed within a given date range.*
- After discussion, some of the courts agreed that these codes were added as a workaround to have an indicator on the GCI to indicate an appeal was filed or a rule 32 petition was filed. Some of the members agreed these should be tracked by party status, which we already have codes for. However, since many of the members were unavailable at today's meeting, we will discuss this item further in April.
 - Also, as previously discussed, since these codes are to be tracked by stats as their true case status of "Reopened" for "Rule 32" and leaving the case status as its existing status if on appeal post-judgment until the case is remanded and further action is required. This is another argument why these codes should not be used because it is necessary for the statisticians to convert these.
- 4/17/2013 – Discussion occurred and the group was concerned that removing these codes will prohibit them from searching active cases on Rule 32 or Appeal. With new time standards being developed for Rule 32 Petitions, the group needs to track how long cases have been in this status. The current report that covers this only tracks if a Rule 32 Petition has been filed on the case during the time period when the report was run.
 - The group agreed that if the AOC developed a way to track cases that are active rule 32 and on appeal, then these codes can be end dated because they are not technically case statuses.
 - Pat will follow up to determine if a report can be developed to track these cases how the courts want them to be tracked. When a solution is in place, these codes will be end dated.

TO: Arizona Superior Court Code Standardization Committee
ATTN: Keith Kaplan
FROM: Patrick McGrath
DATE: 2/13/2013

RE: PROPOSAL TO END DATE RECENT CASE STATUS ADDITIONS OF:

**APPEAL;
APPEAL/RULE 32;
RULE 32;**

During your monthly meeting of September 21, 2012, the above referenced items were approved as new case statuses in AJACS GJ databases. I respectfully request that you reconsider this action during your next meeting. I've asked Keith Kaplan for some time on your agenda to accommodate a discussion.

My belief is that the three statuses above are not within the framework of how we currently portray case status in Standardization, which is that of a high level description of where a case is relative to disposition. When a Rule 32 is filed, the case goes from ADJUDICATED to REOPENED. The Rule 32 is the why it was reopened, and is really a party status. When an appeal is filed post adjudication, the case stays in ADJUDICATED status until the appeal is decided, and may change based on the decision. Stayed – Appealed to Higher Court is also a party status.

I've been advised that one of the main reasons for the change was to allow for easier tracking of these two actions in AJACS. I feel that these can be tracked by using the Appeal/Rule 32 system report, which can be searched by date range, and sorted by action.

I've heard that users want to see that an appeal or rule 32 has been filed by looking at the case status field on the GCI. But the Notice of Appeal and/or Rule 32 Petition can be seen in the ROA, and more often than not it's the most recent event displayed.

Finally, I'm concerned that by setting precedent and following this path, we'll end up with way too many statuses and the foundational meaning of each one will be lost.

Thank you for your time. I look forward to discussing this topic at your meeting on March 20th.

GJ Code Standardization and Clerk's User Group Meeting

Minutes

Wednesday, April 17th, 2013

1:30 – 2:30

(602) 452-3193 Access Code 7002

4/17/2013 Agenda:

- Yavapai:
 - o Request to add the following events to CR ~~and JV~~:
 - Order: Enact Condition of Probation S.A.F.E.
 - Order: S.A.F.E. Court Order
 - Minute Entry: S.A.F.E. Court
 - *Yavapai County has a new project called Project S.A.F.E. (Swift Accountable Fair Enforcement) that is a program assigned to Div. 2, Judge Jennifer Campbell, and has to do with people placed on probation who have technical violations of probation, but not of the severity to warrant a Petition to Revoke being filed.*
 - **No objections. These event codes will be added to code standardization.**
 - o Request to add the following appearance reason to CR& JV:
 - Hearing: S.A.F.E. Court
 - **No objections. This appearance reason will be added to code standardization.**
 - o The following was added at the 6/15/2011 meeting:
 - “Order: ASFA Findings”
 - However, we also have, “Order: ASFA Finding of Fact Order”
 - Do we need both of these, or should one be end dated?
 - **The group agreed to end date “Order: ASFA Finding of Fact Order” as both codes are used interchangeably.**
 - o Request to automatically change the case and party status of “Minute Entry: Sentencing” to “Adjudicated” and “Terminated – Sentenced”
 - **There were objections to this automatic change to case and party status; however, the majority of the group agreed that this change should be made.**
 - **“Minute Entry: Sentencing” will be set to automatically change the case and party statuses to “Adjudicated” and “Terminated – Sentenced”**
 - o Request to automatically change the case and party status of “Minute Entry: Disposition” to “Re-Adjudicated” and “Terminated – Re-Adjudicated”
 - **No objections. These changes will be made in code standardization.**
 - o Request to add “Minute Entry: Sentencing (Partial)” to CR.
 - Request to automatically change the case and party status to “Stayed” and “Adult Diversion Program”
 - **No objections. These changes will be made in code standardization.**

- Request to add “Minute Entry: Oral Argument” to all case categories.
 - **No objections. This event code will be added to code standardization.**
- Request to add the following appearance reason to all case categories:
 - Hearing: Oral Argument
 - This is already in AJACS, but was not in standardization.
 - **No objections. This event code will be added to code standardization.**
- Santa Cruz:
 - Request to add “Certificate: Completion of Fiduciary Training” to GC & PB.
 - **No objections. This event code will be added to code standardization.**
 - Request to add “Notice: Release of Garnishment” to CV.
 - Should the court use the already existing code, “Motion: Release of Garnishment” and/or “Order: Release of Garnishment” in lieu of this request?
 - **No objections. This event code will be added to code standardization.**
 - Request to add “Order: Fugitive Complaint and Warrant” to CR.
 - *This is used when a fugitive warrant case is opened with an order titled, “Fugitive Complaint and Warrant,” and signed by the judge.*
 - **No objections. This event code will be added to code standardization.**
 - Request to add “Notice: Drug Test Results” to CR, DO, JD, and JV
 - **No objections. This event code will be added to code standardization.**
 - Request to add “Notice: Blood/Genetic/DNA Results” to CR, DO, and JV
 - **No objections. This event code will be added to code standardization.**
 - Request to add “Response: to Petition for Parenting Time” to JD, DO, JD, and SV.
 - **No objections. This event code will be added to code standardization.**
 - Request to add “Order: Approving Service by Publication” to CV & DO.
 - Should the court use the already existing code, “Order: Order for Approval of Alternative Methods of Service” in lieu of this request?
 - **The group objected and this code will not be added to code standardization. The group agreed that Santa Cruz should be using the already existing code of, “Order: Order for Approval of Alternative Methods of Service.”**
- Pinal:
 - Request to add “Indicator: Mediation Not Held” to Dependency
 - *In our ADR program, this will be used to track when and why mediation does not occur as ordered. The reason will be added in the comments. We are finding that more than not it is the attorney’s that are not appearing for mediation.*
 - “Indicator: Mediation Held” was added at the last GJ Code Standardization meeting.
 - **No objections. This event code will be added to code standardization.**
- AOC:
 - Pursuant to SB 1127 and ARS §25-401, The following codes have been changed to reflect the new terminology, “Custody” has been changed changed to “Legal Decision-Making”:

All Documents		Question
Document Type	Document Sub-Type	
Miscellaneous	Joint Custody -Legal Decision-Making Parenting Plan/Agreement	
Miscellaneous	Sole Custody -Legal Decision-Making Parenting Plan/Agreement	
Motion	Change of Custody -Legal Decision-Making	

All Documents		Question
Document Type	Document Sub-Type	
Notice	Filing Petition for Modification of Custody -Legal Decision-Making	
Notice	Temporary Custody -Legal Decision-Making	
Order	Approving Custody -Legal Decision-Making/Visitation Agreement	
Order	Child Custody Legal Decision-Making	How is this used differently than the row below? This code will be end dated in code standardization
Order	Custody -Legal Decision-Making	
Order	Enforce Custody -Legal Decision-Making	
Order	Joint Custody -Legal Decision-Making	
Petition	Custody -Legal Decision-Making	
Petition	Enforce Custody -Legal Decision-Making	
Petition	Modify Custody -Legal Decision-Making	
Petition	Petition for Paternity/ Custody Legal Decision-Making	
Petition	Petition for Paternity/ Custody Legal Decision-Making/Support	
Report	Child Custody -Legal Decision-Making and Parenting Review Report	There was a comment about this report title being changed; however, this is local to the court and it will not be updated at this time.
Response	to Petition for Custody -Legal Decision-Making	
Stipulation	Stipulation to Modify Custody Legal Decision-Making	

Case Type Codes 3-3

Court Type	Case Category	Case Type
Family Law	DO	Legal Decision-Making/Parenting Time (Divorce)
Family Law	DO	Legal Decision-Making/Parenting Time (Non-Divorce)

Case Subtype Codes 3-4

Case Category	Case Type	Case Subtype
DO	Change of Venue	Legal Decision-Making/Parenting Time (Divorce)
DO	Change of Venue	Legal Decision-Making/Parenting Time (Non-Divorce)

Payment Codes

Payment Document Type	Payment Document Subtype
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Payment Codes	
Payment Document Type	Payment Document Subtype
Payment	ANS/RESP PETITION FOR Custody LEGAL DECISION-MAKING
Payment	ANS/RESP FOREIGN JUDGMENT Custody LEGAL DECISION-MAKING
Payment	PETITION ESTABLISH Custody LEGAL DECISION-MAKING/VISITATION
Payment	PETITION FOR Custody LEGAL DECISION-MAKING

Hearing Types and Minute Entries	
Calendar Type	Calendar Event
Hearing	Contested Custody Legal Decision-Making Hearing
Hearing	Petition - Child Custody Legal Decision-Making
Hearing	Petition - Enforce Custody Legal Decision-Making
Hearing	Petition - Modify Custody Legal Decision-Making Orders
Hearing	Temporary Custody Legal Decision-Making Hearing
Minute Entry	Contested Custody Legal Decision-Making Hearing
Minute Entry	Custody Legal Decision-Making Trial
Minute Entry	Custody Legal Decision-Making Trial in Progress
Minute Entry	Petition - Child Custody Legal Decision-Making
Minute Entry	Petition - Enforce Custody Legal Decision-Making
Minute Entry	Petition - Modify Custody Legal Decision-Making Orders
Minute Entry	Temporary Custody Legal Decision-Making Hearing
Hearing	Default Custody Legal Decision-Making Hearing
Minute Entry	Default Custody Legal Decision-Making Hearing
Hearing	Conciliation Court - Custody Legal Decision-Making and Parent Review
Minute Entry	Conciliation Court - Custody Legal Decision-Making and Parent Review
Hearing	Custody Legal Decision-Making Trial
Hearing	Custody Legal Decision-Making Trial in Progress

Party Status 3-15 (Juv Dep Sev Adptn Em Inj agnst Hrs Case Type)	
Juv Dep/ Sev/ Adptn/ Em Inj agnst Hrs Case Type	Party Status
Severance	Terminated - Relinquish Custody Legal Decision-Making

- Events that change case/party statuses:

Order	Enforce Custody Legal Decision-Making	x	Re-Adjudicated	x	Terminated – Re-Adjudicated
Petition	Custody Legal Decision-Making	X	Open	X	Active
Petition	Enforce Custody Legal Decision-Making	X	Reopened	X	Post Decree

- The following are new codes that were added pursuant to SB 1127 and ARS §25-401, changing “Visitation” for parents to “Parenting Time.” The codes with the terminology of “Visitation” are not being removed as these are still needed for non-parent parties requesting visitation.

All Documents	
Document Type	Document Sub-Type
Motion	Permit Parenting Time
Order	Approving Legal Decision-Making/ Parenting Time Agreement
Order	Enforce Parenting Time
Order	Permitting Parenting Time
Petition	Enforce Parenting Time

Case Type Codes 3-3		
Court Type	Case Category	Case Type
Family Law	DO	Parenting Time (Divorce)
Family Law	DO	Parenting Time (Non-Divorce)

Case Subtype Codes 3-4		
Case Category	Case Type	Case Subtype
DO	Change of Venue	Parenting Time (Divorce)
DO	Change of Venue	Parenting Time (Non-Divorce)

Payment Codes	
Payment Document Type	Payment Document Subtype
Payment	PETITION ESTABLISH LEGAL DECISION-MAKING/PARENTING TIME
Payment	PET FOR PARENTING TIME

Hearing Types and Minute Entries	
Calendar Type	Calendar Event
Hearing	Contested Parenting Time
Hearing	Parenting Time
Minute Entry	Contested Parenting Time
Minute Entry	Parenting Time

- New event which will trigger a case/party status change:

Order	Enforce Parenting Time	x	Re-Adjudicated	x	Terminated – Re-Adjudicated
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- The group also agreed that all visitation codes should reflect the new terminology of “Third Party Rights” pursuant to ARS §25-409. See codes below.

All Documents		
All Documents	Document Sub-Type	Comment
Motion	Permit Visitation Third Party Rights	
Motion	Approving Custody/ Visitation Third Party Rights Agreement	
Order	Approving Legal Decision-Making/ Visitation Third Party Rights Agreement	
Order	Enforce Visitation Third Party Rights	
Order	Permitting Visitation Third Party Rights	
Order	Enforce Visitation Third Party Rights	
Petition	Grandparents Visitation Rights	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Petition	Enforce Visitation Third Party Rights	

Case Type Codes 3-3		
Court Type	Case Category	Case Type
Family Law	DO	Visitation Third Party Rights (Non-Divorce)
Family Law	DO	Visitation Third Party Rights (Divorce)

Case Subtype Codes 3-4				
Case Category	Case Type	Case Subtype	Start Date	Comments
DO	Change of Venue	Visitation Third Party Rights (Divorce)	3/16/2011	
DO	Change of Venue	Visitation Third Party Rights (Non-Divorce)	3/16/2011	
DO	Visitation (Divorce)	Grandparent Visitation	6/17/2009	End date as grandparents now fall under third party rights pursuant to ARS §25-409
DO	Visitation (non-Divorce)	Grandparent Visitation	6/17/2009	End date as grandparents now fall under third party rights pursuant to ARS §25-409

Payment Codes	
Payment Document Type	Payment Document Subtype
Payment	PET FOR VISITATION THIRD PARTY RIGHTS RIGHT
Payment	PET FOR VISITATION THIRD PARTY RIGHTS RIGHT
Payment	PETITION ESTABLISH LEGAL DECISION-MAKING/ VISITATION THIRD PARTY RIGHTS

Payment Codes		
Payment Document Type	Payment Document Subtype	Comments
Payment	PETITION GRANDPARENTS RIGHTS	End date as grandparents now fall under third party rights pursuant to ARS §25-409

Payment Codes	
Payment Document Type	Payment Document Subtype
Payment	ANS:GRANDPARENTS THIRD PARTY RIGHTS RIGHTS

Hearing Types and Minute Entries		
Calendar Type	Calendar Event	Comments
Hearing	Contested Visitation	
Hearing	Petition - Grandparents Visitation Rights	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Hearing	Visitation Third Party Rights	
Hearing	Visitation - Grandparent	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Minute Entry	Contested Visitation Third Party Rights	
Minute Entry	Petition - Grandparents Visitation	End date as grandparents now fall under third party rights pursuant to ARS §25-409
Minute Entry	Visitation Third Party Rights	
Minute Entry	Visitation - Grandparent	End date as grandparents now fall under third party rights pursuant to ARS §25-409

- The following code changes the case and party statuses.

Order	Enforce Visitation	x	Re-Adjudicated	x	Terminated – Re-Adjudicated
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- AOC - Pat McGrath (See memo at end of agenda):

- Request to end date the following case statuses:
 - Appeal
 - Appeal/Rule 32
 - Rule 32
 - *These are outside the framework of the standard case statuses developed by the standardization group.*
 - *The filing of a Rule 32 Petition should change the status to Reopened. The party status of Rule 32 and the Rule 32 events exist to indicate the party is filing a rule 32 petition.*
 - *The filing of an Appeal should not change the case status status until if and when the case is remanded and further action is required.*
 - *Seeing these case statuses on the GCI was not a good reason to add these. The Rule 32 and Appeal events can be seen on the ROA.*
 - *If one wants to track Rule 32s and Appeals in bulk, a system report is available to provide the number of these filed within a given date range.*
- After discussion, some of the courts agreed that these codes were added as a workaround to have an indicator on the GCI to indicate an appeal was filed or a rule 32 petition was filed. Some of the members agreed these should be tracked by party status, which we already have codes for. However, since many of the members were unavailable at today's meeting, we will discuss this item further in April.
 - Also, as previously discussed, since these codes are to be tracked by stats as their true case status of "Reopened" for "Rule 32" and leaving the case status as its existing status if on appeal post-judgment until the case is remanded and further action is required. This is another argument why these codes should not be used because it is necessary for the statisticians to convert these.
- 4/17/2013 – Discussion occurred and the group was concerned that removing these codes will prohibit them from searching active cases on Rule 32 or Appeal. With new time standards being developed for Rule 32 Petitions, the group needs to track how long cases have been in this status. The current report that covers this only tracks if a Rule 32 Petition has been filed on the case during the time period when the report was run.
 - The group agreed that if the AOC develops a way to track cases that are active rule 32 and on appeal, then these codes can be end dated because they are not technically case statuses.
 - Pat will follow up to determine if a report can be developed to track these cases how the courts want them to be tracked. When a solution is in place, these codes will be end dated.

TO: Arizona Superior Court Code Standardization Committee
ATTN: Keith Kaplan
FROM: Patrick McGrath
DATE: 2/13/2013

RE: PROPOSAL TO END DATE RECENT CASE STATUS ADDITIONS OF:

**APPEAL;
APPEAL/RULE 32;
RULE 32;**

During your monthly meeting of September 21, 2012, the above referenced items were approved as new case statuses in AJACS GJ databases. I respectfully request that you reconsider this action during your next meeting. I've asked Keith Kaplan for some time on your agenda to accommodate a discussion.

My belief is that the three statuses above are not within the framework of how we currently portray case status in Standardization, which is that of a high level description of where a case is relative to disposition. When a Rule 32 is filed, the case goes from ADJUDICATED to REOPENED. The Rule 32 is the why it was reopened, and is really a party status. When an appeal is filed post adjudication, the case stays in ADJUDICATED status until the appeal is decided, and may change based on the decision. Stayed – Appealed to Higher Court is also a party status.

I've been advised that one of the main reasons for the change was to allow for easier tracking of these two actions in AJACS. I feel that these can be tracked by using the Appeal/Rule 32 system report, which can be searched by date range, and sorted by action.

I've heard that users want to see that an appeal or rule 32 has been filed by looking at the case status field on the GCI. But the Notice of Appeal and/or Rule 32 Petition can be seen in the ROA, and more often than not it's the most recent event displayed.

Finally, I'm concerned that by setting precedent and following this path, we'll end up with way too many statuses and the foundational meaning of each one will be lost.

Thank you for your time. I look forward to discussing this topic at your meeting on March 20th.

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, May 15th, 2012

1:30 – 2:30

(602) 452-3193 Access Code 7002

5/15/2013 Agenda:

- Clerks:
 - o There is some confusion as to when a warrant is active and when it is considered served/executed/quashed.
 - Some courts believe a warrant is not quashed until the defendant appears in court.
 - Other courts believe a warrant is served when an officer informs a defendant they need to appear in court, even if they do not bring them before the court.
 - o After speaking with DPS and other LEOs, the consensus is that if they do not bring a defendant to jail to be processed or in front of a judge, the warrant is still active and they do not quash it in ACJIS.
 - o Pursuant to our 11/17/2010 GJ Code Standardization meeting, the following was agreed to:
 - o Discussion on this matter occurred and it was agreed that the following warrant codes should be defined as noted below so all courts are using them the same:
 - A) "Warrant: Quashed" – A warrant is quashed when a defendant with an existing warrant appears before a judge or when a judge orders the warrant quashed. **Only upon docketing of "Warrant: Quashed," should the warrant flag be removed and the case status should change to Open and the Party Status to Active.**
 - B) "Warrant: Served/Executed" – Warrant: Served/Executed should be used when the warrant paper work is served and comes in before the defendant appears before a judge or before the judge orders the warrant quashed. **"Warrant: Served/Executed" should keep the warrant flag on the case, and the case status should remain stayed and the party status shall remain as "Warrant."**
 - C) "Warrant: Miscellaneous Documents" – **Add this as a new event entry type.** "Warrant: Miscellaneous Documents" should be used when the warrant has already been quashed, but additional paperwork (i.e. the original warrant) is received by the court regarding the warrant.
 - This new event entry type code allows the additional paperwork to be docketed without changing the case and party status, which would have changed to Open/Active upon quashing the warrant, and to keep the warrant flag unchecked.

- Pinal:
 - Request to add “Notice: Agreement to Participate in Mediation” as a new event entry type to DO and JD.
 - *This is a new form being utilized in our ADR Program. All parties sign that they agree to participate in mediation.*
 - Request to add “Miscellaneous: Appointment Verification and Claim Form” as a new event entry type to all case categories.
 - *I'm sure all counties are using this form (or similar) when court administration is paying for services performed for the courts such as legal services, attorney fees/costs, service costs (a party has an order deferring fees), etc.*

- Apache:
 - Request to add “Post Adjudication Matters” as a new party status to JV.
 - *Add to party status a code for post adjudication activity on juveniles. "Post sentence Matters" exists, but this does not apply to a juvenile case. Right now, in Apache, a juvenile delinquency case may be opened and closed many times because the juveniles keep the same case number throughout their time in juvenile court. We need to be able to choose an appropriate code when a juvenile has post adjudication activity (a new petition is filed). Hopefully, Apache will begin to use 1 petition, 1 case for juveniles, but until the current ones are concluded, we still need a code to track the party.*

- Mohave:
 - Request to add the following event entry types to CR:
 - Minute Entry: Sentencing Continued
 - Minute Entry: Disposition Continued
 - *The reason for this is that pursuant to our last meeting, the Minute Entry events for Sentencing Hearing and Disposition Hearing are going to automatically change the case status of a case to “Adjudicated”. In the instances where these hearings are continued, we will need a code that we can use when we do not want the case status to automatically change.*

- AOC:
 - Request to add “Notice: Notice of Appeal for Judicial Review of Administrative Decision” to CV.
 - Pursuant to Arizona Rules of Procedure for Judicial Review of Administrative Decisions 4 - effective 7/1/2013 and SB1193.
 - Changing the terminology based on new rule and change to statute.
 - Existing code of, “Complaint: Appeal from Administrative Decision” will be end dated as of 7/1/2013.
 - Courts shall continue to use case type – “Unclassified Civil” and case subtype – “Administrative Review” for these cases.
 - This code will not have any case or party statuses attached as it is an initiating document.
 - Previous discussion occurred on 6/20/2012 and the following was decided:
 - *The group agreed no new payment event codes are required for this bill.*
 - *For the “Notice of Appeal under Section 12-904”, the group agreed no payment code is necessary because the fees are assessed at case initiation.*
 - *The group agreed for “Notice of Appearance under Section 12-907”, they should be using “Payment: Answer/Civil” since it is essentially an answer with the same fees attached.*

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, May 15th, 2013

1:30 – 2:30

(602) 452-3193 Access Code 7002

5/15/2013 Agenda:

- Clerks:
 - o There is some confusion as to when a warrant is active and when it is considered served/executed/quashed.
 - Some courts believe a warrant is not quashed until the defendant appears in court.
 - Other courts believe a warrant is served when an officer informs a defendant they need to appear in court, even if they do not bring them before the court.
 - o After speaking with DPS and other LEOs, the consensus is that if they do not bring a defendant to jail to be processed or in front of a judge, the warrant is still active and they do not quash it in ACJIS.
 - o Pursuant to our 11/17/2010 GJ Code Standardization meeting, the following was agreed to:
 - o Discussion on this matter occurred and it was agreed that the following warrant codes should be defined as noted below so all courts are using them the same:
 - A) "Warrant: Quashed" – A warrant is quashed when a defendant with an existing warrant appears before a judge or when a judge orders the warrant quashed. **Only upon docketing of "Warrant: Quashed," should the warrant flag be removed and the case status should change to Open and the Party Status to Active.**
 - B) "Warrant: Served/Executed" – Warrant: Served/Executed should be used when the warrant paper work is served and comes in before the defendant appears before a judge or before the judge orders the warrant quashed. **"Warrant: Served/Executed" should keep the warrant flag on the case, and the case status should remain stayed and the party status shall remain as "Warrant."**
 - C) "Warrant: Miscellaneous Documents" – **Add this as a new event entry type.** "Warrant: Miscellaneous Documents" should be used when the warrant has already been quashed, but additional paperwork (i.e. the original warrant) is received by the court regarding the warrant.
 - This new event entry type code allows the additional paperwork to be docketed without changing the case and party status, which would have changed to Open/Active upon quashing the warrant, and to keep the warrant flag unchecked.
- Discussion occurred and this item has been tabled until further discussion can occur with the Clerk's Association on 6/27/2013.
 - o The group agreed that it is not necessary to have "Warrant: Arrested," "Warrant: Quashed," and "Warrant: Served/Executed"; and that all three should either be combined or a new code should be generated to capture all three.
 - Initially, we were going to combine these three into a new code that reads "Warrant: Arrested/Executed/Quashed/Served."

- However, some members believed this would be too long and thought a shorter code should be used. One member suggested “Warrant: Quashed.” However, this term is specific to courts quashing warrants in court by order and some courts did not approve.
- This matter will be discussed further to determine what terminology should be used for the one code to encompass the three existing codes that will be end dated.
- In addition, I will further research whether or not we need separate codes for quashed and executed. One possibility for a new singular code could be “Warrant: Executed/Quashed” to encompass both the execution of a warrant by law enforcement and the quashing of a warrant by judicial order.
 - I researched this matter further and the AOC recommends that there should at least be two separate codes, one for quashing and one for execution. These are different actions.
 - Quashing occurs by judicial order when a defendant appears before the court or if a warrant is issued in error.
 - Execution occurs upon arrest by law enforcement.
 - If the judge orders a warrant quashed before receipt of the executed warrant, if execution of the warrant occurs, the court should docket the quashing event and once the executed warrant is received, the court should docket “Warrant: Miscellaneous Documents.” If the court receives the executed warrant before the warrant is quashed, there is no need for the court to quash the warrant because that is no longer a valid warrant since it was executed. However, the court may still quash the warrant and docket the quashing event because the execution event would have already changed the status back to open and removed the warrant flag.
- It was agreed that this new event(s) will remove the warrant flag and change the case status to Open and the party status to Active.
- The group also agreed there needs to be a code for cases that have a post-adjudication warrant quashed/executed. Once we determine the new code(s) for pre-adjudication, we will duplicate that code and add “- Post-Adjudication” to the end of it.
 - In addition, this post adjudication event will remove the warrant flag and will set the case status to Reopened and the party status to Post Sentence Matters.
- It was also discussed that some warrant events that were previously end dated were still available in some databases. Through the table cleanup efforts of the AJACS team, these codes will be removed. If there are any specific questions before this occurs, please contact Keith Kaplan or the AJACS team.

Pinal:

- Request to add “Notice: Agreement to Participate in Mediation” as a new event entry type to DO and JD.
 - *This is a new form being utilized in our ADR Program. All parties sign that they agree to participate in mediation.*
 - Discussion occurred whether other courts will use this code. While most courts do not docket this separately, they agree to add this code to code standardization to allow Pinal to docket these.
 - This code will be added to code standardization.
- Request to add “Miscellaneous: Appointment Verification and Claim Form” as a new event entry type to all case categories.
 - *I'm sure all counties are using this form (or similar) when court administration is paying for services performed for the courts such as legal services, attorney fees/costs, service costs (a party has an order deferring fees), etc.*
 - Discussion occurred and it was decided that since these come from court administration and do not get a file stamp, they should not be docketed and this code will not be added to code standardization.

- Apache:

- Request to add “Post Adjudication Matters” as a new party status to JV.
 - *Add to party status a code for post adjudication activity on juveniles. "Post sentence Matters" exists, but this does not apply to a juvenile case. Right now, in Apache, a juvenile delinquency case may be opened and closed many times because the juveniles keep the same case number throughout their time in juvenile court. We need to be able to choose an appropriate code when a juvenile has post adjudication activity (a new petition is filed). Hopefully, Apache will begin to use 1 petition, 1 case for juveniles, but until the current ones are concluded, we still need a code to track the party.*
 - Discussion occurred and it was decided that since Apache still uses the same case for multiple subsequent petitions, this code will be added to code standardization.

- Mohave:

- Request to add the following event entry types to CR:
 - Minute Entry: Sentencing Continued
 - Minute Entry: Disposition Continued
 - *The reason for this is that pursuant to our last meeting, the Minute Entry events for Sentencing Hearing and Disposition Hearing are going to automatically change the case status of a case to “Adjudicated”. In the instances where these hearings are continued, we will need a code that we can use when we do not want the case status to automatically change.*
 - No Objections. These codes will be added to code standardization.

- AOC:

- Request to add “Notice: Notice of Appeal for Judicial Review of Administrative Decision” to CV.
 - Pursuant to Arizona Rules of Procedure for Judicial Review of Administrative Decisions 4 - effective 7/1/2013 and SB1193.
 - Changing the terminology based on new rule and change to statute.
 - Existing code of, “Complaint: Appeal from Administrative Decision” will be end dated as of 7/1/2013.
 - Courts shall continue to use case type – “Unclassified Civil” and case subtype – “Administrative Review” for these cases.
 - This code will not have any case or party statuses attached as it is an initiating document.

- Previous discussion occurred on 6/20/2012 and the following was decided:
 - The group agreed no new payment event codes are required for this bill.
 - For the “Notice of Appeal under Section 12-904”, the group agreed no payment code is necessary because the fees are assessed at case initiation.
 - The group agreed for “Notice of Appearance under Section 12-907”, they should be using “Payment: Answer/Civil” since it is essentially an answer with the same fees attached.
- No objections.
 - “Notice: Notice of Appeal for Judicial Review of Administrative Decision” will be added effective 7/1/2013 and “Complaint: Appeal from Administrative Decision” will be end dated as of 7/1/2013.

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, June 19th, 2013

1:30 – 2:30

(602) 452-3288 Meeting ID: 4220

6/19/2013 Agenda:

- Pinal:
 - Request to add “Stipulation: Qualified Physician Expert Witnesses/Admission of Affidavits into Evidence” to MH.
 - *When the court holds a hearing on a Petition for Court Ordered Treatment in a mental health case, this document is presented/accepted and filed in court. The physicians that are stipulated to be qualified witness experts are then sworn in and give testimony. This testimony/evidence is then utilized by the court to make the determination regarding treatment.*
 - *Statutes that are referenced in the document do not necessarily authorize the event request, but are as follows: A.R.S. 12-2203 and 36-539(B).*
 - **No objections. This code will be added to code standardization.**
 - Request to add “Order: Order for Change in Physical Custody” to JD cases.
 - *Numerous filings of this document are submitted in dependency cases to transfer physical custody of the minor ward of the State.*
 - *The use of “custody” in Title 8 cases is still permitted.*
 - **No objections. This code will be added to code standardization.**
 - **The group also agreed to add “Motion: Motion for Change in Physical Custody” to JD.**
 - Request to add the “Report: Warrant Status Report” to CR.
 - *The county attorney's office files this report to notify the court of the status of a warrant in a specific case as well as request that said warrant remain active.*
 - *See example at end of agenda.*
 - **The group agreed to table this item until the requestor can inform the group on how many of these are filed, if they are filed in every case, and if there is authority that requires the county attorney to file these.**
- Mohave:Otr
 - Request to add “Petition: S.A.F.E. Court” to CR.
 - *Our Probation Office is submitting a Petition to the Judge when they want to impose S.A.F.E. sanctions. We need an event under which to docket these petitions that corresponds to the Orders which have already been approved by Standardization.*
 - **No objections. This code will be added to code standardization.**

- Santa Cruz:
 - o Request to add the following event entry types to DO:
 - “Order: Protection Denied”
 - No objections. This code will be added to code standardization.
 - Request this code to trigger Adjudicated case status.
 - This status change will not be made in code standardization. A majority of the group agreed that this event can be docketed in an existing DO case and not a separate order of protection case. If this event were to change the status, it would incorrectly change the status for those cases where the order of protection request was filed in an existing DO case.
 - “Order: ~~Modifying Order of Protection~~ Protection Amended”
 - No objections. This code will be added to code standardization as indicated with the changes above.
 - Request this code to trigger Re-Adjudicated case status.
 - This status change will not be made in code standardization. A majority of the group agreed that this event can be docketed in an existing DO case and not a separate order of protection case. If this event were to change the status, it would incorrectly change the status for those cases where the order of protection request was filed in an existing DO case.
 - o Request to automatically change the case status for “Order: Protection” to Adjudicated.
 - This status change will not be made in code standardization. A majority of the group agreed that this event can be docketed in an existing case and not a separate order of protection case. If this event were to change the status, it would incorrectly change the status for those cases where the order of protection request was filed in an existing case.
 - o Request to automatically change the case status for “Request: Hearing on Order of Protection” to Reopened.
 - This status change will not be made in code standardization. A majority of the group agreed that this event can be docketed in an existing case and not a separate order of protection case. If this event were to change the status, it would incorrectly change the status for those cases where the order of protection request was filed in an existing case.
 - o Request to automatically change the case status for “Minute Entry: Request Dismiss Order of Protection” to Re-Adjudicated.
 - This status change will not be made in code standardization. A majority of the group agreed that this event can be docketed in an existing case and not a separate order of protection case. If this event were to change the status, it would incorrectly change the status for those cases where the order of protection request was filed in an existing case.
 - o How are courts docketing if an order of protection is not dismissed or modified at a subsequent hearing? What minute entry code should Santa Cruz docket to indicate the hearing was held, but nothing was changed?
 - The group agreed Santa Cruz should be using “Minute Entry: Order of Protection Hearing.”
 - o Request to add the following event entry types to CV and Juvenile Injunction Against Harassment:
 - “Injunction: Against Harassment Denied”
 - No objections. This code will be added to code standardization.
 - Request this code to trigger Adjudicated case status.

- No objections. This status change will be added to code standardization.
- “Injunction: Against Workplace Harassment Denied”
- No objections. This code will be added to code standardization.
 - Request this code to trigger Adjudicated case status.
 - No objections. This status change will be added to code standardization.
- “Injunction: ~~Modifying Injunction~~ Against Harassment Amended”
- No objections. This code will be added to code standardization.
 - Request this code to trigger Re-Adjudicated case status.
 - No objections. This status change will be added to code standardization.
- “Injunction: ~~Modifying Injunction~~ Against Workplace Harassment Amended”
- No objections. This code will be added to code standardization.
 - Request this code to trigger Re-Adjudicated case status.
 - No objections. This status change will be added to code standardization.
 - “Injunction: Against Harassment” is already set to change the case status to Adjudicated. “Injunction: Against Workplace Harassment” is already set to change the case status to Adjudicated.
- Request to automatically change the case status for “Request: For Hearing on Injunction Against Harassment” to Reopened.
 - No objections. This status change will be added to code standardization.
 - The group also agreed to change the party status to Post Injunction Matters.
 - The group also agreed this should change the status for “Request: For Hearing on Injunction Against Workplace Harassment.” However, this code does not exist in code standardization, so it will be added to code standardization and will trigger a case status change to Reopened and a party status change to Post Injunction Matters.
 - “Request: Dismiss Injunction Against Harassment” is already set to change the case status to Adjudicated and the Party Status to Post Injunction Matters.
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- Request to automatically change the case status for “Minute Entry: Petition - Injunction Against Harassment” to Re-Adjudicated.
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**M. LANDO VOYLES
PINAL COUNTY ATTORNEY**

Ronald S. Harris
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State Bar No. 006693
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Attorney for the State of Arizona

FILED
CHAD A ROCHE
CLERK OF SUPERIOR COURT
13 MAY 28 PM 12:20

BY _____
DEPUTY 

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF PINAL

STATE OF ARIZONA)	CR 201202450
)	
Plaintiff)	
)	BENCH WARRANT
vs.)	REPORT
)	
JAMES RICHARD MORETTI)	
)	(Hon. Dwight P. Callahan)
Defendant)	
_____)	

The State of Arizona, by and through the Pinal County Attorney's Office, re-affirms its intention to prosecute every charged crime in its jurisdiction. In particular, the State affirms its intention to proceed in the instant matter and will take all possible steps to ensure the successful prosecution of the defendant upon notification of his or her whereabouts, arrest, and, if necessary, extradition to Pinal County. The witnesses will be contacted and the evidence reviewed in a timely manner to ensure that trial or other disposition will occur according to the applicable law and Rules of Court.

5/28/13

All bench warrants issued pursuant to Rules of Criminal Procedure, Rule 3.1 are prepared by the Clerk of the Court for judicial signature and must meet or exceed basic requirements for such documents as set forth by Forms 2(a) and 2(b), Arizona Rules of Criminal Procedure. **The warrant in this matter is active.** The State has sent additional identifiers to the Bench Warrant Clerk by separate letter.

The State requests this court affirm the warrant and order that it remain in full force and effect.

Submitted this 28 day of May, 2013.

M. LANDO VOYLES
PINAL COUNTY ATTORNEY

R. Harris

Ronald S. Harris
Deputy County Attorney

Copy of the foregoing delivered/mailed
this 28 day of May, 2013 to:

The Honorable Dwight Callahan

By: Mary B. Marcelli

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, June 19th, 2013

1:30 – 2:30

(602) 452-3288 Meeting ID: 4220

6/19/2013 Agenda:

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Attorney for the State of Arizona

FILED
CHAD A ROCHE
CLERK OF SUPERIOR COURT
13 MAY 28 PM 12:20

BY _____
DEPUTY 

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA

IN AND FOR THE COUNTY OF PINAL

STATE OF ARIZONA)	CR 201202450
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Plaintiff)	
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vs.)	REPORT
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JAMES RICHARD MORETTI)	
)	(Hon. Dwight P. Callahan)
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[Handwritten mark]

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The State requests this court affirm the warrant and order that it remain in full force and effect.

Submitted this 28 day of May, 2013.

M. LANDO VOYLES
PINAL COUNTY ATTORNEY

R. Harris

Ronald S. Harris
Deputy County Attorney

Copy of the foregoing delivered/mailed
this 28 day of May, 2013 to:

The Honorable Dwight Callahan

By: Mary B. Marcelli

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, August 21st, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6942

8/21/2013 Agenda (Updated):

- Mohave:

- Request to add Affidavit: Treasurer's Affidavit or Affidavit: of Non Redemption (event entry code)
 - *In all Tax Lien Foreclosures, the Plaintiff must submit an Affidavit of Non Redemption from the County Treasurer so the Judge knows that the Tax Lien has not been redeemed prior to his signing the Judgment.*
 - *ARS 42-18204. Judgment foreclosing right to redeem; effect*
 - A. *in an action to foreclose the right to redeem, if the court finds that the sale is valid and that the tax lien has not been redeemed, the court shall enter judgment:*
 1. *Foreclosing the right of the defendant to redeem.*
 2. *Directing the county treasurer to expeditiously execute and deliver to the party in whose favor judgment is entered, including the state, a deed conveying the property described in the certificate of purchase.*

- Pinal:

- Request to add new warrant event or remove end-date on existing. We need a warrant quashed event that DOES NOT CHANGE the case or party statuses.
 - *In domestic cases (generally c/s) for example: Case is REOPENED with a Petition to Modify C/S. Hearing and ruling takes place, but respondent gets warrant issued for FTA / FTP c/s. Case and Party statuses are updated to RE-ADJUDICATED. Review hearings occur w/ regard to the warrant and then warrant gets quashed. The PJ quash event changes the status' to reopened / post judgment when technically the cause was ruled on and re-adjudicated previously.*
 - *There is an end-dated warrant entitled: Warrant Quashed - Child Support. It does not change the party or case status. It was end-dated on 6/17/2008.*
- Request to add RESPONSE: TO PETITION/**COMPLAINT** FOR THIRD PARTY RIGHTS.
 - *This is used in DO cases when a COMPLAINT/THIRD PARTY COMPLAINT is filed. They are currently using RESPONSE:RESPONSE.*
- Request to add VERDICT/UNDECIDED to all case categories
 - *When a jury cannot decide on either a guilty or not guilty/acquitted verdict this document is signed and filed. They are currently using VERDICT:VERDICT. I was not able to locate any Rules regarding a verdict if a jury is hung*

- AOC:

- Request to end-date two existing payment codes: Payment: Overpymt Forfeited and Payment: Overpymnt Refunded.
 - Overpayments are assessed at the receipting level so there is no need to assess them thru an event.

- **New Legislation:**

- HB 2156: Elections; Public Resources Prohibited - Effective 9/13/2013
 - Per HB2156 civil penalties ordered for violations related to the prohibited use of public resources are to pay as follows. **Number 3 is new:**
 1. To the office of the AG, if the civil action is filed by the AG;
 2. To the office of the county treasurer, if the civil action is filed by the county attorney; and
 3. To the resident, if the civil action is filed by a resident of the jurisdiction in violation
 - To comply with new legislation, the following codes will be added:
 - Cost type = CPFC Civil Penalty (County) – allocates 100% to ZFEE for General Fund
 - Cost type = CPFA Civil Penalty (AG) - allocates 100% to new GL- ZAG / Civil Penalty Attorney General. This will display under the umbrella of the county treasurer.
 - All three cost types will be added to existing payment event – Payment:Civil Penalty. User will select correct cost type.

- **Amendment to Rules**

- Use of Victim Names in Court Records and Online – Effective Date 9/1/13
 - **Prosecutors and Clerks**
When filing a case, prosecutors must notify court clerks that the case falls within the above parameters. Clerks will need to carefully enter victim and other information in their case management systems to ensure accurate coding in order to prevent case records from appearing online. Prosecutors and the courts in which they file are encouraged to work together to ensure accurate and consistent notification and coding.
 - **Information Online**
A new rule requirement states that no documents shall be accessible on-line to the general public in any case in which a victim was a juvenile at the time of the offense. This restriction is based on the status of the victim as a juvenile, regardless of the underlying court or case type. Additionally, no documents shall be accessible on-line to the general in criminal cases in which the defendant is charged with any offense listed in A.R.S. Title 13, chapters 14, 32, 35 or 35.1.
 - Changes:
 - New party role: Minor Victim
 - New Event: Notice: Minor Victim
 - New Event: Notice: Sexual Offense(s)

- **Warrants**

- There was discussion (per minutes from May) regarding creating one event to cover; “Warrant: Arrested,” “Warrant: Quashed,” and “Warrant: Served/Executed”. It was determined that the ‘Quash’ event and the ‘Execute’ event can’t be combined as they are two different actions. I tried to listen to the recording but was having a difficult time hearing everyone. Do you still want one event for the ‘Execute’ and ‘Arrest’ events? Once that is decided, we can then add the ‘Post-Adjudication’ warrant event.

- Scheduling and Party Status

- Currently, there are approximately 15 party statuses that are available for scheduling. There has been a request to add more. Martha from Coconino has submitted a list for your review and approval. Please review and mark with a ‘Y’ or ‘N’ in the last column and be prepared to discuss on 8/21/13.

CODE	DESCRIPTION	Y/N
AA/MS	ARBITRATION APPEAL/MOTION TO SET	
ACTIVE	ACTIVE	
AD	ADJUDICATED DELINQUENT	
ADP	ADULT DIVERSION PROGRAM	
ANSWERED	ANSWERED	
AP	AWAITING PLEA	
ARR/NS	ARRAIGNED, NOT SENTENCED	
CA	CONTESTED ADOPTION	
CAP	CERTIFIED AS ADOPTIVE PARENT(S)	
CAP-EXP	CERTIFICATION AS ADOPTIVE PARENT(S) - EXPIRED	
CAP-EXT	CERTIFIED AS ADOPTIVE PARENT(S) - EXTENDED	
CAP-REN	CERTIFIED AS ADOPTIVE PARENT(S) - RENEWED	
CAP-REV	CERTIFIED AS ADOPTIVE PARENT(S) - REVOKED	
CMC	AWAITING CASE MANAGEMENT CONFERENCE	
CROE	CRIMINAL RESTITUTION ORDER ENTERED	
DC-PC	DRUG COURT - POST CONVICTION	
DPF	DELINQUENCY PETITION FILED	
EXTENDED	EXTENDED	
FC	FINANCIAL COMPLIANCE	
IA	IN ARBITRATION	
INAC-NA	INACTIVE - NO ACTIVITY	
INACTIVE	INACTIVE	
IN-MED	IN MEDIATION	
ISHH	INITIAL SEVERANCE HEARING HELD	
JAPF	JUVENILE ADOPTION PETITION FILED	
JD	JUVENILE DIVERSION	
OHP	OUT OF HOME PLACEMENT	
PAM	POST ADJUDICATION MATTERS	
PAPER	REFERRAL - PAPER	

PCAP	PENDING CERTIFICATION AS ADOPTIVE PARENT(S)	
PD	POST DECREE	
PHYSICAL	REFERRAL - PHYSICAL	
PIM	POST INJUNCTION MATTERS	
PJ	POST JUDGMENT	
PPH	PRELIMINARY PROTECTIVE HEARING	
PSM	POST SENTENCE MATTERS	
REUNIF	REUNIFICATION	
RULE 11	RULE 11	
RULE 26	RULE 26.5	
RULE 32	RULE 32	
SERVED	SERVED	
SMI CRT	SMI COURT	
SR-APPL	SENTENCE REVERSED, APPEAL	
SS	SUSPENDED SENTENCE	
STAYED	STAYED	
STYD-AHC	STAYED - APPEALED TO HIGHER COURT	
STYD-BNK	STAYED - BANKRUPTCY	
STYD-FED	STAYED - FEDERAL COURT	
STYD-POJ	STAYED - PROCEEDINGS IN OTHER JURISDICTION	
SUSPSENT	SUSPENDED SENTENCE	
TERM-AA	TERMINATED - ARBITRATION AWARD	
TERM-ACQ	TERMINATED - ACQUITTED	
TERM-AD	TERMINATED - ADJUDICATED DEPENDENT	
TERM-ADM	TERMINATED - ADMINISTRATIVE	
TERM-AFF	TERMINATED - AFFIRMED	
TERM-AJ	TERMINATED-RE-ADJUDICATED	
TERM-AM	TERMINATED - AGE OF MAJORITY	
TERM-ANN	TERMINATED - ANNULMENT	
TERM-AO	TERMINATED - ADOPTION ORDER	
TERM-ASH	TERMINATED - COMMITTED TO ASH	
TERM-CO	TERMINATED - COURT ORDER	
TERM-CS	TERMINATED - CLOSING STATEMENT	
TERM-EXP	TERMINATED - EXPIRED	
TERM-IAH	TERMINATED - INJUNCTION AGAINST HARASSMENT ISSUED	
TERM-JO	TERMINATED - JUDGMENT/ORDER	
TERM-MH	TERMINATED-COMMITTED TO MH FACILITY	
TERM-NE	TERMINATED - NOT EMANCIPATED	
TERM-NEX	TERMINATED - NOT EXTRADITED	
TERM-NS	TERMINATED - NOT SEVERED	
TERM-OP	TERMINATED - ORDER OF PROTECTION ISSUED	
TERM-RC	TERMINATED - RELINQUISH CUSTODY	
TERM-REL	TERMINATED - RELINQUISH LEGAL DECISION-MAIKING	
TERM-REV	TERMINATED - REVERSED	

TERM-S	TERMINATED - SEVERED	
TERM-SJ	TERMINATED - STIPULATED JUDGMENT/ORDER	

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, August 21st, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6942

ATTENDEES: Delana Waite for Apache; Martha Anderson and Debbie Young for Coconino; Virlynn Tinnell for Mohave, Sandi Markham, Kathrine Gibbs, Becky Hamilton, Renee Braner and Shaunna Kelbaugh for Yavapai; Vicky Barton & Casey Streeter for Cochise, Valeria Fuentes & Juan Pablo Guzman for Santa Cruz; Andy Dowdle & Jane Phillips for Pima; Odette Apodaca, Lisa Porter, Sandy Offt, Elsa Montiel & Jan Fooks for Pinal; Teresa Griego for Gila; Marla Randall for Navajo; Laurie Million & Correnia Snyder for Maricopa; Debbie Flores for La Paz

8/21/2013 Agenda (Updated):

- Mohave:

- Request to add Affidavit: Treasurer's Affidavit or Affidavit: of Non Redemption (event entry code)
 - *In all Tax Lien Foreclosures, the Plaintiff must submit an Affidavit of Non Redemption from the County Treasurer so the Judge knows that the Tax Lien has not been redeemed prior to his signing the Judgment.*
 - *ARS 42-18204. Judgment foreclosing right to redeem; effect*
 - A. *in an action to foreclose the right to redeem, if the court finds that the sale is valid and that the tax lien has not been redeemed, the court shall enter judgment:*
 1. *Foreclosing the right of the defendant to redeem.*
 2. *Directing the county treasurer to expeditiously execute and deliver to the party in whose favor judgment is entered, including the state, a deed conveying the property described in the certificate of purchase.*
- No objection. This will be added***

- Pinal:

- Request to add new warrant event or remove end-date on existing. We need a warrant quashed event that DOES NOT CHANGE the case or party statuses.
 - *In domestic cases (generally c/s) for example: Case is REOPENED with a Petition to Modify C/S. Hearing and ruling takes place, but respondent gets warrant issued for FTA / FTP c/s. Case and Party statuses are updated to RE-ADJUDICATED. Review hearings occur w/ regard to the warrant and then warrant gets quashed. The PJ quash event changes the status' to reopened / post judgment when technically the cause was ruled on and re-adjudicated previously.*

A new rule requirement states that no documents shall be accessible on-line to the general public in any case in which a victim was a juvenile at the time of the offense. This restriction is based on the status of the victim as a juvenile, regardless of the underlying court or case type. Additionally, no documents shall be accessible on-line to the general in criminal cases in which the defendant is charged with any offense listed in A.R.S. Title 13, chapters 14, 32, 35 or 35.1.

○ Changes:

- New party role: Minor Victim
- New Event: Notice: Minor Victim
- New Event: Notice: Sexual Offense(s)

- Comments

- Denise noted that there is a possibility that OMEA may not be ready to filter by codes by September 1st. Courts will need to use the Log Viewer to prevent these ME's from displaying on OMEA. The log viewer is located on the following link http://ajinweb/omea_logViewer. Your user name and password are the same as your desktop sign on. Below is some additional information from Laura Freer who is the Log Viewer expert:
 - Minute entries are imported every night at about 8pm. If the courts have sent any minutes to us, they will show up on Public Access sometime after 8pm the same day.
 - The Courts can block the minutes for a case before they have even posted. If you enter a case in the blocked tab, it will make sure to block any minutes related to that case in the future.
 - If you have questions on how to use it, please contact the Help Desk and they will direct it to the correct person.
 - **Update 8/26/13:**
 - **A new indicator has been created (in place of the events) and is being tested overnight. Once it has been tested, it will be added to all production data bases and it will function in the same manner as protective orders. The new Party Role has been added. Documentation on the new process will be forwarded by the AOC.**
 - **Update 8/28/13**
 - **Two new indicators have been created.**
 - **Indicator – Minor Victim**
 - **Indicator – Sexual Offenses**
 - **Documentation will be sent by the GJ AJACS team**

- Warrants

- There was discussion (per minutes from May) regarding creating one event to cover; “Warrant: Arrested,” “Warrant: Quashed,” and “Warrant: Served/Executed”. It was

determined that the ‘Quash’ event and the ‘Execute’ event can’t be combined as they are two different actions. I tried to listen to the recording but was having a difficult time hearing everyone. Do you still want one event for the ‘Execute’ and ‘Arrest’ events? Once that is decided, we can then add the ‘Post-Adjudication’ warrant event.

- This item has been previously discussed. However, there is still disagreement amongst the members regarding “Warrants” It was suggested that we should set up a separate meeting/conference call to discuss how Superior Courts should handle this issue. I believe we should wait until after there is an answer from the Legal Issues Group before we attempt to further discuss this.

Action Items:

- Sandi from Yavapai will send 3 specific cases to Marisa.
- This item will be brought up to Melinda in the Legal Issues Group for further discussion and research.

- Scheduling and Party Status

- Currently, there are approximately 15 party statuses that are available for scheduling. There has been a request to add more. Martha from Coconino has submitted a list for your review and approval. Please review and mark with a ‘Y’ or ‘N’ in the last column and be prepared to discuss on 8/21/13. **The workgroup agreed that all statuses displayed below will be made available for scheduling purposes.**

CODE	DESCRIPTION	Y/N
AA/MS	ARBITRATION APPEAL/MOTION TO SET	
ACTIVE	ACTIVE	
AD	ADJUDICATED DELINQUENT	
ADP	ADULT DIVERSION PROGRAM	
ANSWERED	ANSWERED	
AP	AWAITING PLEA	
ARR/NS	ARRAIGNED, NOT SENTENCED	
CA	CONTESTED ADOPTION	
CAP	CERTIFIED AS ADOPTIVE PARENT(S)	
CAP-EXP	CERTIFICATION AS ADOPTIVE PARENT(S) - EXPIRED	
CAP-EXT	CERTIFIED AS ADOPTIVE PARENT(S) - EXTENDED	
CAP-REN	CERTIFIED AS ADOPTIVE PARENT(S) - RENEWED	
CAP-REV	CERTIFIED AS ADOPTIVE PARENT(S) - REVOKED	
CMC	AWAITING CASE MANAGEMENT CONFERENCE	
CROE	CRIMINAL RESTITUTION ORDER ENTERED	
DC-PC	DRUG COURT - POST CONVICTION	
DPF	DELINQUENCY PETITION FILED	
EXTENDED	EXTENDED	
FC	FINANCIAL COMPLIANCE	

IA	IN ARBITRATION	
INAC-NA	INACTIVE - NO ACTIVITY	
INACTIVE	INACTIVE	
IN-MED	IN MEDIATION	
ISHH	INITIAL SEVERANCE HEARING HELD	
JAPF	JUVENILE ADOPTION PETITION FILED	
JD	JUVENILE DIVERSION	
OHP	OUT OF HOME PLACEMENT	
PAM	POST ADJUDICATION MATTERS	
PAPER	REFERRAL - PAPER	
PCAP	PENDING CERTIFICATION AS ADOPTIVE PARENT(S)	
PD	POST DECREE	
PHYSICAL	REFERRAL - PHYSICAL	
PIM	POST INJUNCTION MATTERS	
PJ	POST JUDGMENT	
PPH	PRELIMINARY PROTECTIVE HEARING	
PSM	POST SENTENCE MATTERS	
REUNIF	REUNIFICATION	
RULE 11	RULE 11	
RULE 26	RULE 26.5	
RULE 32	RULE 32	
SERVED	SERVED	
SMI CRT	SMI COURT	
SR-APPL	SENTENCE REVERSED, APPEAL	
SS	SUSPENDED SENTENCE	
STAYED	STAYED	
STYD-AHC	STAYED - APPEALED TO HIGHER COURT	
STYD-BNK	STAYED - BANKRUPTCY	
STYD-FED	STAYED - FEDERAL COURT	
STYD-POJ	STAYED - PROCEEDINGS IN OTHER JURISDICTION	
SUSPSENT	SUSPENDED SENTENCE	
TERM-AA	TERMINATED - ARBITRATION AWARD	
TERM-ACQ	TERMINATED - ACQUITTED	
TERM-AD	TERMINATED - ADJUDICATED DEPENDENT	
TERM-ADM	TERMINATED - ADMINISTRATIVE	
TERM-AFF	TERMINATED - AFFIRMED	
TERM-AJ	TERMINATED-RE-ADJUDICATED	
TERM-AM	TERMINATED - AGE OF MAJORITY	
TERM-ANN	TERMINATED - ANNULMENT	
TERM-AO	TERMINATED - ADOPTION ORDER	
TERM-ASH	TERMINATED - COMMITTED TO ASH	
TERM-CO	TERMINATED - COURT ORDER	
TERM-CS	TERMINATED - CLOSING STATEMENT	
TERM-EXP	TERMINATED - EXPIRED	
TERM-IAH	TERMINATED - INJUNCTION AGAINST HARASSAMENT	

	ISSUED	
TERM-JO	TERMINATED - JUDGMENT/ORDER	
TERM-MH	TERMINATED-COMMITTED TO MH FACILITY	
TERM-NE	TERMINATED - NOT EMANCIPATED	
TERM-NEX	TERMINATED - NOT EXTRADITED	
TERM-NS	TERMINATED - NOT SEVERED	
TERM-OP	TERMINATED - ORDER OF PROTECTION ISSUED	
TERM-RC	TERMINATED - RELINQUISH CUSTODY	
TERM-REL	TERMINATED - RELINQUISH LEGAL DECISION-MAIKING	
TERM-REV	TERMINATED - REVERSED	
TERM-S	TERMINATED - SEVERED	
TERM-SJ	TERMINATED - STIPULATED JUDGMENT/ORDER	

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, October 2, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6107

10/2/2013 Agenda:

- **Pinal:**
 - Request to add **Order: To Appear For Early Resolution Court**
 - We receive numerous Orders to appear for early resolution court in our family cases. The Orders to Appear are not with the "court" but with Conciliation Court. This will help keep the ROA's more specific if someone calls in we can direct the customer to Conciliation Court. The event code specific to that document will alleviate having to type in the comments, assist in more accurate and time consuming reports having to weed through all the Order to Appear.
 - **Related issue** - In the process of updating AVT's, the Order to Appear has been end-dated (7/27/10) by the GJCMS Team. I have been unable to find minutes addressing why this was end-dated. So far 7 courts have had their tables updated and only Pinal has reported this as an issue. The only other Order to Appear is under the event category of Petition. What event are the 6 courts using to replace Order to Appear?
 - Request to add **Petition: For Ex Parte Income Withholding Order**
 - We are providing customers with a new option. They can file a Petition for Ex Parte Income Withholding Order and we need an event to correspond with the new Petition.
 - A.R.S. 25-504B -A person who is obligated by an order to pay support or spousal maintenance, the person to whom support or spousal maintenance is ordered to be paid or the department or its agent in a title IV-D case may file a verified request with the clerk of the superior court requesting the clerk to issue an ex parte order of assignment for support or spousal maintenance.
 - Request to add **Report: Family Assessment Review**
 - The family law judges refer parties to Family Services Conciliation Court for numerous types of review...Legal Decision Making and Parenting Review, Child Interview, etc.
 - This is a common referral. To monitor these filings we need a specific code when they are filing the document and the case will be taken to the judge for review as to setting a hearing, making a ruling, etc.
 - They are currently using Report: Report
 - Request to add **Order: Appear Telephonically**
 - For use when the judge authorizes a party or party's attorney to appear telephonically.
 - ORDER: Permitting Telephonic Testimony is currently being used. The issue with using this event is that the court may not be "taking testimony".

- *There is a corresponding motion for the Order referenced above. There is also a Motion: To Appear Telephonically but no Order: To Appear Telephonically.*
- *Does the workgroup want to add new event or agree that using Order: Permitting Telephonic Testimony is acceptable.*
- Request to add **Judgment: Post Adjudicated Stipulated Judgment / Order**
 - *This is used when a stipulated modification judgment is entered. This will also aid in the tracking and reporting of post adjudication judgments and orders.*
 - *The court is currently using Judgment: Stipulated Judgment And Order*
 - *AOC recommendation – use Judgment: Post Adjudication Judgment/Order and add Stipulated in comments.*

- **AOC:**

- In the AVT for languages in LJ, there are 68 languages. GJ code contains 24 languages. Would the courts be interested in adding the additional 44 codes? They are:

BENGALI	MIXTEC
BULGARIAN	NAVAJO
CROATIAN	NEPALESE
CZECH	NORWEGIAN
DINKA	NUER
ESTONIAN	OTHER LANGUAGE
FARSI	PERSIAN
FINNISH	RUMANIAN
GBORBO	SAMOAN
GREBO	SERBIAN
GREEK	SLOVAK
HEBREW	SLOVENIAN
HUNGARIAN	SOMALIAN
INDONESIAN	SWAHILI
KIRUNDI	SWEDISH
KRAHN	TAGALOG
KURD	TAMIL
LAOTIAN	TIGRINYA
LATVIAN	TOHONO
LITHUANIAN	TONGAN
MAAY MAAY	UKRAINIAN
MALAY	URDU
MARSHALLESE	YAQUI

- Follow up on Warrants
 - *It has been determined that this is not an item eligible for the Legal Issues Group. The disagreement centers on when to use the quash event and the effect this has on counting time. This will be elevated to the Data Standards Committee.*

- Follow up on Case Statuses
 - *Appeal*
 - *Appeal/Rule 32*
 - *Rule 32*
 - These are outside the framework of the standard case statuses developed by the standardization group.
 - The filing of a Rule 32 Petition should change the status to Reopened. The party status of Rule 32 and the Rule 32 events exist to indicate the party is filing a rule 32 petition.
 - The filing of an Appeal should not change the case status until if and when the case is remanded and further action is required.
 - Seeing these case statuses on the GCI was not a good reason to add these. The Rule 32 and Appeal events can be seen on the ROA.
 - If one wants to track Rule 32's and Appeals in bulk, a system report is available to provide the number of these filed within a given date range. We do note that some change(s) will have to be made to this report.
 - *This will be elevated to the Data Standards Committee*

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, October 2, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6107

ATTENDEES: Sue Hall/Apache; Casey Steeter/Cochise; Debbie Young/Coconino; Anita Escobedo, Vicki Aguilar & Ester Rios/Gila; Megan Spielman, Debbie Flores/La Paz; Della Hiser/Mohave; Jane Phillips & Andy Dowdle/Pima; Odette Apodaca & Lisa Porter/Pinal; Valeria Fuentes & Juan Pablo Guzman/Santa Cruz; Sandi Markham, Shaunna Kelbaugh, Becky Hamilton, Kelly Gregorio & Karen Wilkes/Yavapai; Pat McGrath, Karla Williams, Stephanie Lujan & Manuel Burboa/AOC

10/2/2013 Agenda:

- **Pinal:**
 - Request to add **Order: To Appear For Early Resolution Court**
 - We receive numerous Orders to appear for early resolution court in our family cases. The Orders to Appear are not with the "court" but with Conciliation Court. This will help keep the ROA's more specific if someone calls in we can direct the customer to Conciliation Court. The event code specific to that document will alleviate having to type in the comments, assist in more accurate and time consuming reports having to weed through all the Order to Appear.
No objection. This will be added
 - *Related issue* - In the process of updating AVT's, the Order to Appear has been end-dated (7/27/10) by the GJCMS Team. I have been unable to find minutes addressing why this was end-dated. So far 7 courts have had their tables updated and only Pinal has reported this as an issue. The only other Order to Appear is under the event category of Petition. What event are the 6 courts using to replace Order to Appear?
This event will remain effective.
 - Request to add **Petition: For Ex Parte Income Withholding Order**
 - We are providing customers with a new option. They can file a Petition for Ex Parte Income Withholding Order and we need an event to correspond with the new Petition.
 - A.R.S. 25-504B -A person who is obligated by an order to pay support or spousal maintenance, the person to whom support or spousal maintenance is ordered to be paid or the department or its agent in a title IV-D case may file a verified request with the clerk of the superior court requesting the clerk to issue an ex parte order of assignment for support or spousal maintenance.
No objection. This will be added
 - Request to add **Report: Family Assessment Review**

- The family law judges refer parties to Family Services Conciliation Court for numerous types of review...Legal Decision Making and Parenting Review, Child Interview, etc.
 - This is a common referral. To monitor these filings we need a specific code when they are filing the document and the case will be taken to the judge for review as to setting a hearing, making a ruling, etc.
 - They are currently using Report: Report
This will not be added. The courts have no objection to using Report:Report and entering verbiage.
 - Request to add **Order: Appear Telephonically**
 - For use when the judge authorizes a party or party's attorney to appear telephonically.
 - ORDER: Permitting Telephonic Testimony is currently being used. The issue with using this event is that the court may not be "taking testimony".
 - There is a corresponding motion for the Order referenced above. There is also a Motion: To Appear Telephonically but no Order: To Appear Telephonically.
 - Does the workgroup want to add new event or agree that using Order: Permitting Telephonic Testimony is acceptable.
Courts are using varied process so the creation of Order: Appear Telephonically will allow a more standardized process. Event will be added.
 - Request to add **Judgment: Post Adjudicated Stipulated Judgment / Order**
 - This is used when a stipulated modification judgment is entered. This will also aid in the tracking and reporting of post adjudication judgments and orders.
 - The court is currently using Judgment: Stipulated Judgment And Order
 - AOC recommendation – use Judgment: Post Adjudication Judgment/Order and add Stipulated in comments.
Courts agree to use Judgment: Post Adjudication Judgment/Order. Event will not be added.
- **AOC:**
 - In the AVT for languages in LJ, there are 68 languages. GJ code contains 24 languages. Would the courts be interested in adding the additional 44 codes? They are:
Courts do not want additional languages to be added. They recommend they be added as needed.

BENGALI	MIXTEC
BULGARIAN	NAVAJO
CROATIAN	NEPALESE
CZECH	NORWEGIAN
DINKA	NUER
ESTONIAN	OTHER LANGUAGE
FARSI	PERSIAN
FINNISH	RUMANIAN
GBORBO	SAMOAN
GREBO	SERBIAN
GREEK	SLOVAK
HEBREW	SLOVENIAN
HUNGARIAN	SOMALIAN

INDONESIAN	SWAHILI
KIRUNDI	SWEDISH
KRAHN	TAGALOG
KURD	TAMIL
LAOTIAN	TIGRINYA
LATVIAN	TOHONO
LITHUANIAN	TONGAN
MAAY MAAY	UKRAINIAN
MALAY	URDU
MARSHALLESE	YAQUI

- Follow up on Warrants
 - *It has been determined that this is not an item eligible for the Legal Issues Group. The disagreement centers on when to use the quash event and the effect this has on counting time. This will be elevated to the Data Standards Committee.*
Courts will submit statements regarding what their stance is on when warrant flag should be removed. These statements will be used in the presentation to Data Standards Committee.

- Follow up on Case Statuses
 - *Appeal*
 - *Appeal/Rule 32*
 - *Rule 32*
 - These are outside the framework of the standard case statuses developed by the standardization group.
 - The filing of a Rule 32 Petition should change the status to Reopened. The party status of Rule 32 and the Rule 32 events exist to indicate the party is filing a rule 32 petition.
 - The filing of an Appeal should not change the case status until if and when the case is remanded and further action is required.
 - Seeing these case statuses on the GCI was not a good reason to add these. The Rule 32 and Appeal events can be seen on the ROA.
 - If one wants to track Rule 32's and Appeals in bulk, a system report is available to provide the number of these filed within a given date range. We do note that some change(s) will have to be made to this report.
 - *This will be elevated to the Data Standards Committee*
Courts will submit statements regarding what their stance is on why the case statuses should remain as a statewide standard. These statements will be used in the presentation to Data Standards Committee.

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, November 20, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6942

11/20/2013 Agenda: -

- **Cochise:**

- Request to modify **Miscellaneous Notice: Confidential Sensitive Data** (this has already been approved and just needs to be updated in the Cochise database) and **Affidavit: Social Security Number** to be automatically restricted.
 - Request that when **Miscellaneous Notice: Confidential Sensitive Data Sheet** and **Affidavit: Social Security Number** pleadings are docketed, that they automatically be restricted in AJACS. The deputy clerk could accidentally miss it (i.e. distractions, etc.), leaving the document unrestricted for Public Access. *(The only documents that display on Public Access are Minute Entries) This is a moot point as these events were previously restricted. The first one just needs to be updated in their database and the second was the courts discretion. We need to either turn it on or off for all courts.*
- Request to modify **Order: Determination of Factual Innocence**.
 - Request that when **Order: Determination of Factual Innocence** is docketed that the case status is automatically changed to "Adjudicated." Regardless of whether or not the Judge finds in favor of the petitioner, the ruling stands and the case should be adjudicated.

- **Gila:**

- Request to add **Minute Entry: Placing on Inactive Calendar**.
 - We need a code for a minute entry placing a case on the inactive calendar. The Clerk's Office manages the inactive calendar.
 - Court is currently using **Notice: Notice Placing on Inactive Calendar**. In our court, Notices are prepared by Court Administration
 - Code that can be used in lieu of this is - **Minute Entry: Minute Entry**, with an explanation in Comments.
 - If this is passed, a matching **Appearance Reason** would also need to be created.
 - *What do other courts use now? Will other courts use this?*

- **La Paz**

- Request to modify case status generated from event – **Order: Under Advisement Ruling**.

- La Paz would like the status triggered by this event to be Re-Opened. It currently changes to Open or Under Advisement.
- This status is one of duplicates we will be discussing in this meeting.
- *It is null in Criminal and Opened in Civil.*

- **Mohave**

- Request to add **Minute Entry : JV Probation Violation Hearing.**
 - We currently have a docket event of Minute Entry; Violation of Probation Hearing. It is tied to a criminal form (adults). When our clerks are docketing this event in a Juvenile case, it is generating a form that is sometimes not getting deleted.
 - All courts hold hearings on violations of probation. All courts have CR and JV cases. Given that AJACS works more efficiently when there is only one form tied to a docket event, we need a new event code to tie the Juvenile form to.
 - This has been granted provisionally. If approved, a new Appearance Reason by the same name would also be created.
- Request to Modify **Notice: Tax Intercept.**
 - We request that the event of Notice: Tax Intercept be automatically hidden event in the ROA.
 - Currently we add this event to the Register of Actions when we send the case to TIP. There is not a document associated with this event, it is merely a marker so that we can track TIP cases. Since the check box in the Event Entry Screen doesn't work, we are asking that the event be auto-hidden.
 - **This was being tracked by QC 5862 and the status is Fixed as of 8/8/13**
- Request to add **Certificate: Completion of High Conflict Co-Parenting Class.**
 - Our Mediation Department puts on the mandatory Parent Information Class, but they are also offering a High Conflict Co-Parenting Class which is a different and separate class that "high conflict" parents can be ordered to attend.
 - We are currently using the same code as the regular Parent Information Class, and putting "High Conflict" in the comments. Our judges don't like this and want a separate event code.
 - **Do any other courts offer this type of mediation?**

- **Pinal**

- Request to modify **Order: Commitment** or add **Order: Commitment Pre-Adjudication.**
 - ORDER: Commitment has a case and party status of ADJUDICATED and TERMINATED: COMMITTED TO MH FACILITY. Currently in criminal cases where the defendant is committed to a facility for restoration of competency this event is used BUT the defendant is not adjudicated at this point. Can we either remove the auto update of the case and party status' OR create a new event where the case status is updated to STAYED and the party status is updated to RULE 11.
- Request to add **Indicator: Finding of Dependency** with ability to choose parties and enter comments.
 - Pinal County has implemented an ADR program and as part of the continued efforts to track mediation in dependency cases this event is necessary to track time from mediation to the Finding of Dependency and track time from the Finding of Dependency to Adjudication, etc.

- **How will this aid in tracking?**
- Request to add **INDICATOR: MEDIATION SCHEDULED** with ability to choose parties and enter comments.
 - Pinal County has implemented an ADR program and as part of the continued efforts to track mediation in dependency cases this event is necessary to track the scheduling of the mediation sessions.
 - **How will this aid in tracking?**
- Request to add Charge Disposition code of **TRANSER - JUVENILE TO ADULT COURT**.
 - When a juvenile defendant is ordered transferred to adult criminal court, the JV cause is disposed and this disposition code would be entered.
 - Court has been using 'DEF TO ANOTHER COURT FOR PROS' but this code has been end-dated as of **10/31/2013**
 - Dispositions available for use

Disposition Description	TY	Start Date
TRANSFER - BRANCH COURT		3/24/2008
TRANSFER - CHANGE JURISDICTION		3/24/2008
TRANSFER - CHANGE OF VENUE		3/24/2008
TRANSFER - REASSIGN JUV COURT		3/24/2008
TRANSFER - RETN DEF COMP/SANE		3/24/2008
TRANSFER - RETN NEW PROB CAUSE		3/24/2008

- Request to add **Petition: Post Judgment Dissolution of Marriage**.
 - This is to be used, for example, when a cause is initiated with and disposed of by a child support establishment or protective order and a party files a petition for legal decision-making. The new petition causes the case and party status' to auto update to OPEN and ACTIVE when it is really REOPENED and POST JUDGMENT, POST ADJUDICATION MATTERS, POST DECREE, etc. This causes erroneous entries into the case (party) status history.
 - **Does this occur often? Would the Dissolution ever be a new case? Would it be better to remove the auto update for case status?**
- Request to add **PETITION: POST JUDGMENT LEGAL DECISION-MAKING**.
 - This is to be used, for example, when a cause is initiated with and disposed of by a child support establishment or protective order and a party files a petition for legal decision-making. The new petition causes the case and party status' to auto update to OPEN and ACTIVE when it is really REOPENED and POST JUDGMENT, POST ADJUDICATION MATTERS, POST DECREE, etc. This causes erroneous entries into the case (party) status history.
 - **Would it be better to remove the auto update for case status?**
- Request to add **Order: Dismissing Order of Protection, Order: Dismissing Injunction Against Harassment and Order: Dismissing Injunction Against Workplace Harassment**.
 - Pinal is requesting events to capture the dismissal selections on the Hearing Order form in protective order cases.
 - Not sure if completely relevant, but Rule 7(4) of the Rules of Protective Order Procedure state "The dismissal of the order shall be in writing and sent electronically via facsimile or e-mail, not by telephone, to the sheriff." The creation of the event will allow us to run specific searches/reports to ensure this is done.

- Request to add **Notice: Hearing on Order of Protection, Notice: Hearing on Injunction Against Harassment** and **Notice: Hearing on Injunction Against Workplace Harassment**.
 - Pinal is requesting event to utilize the form functionality in AJACS in protective order cases.
 - These codes will be used to automate the process of the Clerk/Judge setting hearings in protective order cases. If events are created, we can use the forms functionality in AJACS and the form will pre-populate and appear in the register of actions.
 - Court is currently using 'Notice: Hearing'. (Please note this event is used numerous times in non-protective order cases and if we tied the form to this event, the user would generate the form each time). **Are the forms Project Passport compliant.**
- **Yavapai**
 - Request to add special handling court of **Veterans Court** and the following associated codes:
 - **Order: Veterans Court**
 - **Minute Entry: Veterans Court**
 - **Order: Veterans Court – Order and Conditions of Probation**
 - Party Status of **Veterans Court**
 - Appearance reason **Veterans Court**
 - Yavapai is starting a new specialty court called Veterans Court and we would like to add a new hearing type, new Order, and a new party status for statistical reporting purposes.
 - Request to add special handling court of **Sex Offenders Court** and the following associated codes:
 - **Order: Sex Offenders Court**
 - **Minute Entry: Sex Offenders Court**
 - **Order: Sex Offenders Court – Order and Conditions of Probation**
 - Party Status of **Sex Offenders Court**
 - Appearance reason **Sex Offender**.
 - Yavapai is starting a new specialty court called Sex Offenders Court and we would like to add a new hearing type, new Order, and a new party status for statistical reporting purposes.
 - Request to associate the following codes to **Wellness Court (Mental Health)**:
 - **Order: Wellness Court (Mental Health)**
 - **Minute Entry: Wellness Court (Mental Health)**
 - **Order: Wellness Court (Mental Health)– Order and Conditions of Probation**
 - Party Status of **Wellness Court (Mental Health)Court**
 - Appearance reason **Wellness Court (Mental Health)**
 - When an individual is accepted into Wellness Court (Mental Health), these dockets and party statuses would allow reports to be run specifically for this specialty court
 - Request to associate the following codes to **DUI Court**:
 - Party Status of **DUI Court – Post Conviction**
 - Party Status of **DUI Court – Deferred Sentence**
 - When an individual is accepted into DUI Court, these party statuses would allow reports to be run specifically for this specialty court.
 - Court is currently using status of Suspended Sentence
 - Request to associate the following codes to **DUI Court**:
 - Party Status of **DUI Court**

- **Order: DUI Court – Orders and Conditions of Probation**
 - Yavapai currently has a DUI court program in criminal cases and also juvenile delinquency cases. These new hearing type and docket event will be used when an adult defendant or a juvenile is ordered into DUI Court and a hearing is held. The party status of DUI Court will assist for statistical reporting.
 - Court is using status type of Suspended Sentence. Not very accurate for statistical reporting purposes.
 - Request to modify special handling type of **Family Drug Court**:
 - Add the following Courts for Special Handling Type of **Family Drug Court: Juvenile and Criminal**
 - Add new party status of **Family Drug Court**
Yavapai currently has a Family Drug Court program. This modification will allow courts to utilize the AJACS Specialty Handling functionality when Family Drug Court is ordered in case types other than Family Law. Also adding the party status of Family Drug Court will assist for statistical reporting.
 - Request new event: **Order: Assigning Matter To**.
 - At one time we used to have "Order Assigning Matter To" but was end dated on 9/25/09 with our conversion. In our EDC cases we routinely assign to various divisions. In AJACS it only provides the option of assigning to the Presiding Judge or reassigning a Judge.
 - Court is currently using Order: Order and then having to enter in the comment area "assigning matter to".
- **AOC**
 - Request to add new event: **Case/Party Has Been Removed from DOS/TIP**.
 - If the balance for a case/party is being removed from TIP, the event "**Case/Party has been removed from TIP**" would be manually added to the ROA by the court user.
 - The existing FARE event entitled **FARE: Defendant Has Been Referred to DOS/TIP For Case #** will be updated to say **FARE: Case/Party Has Been Referred to DOS/TIP**.
 - Discuss event-driven case statuses. When AJACS was initially deployed, we were told that events would eventually be filtered by category types. This has been a known defect (1414) since August of 2008. The defect states it is set for 3.11. I believe that the case status workgroup based their decisions on the belief that this functionality would soon be available and sadly, that is not the case. There are currently 18 case or party statuses that have multiple values on 2 or more category types. The application can only handle one status at this time. We need to review the multiples displaying below and agree on one status.

EVENT DESCRIPTION	CASE STATUS	PARTY STATUS
APPLICATION: FOR CERTIFICATE OF REGISTRAR – PROB & GC	OPEN / REOPENED	ACTIVE / POST JUDGMENT
ORDER: CHANGE OF VENUE CV/CR/ 8 OTHERS	ADJUDICATED / CLOSED	TERMINATED - CHANGE OF VENUE / TERMINATED - ADMINISTRATIVE
ORDER: DISMISSING CASE DEP/GC/6 OTHERS	ADJUDICATED	TERMINATED - DISMISSED / TERMINATED - DISMISSED OTHER / NULL
ORDER: DISMISSING CASE W/ PREJUDICE -CV/CR/FL/JVDEL	ADJUDICATED	TERMINATED - DISMISSED OTHER / TERMINATED - DISMISSED
ORDER: DISMISSING CASE W/O	ADJUDICATED	TERMINATED - DISMISSED OTHER /

PREJUDICE - CV/CR/FL/JVDEL		TERMINATED - DISMISSED
ORDER: REMAND TO LOWER COURT – CV/CR	ADJUDICATED	TERMINATED - ADMINISTRATIVE / TERMINATED - DISMISSED OTHER
ORDER: STAY – CV/CR/10 OTHERS	STAYED	STAYED / NULL
ORDER: UNDER ADVISEMENT RULING – CV/CR/12 OTHERS	OPEN / UNDER ADVISEMENT/NULL	NULL
PETITION: CONCILIATION – FL/CONCILI	OPEN / Stayed Rule 68(A)(2)	ACTIVE / STAYED
RULE 11: Motion for Rule 11 – CR/JV	STAYED / NULL	RULE 11
RULE 11: Motion for Rule 11 Pre-Screen– CR/JV	STAYED / NULL	RULE 11
RULE 11: Order for Rule 11 Evaluation– CR/JV	STAYED / NULL	RULE 11
RULE 11: Order for Rule 11 Pre-Screen– CR/JV	STAYED / NULL	RULE 11
WARRANT: ISSUED - 12 CATEGORIES	STAYED / NULL	WARRANT
WARRANT: QUASHED – 12 CATEGORIES	OPEN / NULL	ACTIVE
WARRANT: QUASHED - POST ADJUDICATION – 11 CATEGORIES	REOPENED	POST JUDGMENT / POST SENTENCE MATTERS
WARRANT: RETURNED (UNSERVED) – 12 CATEGORIES	STAYED / NULL	WARRANT
WARRANT: SERVED / EXECUTED– 12 CATEGORIES	STAYED / NULL	WARRANT
Change of Venue Received - Existing Case - 10 CATEGORIES		
What should case/party status be?		

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, November 20, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6942

11/20/2013 Agenda: -

Attendees: Sue Hall/Apache; Vicki Barton/Cochise; Debbie Young, Martha Anderson/Coconino; Terry Griego, Anita Escobedo, Vicki Aguilar and Esther Rios/Gila; Debbie Flores/La Paz; Correnia Snyder, Shannon Branham/Maricopa; Della Hiser/Mohave; Marla Randall/Navajo; Jane Phillips & Andy Dowdle/Pima; Odette Apodaca, Sandy Offt & Elsa Montiel/Pinal; Juan Pablo Guzman/Santa Cruz; Sandi Markham, Karen Wilkes, Donna McQuality, Carolyn Oliver; Shaunna Kelbaugh & Becky Hamilton/Yavapai; Jim Monk/Yuma; Stephanie Lujan, Manuel Burboa, Pat McGrath, Karla Williams/AOC

- **Cochise:**

- Request to modify **Miscellaneous Notice: Confidential Sensitive Data** (this has already been approved and just needs to be updated in the Cochise database) and **Affidavit: Social Security Number** to be automatically restricted.
 - Request that when ~~Miscellaneous~~ *Miscellaneous Notice: Confidential Sensitive Data Sheet and Affidavit: Social Security Number pleadings are docketed, that they automatically be restricted in AJACS. The deputy clerk could accidentally miss it (i.e. distractions, etc.), leaving the document unrestricted for Public Access*
Eric Ciminski explained how eAccess would work for the purposes of restricting or sealing events. The requested codes were passed in a prior meeting. Cochise needed their database updated on the Confidential Sensitive Data event. The Social Security Number event had been set court by court but all agreed that it should be restricted across the board.
- Request to modify **Order: Determination of Factual Innocence**.
 - Request that when *Order: Determination of Factual Innocence* is docketed that the case status is automatically changed to "Adjudicated." Regardless of whether or not the Judge finds in favor of the petitioner, the ruling stands and the case should be adjudicated. **This was passed.**

- **Gila:**

- Request to add **Minute Entry: Placing on Inactive Calendar**.
 - We need a code for a minute entry placing a case on the inactive calendar. The Clerk's Office manages the inactive calendar.

- Court is currently using Notice: Notice Placing on Inactive Calendar. In our court, Notices are prepared by Court Administration
 - Code that can be used in lieu of this is - Minute Entry: Minute Entry, with an explanation in Comments.
 - If this is passed, a matching Appearance Reason would also need to be created.
 - **This was not passed. All other counties believe that since it is not done in court, it should not be on a minute entry. Gila agreed to use Notice: Placing on Inactive Calendar.**
- **La Paz**
 - Request to modify case status generated from event – **Order: Under Advisement Ruling.**
 - La Paz would like the status triggered by this event to be Re-Opened. It currently changes to Open or Under Advisement.
 - This status is one of duplicates we will be discussing in this meeting.
 - **This was discussed as the final agenda item. It will default to Open.**
- **Mohave**
 - Request to add **Minute Entry: JV Probation Violation Hearing.**
 - We currently have a docket event of Minute Entry; Violation of Probation Hearing. It is tied to a criminal form (adults). When our clerks are docketing this event in a Juvenile case, it is generating a form that is sometimes not getting deleted.
 - All courts hold hearings on violations of probation. All courts have CR and JV cases. Given that AJACS works more efficiently when there is only one form tied to a docket event, we need a new event code to tie the Juvenile form to.
 - This has been granted provisionally. If approved, a new Appearance Reason by the same name would also be created.
 - **This was passed. Yavapai noted that they did not have an issue with multiple forms if they went thru the session item detail screen. Della found later that this was only occurring if it was manually docketed. Even though the multiple form issue wasn't an issue, courts wanted the Minute Entry for juveniles.**
 - Request to Modify **Notice: Tax Intercept.**
 - We request that the event of Notice: Tax Intercept be automatically hidden event in the ROA.
 - Currently we add this event to the Register of Actions when we send the case to TIP. There is not a document associated with this event, it is merely a marker so that we can track TIP cases. Since the check box in the Event Entry Screen doesn't work, we are asking that the event be auto-hidden.
 - **This was being tracked by QC 5862 and the status is Fixed as of 8/8/13**
 - **This was not passed because many courts use it and attach a document.**
 - Request to add **Certificate: Completion of High Conflict Co-Parenting Class.**
 - Our Mediation Department puts on the mandatory Parent Information Class, but they are also offering a High Conflict Co-Parenting Class which is a different and separate class that "high conflict" parents can be ordered to attend.
 - We are currently using the same code as the regular Parent Information Class, and putting "High Conflict" in the comments. Our judges don't like this and want a separate event code.

- **Not used by other courts so request was denied.**

- **Pinal**

- Request to modify **Order: Commitment** or add **Order: Commitment Pre-Adjudication**.
 - ORDER: Commitment has a case and party status of ADJUDICATED and TERMINATED: COMMITTED TO MH FACILITY. Currently in criminal cases where the defendant is committed to a facility for restoration of competency this event is used BUT the defendant is not adjudicated at this point. Can we either remove the auto update of the case and party status' OR create a new event where the case status is updated to STAYED and the party status is updated to RULE 11.
 - **Courts agreed that Case/Party statuses could be removed.**
- Request to add **Indicator: Finding of Dependency** with ability to choose parties and enter comments.
 - Pinal County has implemented an ADR program and as part of the continued efforts to track mediation in dependency cases this event is necessary to track time from mediation to the Finding of Dependency and track time from the Finding of Dependency to Adjudication, etc.
 - **This will be tabled to give Sandy an opportunity to see if Order: Dependency can be used as it is in other counties.**
- Request to add **INDICATOR: MEDIATION SCHEDULED** with ability to choose parties and enter comments.
 - Pinal County has implemented an ADR program and as part of the continued efforts to track mediation in dependency cases this event is necessary to track the scheduling of the mediation sessions.
 - **This will be tabled to give Sandy an opportunity to see if Order: Dependency can be used as it is in other counties.**
- Request to add Charge Disposition code of **TRANSFER - JUVENILE TO ADULT COURT**.
 - When a juvenile defendant is ordered transferred to adult criminal court, the JV cause is disposed and this disposition code would be entered.
 - Court has been using 'DEF TO ANOTHER COURT FOR PROS' but this code has been end-dated as of **10/31/2013**
 - Dispositions available for use

Disposition Description	TY	Start Date
TRANSFER - BRANCH COURT		3/24/2008
TRANSFER - CHANGE JURISDICTION		3/24/2008
TRANSFER - CHANGE OF VENUE		3/24/2008
TRANSFER - REASSIGN JUV COURT		3/24/2008
TRANSFER - RETN DEF COMP/SANE		3/24/2008
TRANSFER - RETN NEW PROB CAUSE		3/24/2008

 - **Other counties noted that they dismiss the juvenile case and open a criminal case. This was not passed.**
- Request to add **Petition: Post Judgment Dissolution of Marriage**.
 - This is to be used, for example, when a cause is initiated with and disposed of by a child support establishment or protective order and a party files a petition for legal decision-making. The new petition causes the case and party status' to auto update to OPEN and ACTIVE when it is really REOPENED and POST JUDGMENT, POST ADJUDICATION

MATTERS, POST DECREE, etc. This causes erroneous entries into the case (party) status history.

- **Other counties recommended opening a new, separate case and relating the two cases. This was not passed.**

- Request to add **PETITION: POST JUDGMENT LEGAL DECISION-MAKING.**

- This is to be used, for example, when a cause is initiated with and disposed of by a child support establishment or protective order and a party files a petition for legal decision-making. The new petition causes the case and party status' to auto update to OPEN and ACTIVE when it is really REOPENED and POST JUDGMENT, POST ADJUDICATION MATTERS, POST DECREE, etc. This causes erroneous entries into the case (party) status history.

- **Other counties recommended opening a new, separate case and relating the two cases. This was not passed.**

- Request to add **Order: Dismissing Order of Protection, Order: Dismissing Injunction Against Harassment and Order: Dismissing Injunction Against Workplace Harassment.**

- Pinal is requesting events to capture the dismissal selections on the Hearing Order form in protective order cases.
- Not sure if completely relevant, but Rule 7(4) of the Rules of Protective Order Procedure state “The dismissal of the order shall be in writing and sent electronically via facsimile or e-mail, not by telephone, to the sheriff.” The creation of the event will allow us to run specific searches/reports to ensure this is done.

- **Pinal said they would be willing to share their (court-mandated) forms with other counties. All three were passed.**

- Request to add **Notice: Hearing on Order of Protection, Notice: Hearing on Injunction Against Harassment and Notice: Hearing on Injunction Against Workplace Harassment.**

- Pinal is requesting event to utilize the form functionality in AJACS in protective order cases.
- These codes will be used to automate the process of the Clerk/Judge setting hearings in protective order cases. If events are created, we can use the forms functionality in AJACS and the form will pre-populate and appear in the register of actions.
- Court is currently using ‘Notice: Hearing’. (Please note this event is used numerous times in non-protective order cases and if we tied the form to this event, the user would generate the form each time).

- **Pinal said they would be willing to share their (court-mandated) forms with other counties. All three were passed.**

- **Yavapai**

- Request to add special handling court of **Veterans Court** and the following associated codes:

- **Order: Veterans Court**
- **Minute Entry: Veterans Court**
- **Order: Veterans Court – Order and Conditions of Probation**
- **Party Status of Veterans Court**
- **Appearance reason Veterans Court**

- Yavapai is starting a new specialty court called Veterans Court and we would like to add a new hearing type, new Order, and a new party status for statistical reporting purposes.
 - **There was discussion about making these the standards for counties that start using specialty courts in the future. Della noted that there might be different specialty courts in different counties and she didn't agree with making other courts use the existing specialty courts. Pat pointed out that if they wanted special courts for each county they would be local values and it may create a problem with reporting. The counties agreed that the codes granted today would be a good template and any additional requests would need to be discussed. The Order and Conditions of Probation are a separate form from the statewide probation conditions so they will be docketed separately. All six codes were passed.**
- Request to add special handling court of **Sex Offenders Court** and the following associated codes:
 - **Order: Sex Offenders Court**
 - **Minute Entry: Sex Offenders Court**
 - **Order: Sex Offenders Court – Order and Conditions of Probation**
 - **Party Status of Sex Offenders Court**
 - **Appearance reason Sex Offender.**
 - Yavapai is starting a new specialty court called Sex Offenders Court and we would like to add a new hearing type, new Order, and a new party status for statistical reporting purposes.
 - **All six codes were passed.**
- Request to associate the following codes to **Wellness Court (Mental Health)**:
 - **Order: Wellness Court (Mental Health)**
 - **Minute Entry: Wellness Court (Mental Health)**
 - **Order: Wellness Court (Mental Health)– Order and Conditions of Probation**
 - **Party Status of Wellness Court (Mental Health)Court**
 - **Appearance reason Wellness Court (Mental Health)**
 - When an individual is accepted into Wellness Court (Mental Health), these dockets and party statuses would allow reports to be run specifically for this specialty court
 - **Yavapai agreed that Mental Health would remain the title and all five codes were passed.**
- Request to associate the following codes to **DUI Court**:
 - **Party Status of DUI Court – Post Conviction**
 - **Party Status of DUI Court – Deferred Sentence**
 - When an individual is accepted into DUI Court, these party statuses would allow reports to be run specifically for this specialty court.
 - Court is currently using status of Suspended Sentence
 - **Sandi said that I misunderstood this request and said that DUI Court as the party status was acceptable.**
- Request to associate the following codes to **DUI Court**:
 - **Party Status of DUI Court**
 - **Order: DUI Court – Orders and Conditions of Probation**
 - Yavapai currently has a DUI court program in criminal cases and also juvenile delinquency cases. These new hearing type and docket event will be used when an adult

defendant or a juvenile is ordered into DUI Court and a hearing is held. The party status of DUI Court will assist for statistical reporting.

- Court is using status type of Suspended Sentence. Not very accurate for statistical reporting purposes.
 - **Party status and order for conditions of probation were both passed.**
 - Request to modify special handling type of **Family Drug Court**:
 - Add the following Courts for Special Handling Type of **Family Drug Court: Juvenile and Criminal**
 - Add new party status of **Family Drug Court**
Yavapai currently has a Family Drug Court program. This modification will allow courts to utilize the AJACS Specialty Handling functionality when Family Drug Court is ordered in case types other than Family Law. Also adding the party status of Family Drug Court will assist for statistical reporting.
 - **The new party status and court types were both passed.**
 - Request new event: **Order: Assigning Matter To**.
 - At one time we used to have "Order Assigning Matter To" but was end dated on 9/25/09 with our conversion. In our EDC cases we routinely assign to various divisions. In AJACS it only provides the option of assigning to the Presiding Judge or reassigning a Judge.
 - Court is currently using Order: Order and then having to enter in the comment area "assigning matter to".
 - **This was denied. Other courts use the minute entry and do not create a separate event or they use 'ORDER: Assigning to Presiding Judge for Reassignment' or 'ORDER: Reassignment of Judge'.**
- **AOC**
 - Request to add new event: **Case/Party Has Been Removed from DSO/TIP**.
 - If the balance for a case/party is being removed from TIP, the event "**Case/Party has been removed from TIP**" would be manually added to the ROA by the court user.
 - The existing FARE event entitled **FARE: Defendant Has Been Referred to DSO/TIP For Case #** will be updated to say **FARE: Case/Party Has Been Referred to DSO/TIP**.
 - **We will add new event to remove from TIP/DOS and update the existing referral to TIP/DO**
 - Discuss event-driven case statuses. When AJACS was initially deployed, we were told that events would eventually be filtered by category types. This has been a known defect (1414) since August of 2008. The defect states it is set for 3.11. I believe that the case status workgroup based their decisions on the belief that this functionality would soon be available and sadly, that is not the case. There are currently 18 case or party statuses that have multiple values on 2 or more category types. The application can only handle one status at this time. We need to review the multiples displaying below and agree on one status.
 - **The group reviewed the following codes and decided on one code for all categories associated to that event. I have crossed off the incorrect values and changed the font to green for the correct values.**

EVENT DESCRIPTION	CASE STATUS	PARTY STATUS
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APPLICATION: FOR CERTIFICATE OF REGISTRAR – PROB & GC	OPEN / REOPENED	ACTIVE / POST JUDGMENT
ORDER: CHANGE OF VENUE CV/CR/8 OTHERS	ADJUDICATED / CLOSED	TERMINATED - CHANGE OF VENUE / TERMINATED-ADMINISTRATIVE
ORDER: DISMISSING CASE DEP/GC/6 OTHERS	ADJUDICATED	TERMINATED - DISMISSED / TERMINATED-DISMISSED OTHER / NULL
ORDER: DISMISSING CASE W/ PREJUDICE - CV/CR/FL/JVDEL	ADJUDICATED	TERMINATED - DISMISSED OTHER / TERMINATED - DISMISSED
ORDER: DISMISSING CASE W/O PREJUDICE - CV/CR/FL/JVDEL	ADJUDICATED	TERMINATED - DISMISSED OTHER / TERMINATED - DISMISSED
ORDER: REMAND TO LOWER COURT – CV/CR	ADJUDICATED	TERMINATED - ADMINISTRATIVE / TERMINATED-DISMISSED OTHER / TERMINATED - REMANDED
ORDER: STAY – CV/CR/10 OTHERS	STAYED - NULL	STAYED / NULL
ORDER: UNDER ADVISEMENT RULING – CV/CR/12 OTHERS	OPEN / UNDER ADVISEMENT/NULL	NULL
PETITION: CONCILIATION – FL/CONCILI	OPEN -/ STAYED Rule 68(A)(2)	ACTIVE / STAYED
RULE 11: Motion for Rule 11 – CR/JV	STAYED / NULL	RULE 11
RULE 11: Motion for Rule 11 Pre-Screen– CR/JV	STAYED / NULL	RULE 11
RULE 11: Order for Rule 11 Evaluation– CR/JV	STAYED / NULL	RULE 11
RULE 11: Order for Rule 11 Pre-Screen– CR/JV	STAYED / NULL	RULE 11
WARRANT: ISSUED - 12 CATEGORIES	STAYED / NULL	WARRANT
WARRANT: QUASHED – 12 CATEGORIES	OPEN / NULL	ACTIVE
WARRANT: QUASHED - POST ADJUDICATION – 11 CATEGORIES	REOPENED	POST JUDGMENT / POST SENTENCE MATTERS - POST ADJUDICATED MATTERS
WARRANT: RETURNED (UNSERVED) – 12 CATEGORIES	STAYED / NULL	WARRANT
WARRANT: SERVED / EXECUTED– 12 CATEGORIES	STAYED / NULL	WARRANT
Change of Venue Received - Existing Case - 10 CATEGORIES	NULL	NULL

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, December 11, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6942

12/11/2013 Agenda: **UPDATED**

- Cochise:

- Request to add event entry **NOTICE OF INTENT TO ENTER JUDGMENT - DO, CV, PB**
 - For those cases where applicants were granted a deferral of filing fees and costs, they were ordered to make monthly payments in a certain amount. They have failed to do so. While the Application and Order re Deferral of Fees advises the applicant a consent judgment may be entered, it says nothing about the Court's ability to seize tax returns or lottery winnings, etc. For the hundreds of cases in this situation, we cannot arbitrarily seize their returns or winnings, etc. The purpose of this document is to advise them of our intent to do so.
 - This may allow Reporting Ability which will track event by name, case number date of notice to allow us to then file the judgment and enter claims in the DSO Program
 - The following events are already being used for other purposes –
 - NOTICE: Fee payment reminder -- is used by our Appeals Clerk to track cases where fees are due
 - NOTICE: Non-compliance -- is used by our Child Support Clerk to track pleadings filed by the A.G. when requesting a child support warrant issue
 - A.R.S. Sections 42-1122 -- enables participants to intercept AZ state income tax refunds if an outstanding amount of \$41 or more is owed;
 - A.R.S. Section 5-575 -- established a debt set-off by program by which winnings of \$600 or more could be intercepted to collect debts of at least \$100
 - We recommended that they have the party sign a payment plan when they defer fees that states such action could occur. An example was provided to the court.

- Coconino

- Request to modify case status on **ORDER: TRANSFER OF PROBATION** to RE-ADJUDICATED
 - Currently, the event defaults to ADJUDICATED. By the time the Order to transfer probation is entered the defendant has already been sentenced and the case has been Adjudicated. This is a post adjudication order. A PETITION: Modify Conditions of Probation will be filed prior to the Order; this places the case in Re-Open status. The next logical case status would be Re-Adjudicated not Adjudicated
- Request to modify case status on **ORDER: VACATING/ SET ASIDE JUDGMENT OF GUILTY** to RE-ADJUDICATED
 - Currently, the event defaults to ADJUDICATED. By the time this Order is signed the defendant had already been found guilty and the case had been adjudicated. When the APPLICATION: APPLICATION TO RESTORE CIVIL RIGHTS / VACATE CONVICTION is filed the

case status is automatically changed to REOPENED. The next logical case status would be Re-Adjudicated not Adjudicated

- **Gila:**

- Request to add new event **MINUTE ENTRY: NON-APPEARANCE CALENDAR**
 - Our court has a non-appearance calendar, cases are set throughout the week. We are requesting the event, Minute Entry: Non-appearance Calendar be added to the Tables. These are not actual hearings, but are placed on the court's calendar.
 - This will be used in preparation of minute entries We currently use Minute Entry: Minute Entry
- Request to add event **JUDGMENT: FINANCIAL JUDGMENT AND ORDER**
 - Our court discovered that the event code: Judgment: Financial Judgment and Order has been end-dated as of 12-03-13. Is it possible to have this re-instated? We have used this event code to enter financial assessments imposed at sentencing for quite some time.
 - This is used to process the financial judgment entered at the time of sentencing.
 - This event was being used in all the courts, but for some reason it was not in the GJ Standards database so it was end-dated when the databases were updated by the table experts. The GJ CMS team is updating this provisionally in all databases.

- **Pinal:**

- Request to modify party roles – **COUNTER PLAINTIFF** and **COUNTER DEFENDANT**
 - The party role types ‘County Plaintiff’ and ‘Counter Defendant’ exist in the statewide tables for civil case types. Pinal County is requesting the party roles be available in the Family Law case types as well. Our presiding Judge is requesting when there are cross petitions in protective orders and parenting time cases, we enter the party names with these specific party roles.
 - The update will be used to enter parties in Family Law cases when cross petitions are filed. We will also update our minute entry templates to include these specific merge codes.

- **AOC**

- Proposal to change the format for the event entry table to be broken down by court type instead of case category.
 - The request to filter events based on case categories has been requested from day 1. It keeps getting pushed to the next build. It is currently slated to be delivered in 3.11.
 - The ability to filter based on Court Type already exists in several AVT's, therefore, I believe the ability to filter based on Court Type will a more realistic option.
- End-dating of fee schedule ‘**Payment: Juvenile Probation Fees**’.
 - This fee schedule actually never existed in data standards so when the AVT team was cleaning up databases this fee schedule was end-dated.
 - There is another fee schedule called ‘Std Mon Prob Fee Undr’ which already exists and it allocates 100% to Juvenile Probation. I would like to recommend that we modify the name of this fee schedule to ‘Payment: Juvenile Probation Fees’.
- Upcoming changes to Rule 16 in regards to the inactive calendar.
 - We are working on some ticklers in order to comply with the rules. One of the ticklers is for 120 days for the Dismissal for Lack of Service. Is the proof of service sometimes not filed until after the 120 days? Should the tickler be for 130 days.
 - Discussion on how Proposed Scheduling Orders are handled in your court.

- **Further discussion**

- There is a request that there be discussion about how to file an action to foreclose right to redeem. One county feels that it should be filed under Civil/Civil/Unclassified while another believes it should be filed under foreclosure or contract. Please be prepared to discuss your court's practice in regards to this type of case.

GJ Code Standardization and Clerk's User Group Meeting

Agenda

Wednesday, December 11, 2013

1:30 – 3:30

(602) 452-3288 Meeting ID: 6942

12/11/2013 Agenda: **UPDATED**

Attendees: Sue Hall/Apache; Teresa Rockrich, Fran Ranacelli, Beverly Johnson, Casey Streeter/Cochise; Martha Anderson, Debbie Young, Val Wyant/Coconino; Teri Griego, Anita Escobedo, Vicki Aguilar, Esther Rios/Gila; Debbie Flores/La Paz; Shannon Branham/Maricopa; Della Hiser/Mohave; Jane Phillips/Pima; Odette Apodaca, Elsa Montiel/Pinal; Valeria Fuentes, Juan Pablo Guzman/Santa Cruz; Renee Braner, Kelly Gregorio, Carolyn Oliver, Karen Wilkes, Sandi Markham, Shaunna Kelbaugh, Becky Hamilton/Yavapai.

- Cochise:

- Request to add event entry **NOTICE OF INTENT TO ENTER JUDGMENT - DO, CV, PB**
 - For those cases where applicants were granted a deferral of filing fees and costs, they were ordered to make monthly payments in a certain amount. They have failed to do so. While the Application and Order re Deferral of Fees advises the applicant a consent judgment may be entered, it says nothing about the Court's ability to seize tax returns or lottery winnings, etc. For the hundreds of cases in this situation, we cannot arbitrarily seize their returns or winnings, etc. The purpose of this document is to advise them of our intent to do so.
 - This may allow Reporting Ability which will track event by name, case number date of notice to allow us to then file the judgment and enter claims in the DSO Program
 - The following events are already being used for other purposes –
 - NOTICE: Fee payment reminder -- is used by our Appeals Clerk to track cases where fees are due
 - NOTICE: Non-compliance -- is used by our Child Support Clerk to track pleadings filed by the A.G. when requesting a child support warrant issue
 - A.R.S. Sections 42-1122 -- enables participants to intercept AZ state income tax refunds if an outstanding amount of \$41 or more is owed;
 - A.R.S. Section 5-575 -- established a debt set-off by program by which winnings of \$600 or more could be intercepted to collect debts of at least \$100
 - We recommended that they have the party sign a payment plan when they defer fees that states such action could occur. An example was provided to the court.
 - **Only one court would use the code and it would only be for past cases, therefore this does not qualify as a code standard. This code was denied.**

- **Coconino**
 - o Request to modify case status on **ORDER: TRANSFER OF PROBATION** to RE-ADJUDICATED
 - Currently, the event defaults to ADJUDICATED. By the time the Order to transfer probation is entered the defendant has already been sentenced and the case has been Adjudicated. This is a post adjudication order. A PETITION: Modify Conditions of Probation will be filed prior to the Order; this places the case in Re-Open status. The next logical case status would be Re-Adjudicated not Adjudicated –**This was approved.**
 - o Request to modify case status on **ORDER: VACATING/ SET ASIDE JUDGMENT OF GUILTY** to RE-ADJUDICATED -
 - Currently, the event defaults to ADJUDICATED. By the time this Order is signed the defendant had already been found guilty and the case had been adjudicated. When the APPLICATION: APPLICATION TO RESTORE CIVIL RIGHTS / VACATE CONVICTION is filed the case status is automatically changed to REOPENED. The next logical case status would be Re-Adjudicated not Adjudicated - **This was approved.**

- **Gila:**
 - o Request to add new event **MINUTE ENTRY: NON-APPEARANCE CALENDAR**
 - Our court has a non-appearance calendar, cases are set throughout the week. We are requesting the event, Minute Entry: Non-appearance Calendar be added to the Tables. These are not actual hearings, but are placed on the court's calendar.
 - This will be used in preparation of minute entries We currently use Minute Entry: Minute Entry
 - **Courts did not approve this code. Gila noted they would use Minute Entry: Minute Entry and customize comments.**
 - o Request to add event **JUDGMENT: FINANCIAL JUDGMENT AND ORDER**
 - Our court discovered that the event code: Judgment: Financial Judgment and Order has been end-dated as of 12-03-13. Is it possible to have this re-instated? We have used this event code to enter financial assessments imposed at sentencing for quite some time.
 - This is used to process the financial judgment entered at the time of sentencing.
 - This event was being used in all the courts, but for some reason it was not in the GJ Standards database so it was end-dated when the databases were updated by the table experts. The GJ CMS team is updating this provisionally in all databases.
 - **This will be added permanently. Please associate to Criminal, Juvenile, Family Law and Probate.**

- **Pinal:**
 - o Request to modify party roles – **COUNTER PLAINTIFF** and **COUNTER DEFENDANT**
 - The party role types ‘County Plaintiff’ and ‘Counter Defendant’ exist in the statewide tables for civil case types. Pinal County is requesting the party roles be available in the Family Law case types as well. Our presiding Judge is requesting when there are cross petitions in protective orders and parenting time cases, we enter the party names with these specific party roles.
 - The update will be used to enter parties in Family Law cases when cross petitions are filed. We will also update our minute entry templates to include these specific merge codes. – **These were both approved.**

- **AOC**

- Proposal to change the format for the event entry table to be broken down by court type instead of case category.
 - *The request to filter events based on case categories has been requested from day 1. It keeps getting pushed to the next build. It is currently slated to be delivered in 3.11.*
 - *The ability to filter based on Court Type already exists in several AVT's, therefore, I believe the ability to filter based on Court Type will a more realistic option.*
 - **Courts were asked to think about the request and submit their approvals, reservations or comments via email. Della noted that maybe it was advisable to just continue as is and Val stated that perhaps that functionality could be piggy-backed on one of the existing GJ User group requirements regarding the event entry screen.**
- End-dating of fee schedule **'Payment: Juvenile Probation Fees'**.
 - *This fee schedule actually never existed in data standards so when the AVT team was cleaning up databases this fee schedule was end-dated.*
 - *There is another fee schedule called 'Stnd Mon Prob Fee Undr' which already exists and it allocates 100% to Juvenile Probation. I would like to recommend that we modify the name of this fee schedule to 'Payment: Juvenile Probation Fees'.*
 - **The name of the fee schedule will be modified to 'Juv Stnd Mon Prob Fee Undr'**
- Upcoming changes to Rule 16 in regards to the inactive calendar.
 - *We are working on some ticklers in order to comply with the rules. One of the ticklers is for 120 days for the Dismissal for Lack of Service. Is the proof of service sometimes not filed until after the 120 days? Should the tickler be for 130 days.*
 - *Discussion on how Proposed Scheduling Orders are handled in your court.*
 - **Courts requested that 120 day tickler be changed to 145 days. Additionally, the courts agreed that there is no need to event a 'Proposed Scheduling Order'. They only docket the signed order, therefore, there will be no new event for the 'Proposed Scheduling Order'.**

- **Further discussion**

- There is a request that there be discussion about how to file an action to foreclose right to redeem. One county feels that it should be filed under Civil/Civil/Unclassified while another believes it should be filed under foreclosure or contract. Please be prepared to discuss your court's practice in regards to this type of case.
- **Sue noted that the request was a little deeper than how to open the aforementioned case type. She believes it would be helpful to add definitions to case and case sub-types and she believes this would be beneficial for the purpose of statistical reporting. She and Juan Pablo expressed concern regarding pro per's and how they sometimes file the wrong case type and they believe this would help resolve that issue. I am currently working on definitions for the existing event entry codes. I will move on to case and case sub-types when I have completed the event entries. I may request assistance from the courts at that time. Sue also noted that this may be a moot point once the statistical reports are up and running.**
- **I announced that the issue regarding warrants and when they are quashed had been submitted to the legal issues group and that the next meeting is 1/28/14.**