

**ACJA § 1-401(E)(1)(c): MINIMUM ACCOUNTING STANDARDS (MAS)
EXCEPTION REQUEST FORM**

Please complete this form in its entirety and ensure all required signatures are obtained electronically prior to submittal. Email the completed form to the Court Services Division of the Administrative Office of the Courts (AOC), at mas@courts.az.gov. If additional space is needed, please attach any additional sheet(s) as an addendum.

1. EXCEPTION REQUEST

Court or Probation Department: _____

Requestor's Name: _____

Requestor's Title: _____ Contact #: _____

For Calendar Year: _____ **Exception Request for Minimum Accounting Standard(s):**

Reason(s) for the Request (include current processes or conditions and relevant background information or statistics):

Requestor's Signature

Date

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2. APPROVAL from the: Presiding Judge of the Superior Court of the County, the Chief Judge of the Court of Appeals, or the Chief Justice of the Supreme Court.

I, _____, hereby
Approver's Name and Title

APPROVE the MAS Exception for the Standard(s) Requested.

Approver's Signature

Date

3. RECEIVED AND PROCESSED BY AOC - CSD STAFF for Forwarding to the Administrative Director.

Date Received: _____ CSD Staff : _____ Contact #: _____

Staff Recommends Exception Request Be: Approved Approved with modification(s) Denied

CSD Staff Comments or Recommended Modification(s):

4. RESPONSE from the Administrative Director of the AOC.

The Exception Request for Minimum Accounting Standard(s):

For Calendar Year(s): _____, has been

Granted **Denied**

Granted with AOC Recommendations

David K. Byers, Administrative Director

Date

Arizona Supreme Court, Administrative Office of the Courts