

**Committee on Juvenile Courts**

*Committee Minutes*

Meeting Date: 8/25/2016

The meeting was called to order by Judge McNally at 10:30am

Minutes taken by: Natalie Foster

**Roll Call**

**Present:** Honorable Bryan Chambers (proxy for Honorable Timothy Wright), Honorable Kimberly Corsaro, Honorable Karl Elledge (phone), Honorable Lee Jantzen, Joseph Kelroy, Connie Koch, Caroline Lutt-Owens, Scott Mabery, Honorable Margaret McCullough (phone), Honorable Colleen McNally (Chair), Tina Mattison, Eric Meaux, Honorable Allan Perkins (phone), Honorable Kathleen Quigley, Honorable Mark Wayne Reeves, Tyson Ross (proxy for Honorable Samuel Vederman), Honorable Michala Ruechel, Honorable Corey Sanders (phone), John Schow, Honorable Monica Stauffer, Sheila Tickle, Honorable Anna Young

**Excused/Absent:** Honorable Brenda Oldham, Martin Perez, Jr., Honorable Samuel Vederman, Honorable Timothy Wright

**Guests/Staff Present:** Jennifer Albright, Susan Hallett, Peter Hershberger, Mark Koch, Amy Love, Lauren Lowe, Julie O'Dell, David Redpath

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**Introductions were made around the room.**

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**Adoption of Minutes:**

**Motion:** To accept and adopt minutes from the May 12, 2016 meeting. **Action:** Approve; **Moved by:** Judge Kathleen Quigley; **Seconded by:** Judge Monica Stauffer. Motion passed unanimously.

**Motion:** To accept and adopt minutes from the June 13, 2016 meeting. **Action:** Approve; **Moved by:** Judge Kathleen Quigley; **Seconded by:** Judge Monica Stauffer. Motion passed unanimously.

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**Topic:** DCS Update – Initiatives Regarding Permanency

Speaker: Lauren Lowe, DCS General Counsel

Summary of Discussion:

Permanency Initiatives (PowerPoint presentation)

- One of the goals of this year's DCS strategic plan is to, at the very least, hold the population of out of home children stable, if not reduce it. The out of home population is a function of two numbers:

- Number of children entering the system.
- Number of children exiting the system.
- Today's presentation discusses what DCS is trying to do to exit children from the system in a timely manner.
- Ms. Lowe extended an offer to the committee that her, or Deputy General Counsel Katherine Blades, would come out to the counties to discuss today's topic or any topics related to DCS with them, if they so desired.
- The initiatives being highlighted in today's meeting are:
  - Review every single active case, where a child was out of home to determine:
    - The status of the case.
    - If any changes to the case were needed.
    - What steps to take next.
  - This review was completed in July. The following statistics were provided (stats are approximate figures):
    - 2/3 of the cases were determined that the current case plan was appropriate.
    - 9% of the cases were identified that severance and adoption was the most appropriate case plan; current plan should be changed.
    - 7% of the cases were identified that a deeper review needed to be conducted. Two levels of deeper reviews that were created are:
      - Targeted permanency staffing (one hour review versus the normal review of 20-30 minutes). Looks more deeply into what the barriers are and identifies what activities need to take place to get that child to permanency.
      - For particularly complex cases that require an even deeper review, DCS is using a contractor to help offices conduct more specialized permanency reviews.
    - 7% of the total case were determined to need a more in-depth review.
    - 6% of the cases identified a transfer to a more specialized unit.
    - 4% of the cases determined that the child(ren) were actually home, but the removal date was not entered in CHILDS.
    - 4% of the cases determined that the child(ren) was safe to go home.
    - 3% of the cases determined the child(ren) was home and no further services were needed; the case could safety be dismissed.
    - 2% of the cases were determined that a case plan goal of guardianship would be appropriate.

### Reunification

- DCS is having some capacity issues contracting certain services, particularly in home services. There has been an increased wait list for family reunification services. The steps DCS is taking to reduce that wait list are:
  - Working with the CEOs to increase their capacity.
  - Providing guidance to case managers on when a family reunification team is appropriate.
  - The DCS Program Development team has developed practice guidelines for services for family reunification.

- Ms. Lowe will email the committee the DRAFT practice guidelines on Services for Family Reunification. Katherine Guffey, Chief Quality Improvement Officer, would like to hear any comments that the Committee members have on these guidelines. She requests that any comments be emailed to her and she also requests that any comments be provided within the next two weeks so that she can make any necessary revisions and finalize the document for distribution.
  - Talking to the judges about when a family reunification team is appropriate and when it is not. No family reunification team is needed when:
    - A child is home and there are no safety issues.
    - The current services in place are the same or similar to the family reunification services.
    - Observation or documentation of behavior is the only thing needed.
    - Family unification is not expected to happen in the next 30 – 45 days.
- Family reunification teams are intended to treat or change specific behaviors or family circumstances to improve child safety; not for observation only.
- DCS is not the only source of services that can provide family reunification services. Services may also be through the RBHAs.
- Guidance will be going out to the field in the next few weeks.
- DCS is always looking for comments from stakeholders regarding the reunification policy.

#### Other efforts to enhance permanency

- Title 4 E Waiver Demonstration Project:
  - Targeting a couple offices in the Maricopa areas; eventually rolled out statewide.
  - Targeting a specialized population; children in congregant care.
    - Find family for these children (someone a child has a significant relationships with; not just blood related).
    - Find lifelong connections.
- Family engagement practice framework:
  - Better engage the families.
  - More positive and timely outcomes.
  - Practice guidelines.
  - Increase use of team decision meetings.
- Working to improve DCS safety model, which is the framework that case managers use to evaluate the safety and risks the child is experiencing in the home. Improving the model will help DCS make sure the removals are the right ones and when a child can safely be reunified with family. To improve the model, DCS is:
  - Receiving technical assistance; Action for Child Protection Agency.
  - Going to robustly emphasize the model with cases managers and supervisors, and support it with policy, procedures, training and decision making tools.

Literature can be provided on the IV-E waiver and the draft practice guidelines to those who are interested. The practice guidelines can also be found in policy manual online at [dcs.az.gov](http://dcs.az.gov).

Ms. Lowe will find out when the training for judges on the safety tool will be provided and follow up with the committee.

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**Topic:** Maricopa County Juvenile Court Mapping Project

Speaker: Susan Hallett/Mike Roundtree, Maricopa County

Summary of Discussion:

Judge McNally provided a brief explanation of the mapping project, which can be used to train judges and attorneys, orient parents as to the dependency process, and any other interested community members.

Susan Hallett demonstrated a visual/interactive walk through of a preliminary draft of the flow chart tool (first few pages only) to show the intent of the product; not specific details, placement, language, etc.

Note: Since it is in draft form and only being shown for the interactive purposes, handouts were not provided. Those committee members participating by phone did not have a visual/handout of the tool.

The tool:

- Is currently used in Florida.
- Is designed on the educational level, but also being able to adapt to changes in statutes, administrative rules or orders.
- Is an interactive tool that can be used by professionals and eventually the public.
- Allows the court to capture some of the elements that speak to the larger dependency and child welfare system.
- Is currently in design phase.

The goal for completion is within the next few months.

The Casey Family program's investment in this project was to get the consultant needed to get the court started on this project. The Court's commitment is to have staff that will continue to move this tool moving forward and updated.

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**Topic:** HB 2260-Process Changes

Speaker: Julie O'Dell, Statewide Adoption Manager

Summary of Discussion:

PowerPoint presented; handout provided

Topics presented in PowerPoint/handout:

House Bill (HB) 2260

- Who May Adopt?
- Children Being Adopted Out of State
- ARS 8-105: Preadoption Certification: Investigation; Central Adoption Registry
- Clarification from the Court
- QuickConnect-Fingerprint Clearance Card
- House Bill 2522
- Child Protective Central Registry Checks

Ms. O'Dell will email screenshots of the Quick Connect CCTS, for easier viewing, to the committee.

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**Topic:** Detention Standards

Speaker: David Redpath/Mark Koch, Juvenile Justice Services, AOC

Summary of Discussion:

PowerPoint presented by Mark Koch; handout provided.

Topics presented in PowerPoint/handout:

- History of Juvenile Detention Standards
- Overview of the Juvenile Detention Standards
- Juvenile Detention Operations Standards Advisory Committee
- PREA
- Section I A 1: Authority
- Section II D 2: Visitation
- Section III A 8: Behavior Room Confinement
- Mechanical Restraints in Juvenile Court

Comments regarding the standards have been received and will be taken back to the advisory committee to review and work through. The finished standards will be presented to the COJC committee on October 20, 2016 for final approval.

Other sections are expected to be update based on the feedback received.

Members of the committee requested documentation for the two hour confinement research that was mentioned in the presentation. The advisory committee will look for the research they referred to in the presentation and communicate it with this committee.

The committee thanked the advisory committee for the work that they have done.

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**Topic:** Arizona FosterEd Presentation

Speaker: Peter Hershberger, Arizona FosterEd

## Summary of Discussion:

### FosterEd:

- Has been running their pilot in Pima for 2.5 years.
  - Pima is the third pilot in the country;
  - New Mexico just became the fourth pilot state.
- Is an initiative for the National Center of Youth Law.

The model is to pilot a demonstration site program in one county, prove its effectiveness, and then roll out statewide. In many programs that statewide roll out was within a state agency. In Pima's case, it is within a nonprofit.

### Handouts distributed/discussed during the meeting:

- Program Model, Foster Care & Education

### What FosterEd does with the goal of improving the educational outcomes of foster children?

- Connect with children as they come into the child welfare system.
- Work with DCS staff to determine who should come into the FosterEd program.
- Form an education team around the child:
  - Led by an educational champion
  - Create a proactive education plan.

### Education team consists of:

- DCS worker.
- Educational champion.
- One or more people from school.
- Behavioral health worker.
- Other adults engaged with that child.

The teaming concept is very important in that it brings agencies together to work in the best interest of the child and for better communication.

The educational champion is someone known to the child and will stick with the child after care. If reunification is the plan, then hopefully that educational champion will be the biological parent, or another close relative. If no family member is willing or able to be the educational champion, FosterEd developed a volunteer program where they recruit, train, and support educational champions. The team follows the educational plan to meet the educational needs of the foster child. FosterEd is working on a process to get the educational champion appointed by a court order.

FosterEd was fortunate this year due to the legislature passing HB 2665.

- Public-private partnership (public dollars with philanthropy dollars).
- The bill was passed after the budget was already passed. Due to that, no funds were allocated this fiscal year. The funds coming from the General Fund into the Foster Youth

Success Fund will start on July 1, 2017. This fiscal year is a gap year. FosterEd will continue the pilot program in Pima County and build out the statewide infrastructure, which means building relationships.

#### Systems change in the teaming model and in data sharing

- FosterEd developed a system to let schools know who their foster children are through the Free and Reduced lunch list for DCS to identify those kids who are eligible to ADE.
- It is a nightly transfer of data.
- The system desegregates foster children from the rest of the children receiving free and reduced lunch through a different category.
- MOU says food services may share this information with their administration for the promotion of the educational and social success of foster children.
- Six of the largest school districts in Pima County are using this system.
- Working with ADE to develop protocols to protect information.

#### Statewide expansion

- Expansion will happen over the next year.
- The first step will be to develop a community planning team in Maricopa County.
- It will be led by a state leadership team.
- There will be community planning teams in Pima County, in addition to one in Maricopa County, and several other regionally placed teams in Arizona.
- Anticipated budget is \$2 million, at minimum.
- 15-16 education liaisons will be located in DCS offices across the state. The majority will be in Maricopa County due to the large number of foster kids in the county

#### Data system for DCS

- CHILDS is antiquated and in danger of collapsing, which would be a catastrophe.
- Legislature has not funded the replacement of the system.
- Legislature has done some funding to create a RFP for that system.
- FosterEd has been advising DCS about creating a robust educational component to the new system:
  - Educational data can be imported.
  - Educational goals and objectives can be inputted for the case workers to see.
  - Real-time manner of getting educational data; get systems to work together.

FosterEd deals with FERPA information, not HIPAA information; however, they do want behavioral health to be engaged with them on their web based communication system. Behavioral health is worried that their workers may put some HIPAA protected information on there. That is an area FosterEd is still working on.

FosterEd is strong partners with the Pima Juvenile Court. Judge Butler has a rule change before the courts, to ask about education in all relevant court hearings. They do this in Pima County with great success. Mr. Hershberger proposes that this proposal be accepted throughout the state. He believes it will have a positive impact for kids. DCS used to have in their TDM report

a section about education; however, that has been removed. Mr. Hershberger suggests that the judges use their power to have that put back.

### Arizona's Invisible Achievement Gap: Education Outcomes of Students in Foster Care in the State's Public Schools

- It is formatted after the first report of its kind in California.
- This report is the second one done in the nation.
- It was done by WestEd and funded by the Arizona Venture Fund for Quality Education at the Arizona Community Foundation.
- A copy of the report can be found on Foster-ed.org
- This report is an education snapshot of all K-12 students in foster care in the 2012-2013 school year.
  - It shows foster children are a distinct sub group.
  - They perform more poorly than any other sub group.
- Report statistics:
  - Foster children's chances of graduating high school is 33%, compared to 78% for the normal population. The dropout rate is three times the average of the normal population of students. This is a huge cost to the children personally, and to the state of Arizona. When these children become adults, they are ill equipped to be productive citizens.
    - 25% will become homeless.
    - 25% will spend some time incarcerated.
    - 33% will spend some time getting public assistance.
    - 50% are unemployed.

### Every Student Succeeds Act

- National Center for Youth Law is one organization that got involved in federal lobbying this year.
- Every Student Succeeds Act:
  - Replaced No Child Left Behind.
  - It is a significant foster youth provisions that will move the ball forward.
  - Enacted December 10, 2015.
  - Combines with the Fostering Connections to Success Act and the Increasing Adoptions Act.
  - A foster child should stay in the school of origin. If a foster child does have to move schools, they have to be enrolled immediately.
  - By December 10, 2016, the Department of Child Safety and the Department of Education needs to have a written plan on how they are going to share the responsibility and costs.
  - Data disaggregation:
    - As of this year, states are going to have to report on the educational performance of foster children (and homeless children).
    - Report on graduation rates and test scores.

Handout provided to the committee; more information available at FosterEd's website.  
The committee commends the work FosterEd is doing for Arizona children

Q&A session followed the presentation

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Two handouts provided by Beth Rosenberg, Children's Action Alliance  
(Not an agenda item)

- Justice Through the Eyes of a Child
  - Arizona Kids Count Data Book, August 2016
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**Topic:** Legislative Update

Speaker: Amy Love, Deputy Director of Government Affairs, AOC

Summary of Discussion:

- As of August 8, 2016, Amy Love has been promoted to Deputy Director of Government Affairs at the AOC.
  - Ms. Love has been in meeting with Representative Brophy McGee, DCS, and the Attorney General's Office to discuss how all the agencies are handling the money that was appropriated this year to address the back log in dependency cases.
  - The Court was successful in getting \$3 million, referred to as Surge funding.
    - A request was sent to all counties to see if they want a portion of this money to be appropriated to their county. The portion is based on the number of kids in care in their county. They are then to submit a plan to the AOC.
  - The number one priority this session is to eliminate the carryover of the \$3 million sweep to the Juvenile Drug Treatment Fund. The sweeps were slightly reduced this past year.
  - Request for funding for 12 FTEs for Foster Care Review Board.  
AOC is doing as much as they can to educate staff at the House, the Senate, and the Governor's Office with respect to how the lack of funding hinders the courts ability to do the great work they are doing.
  - Representative Brophy McGee has indicated an interest in getting a process to allow for parents to petition to have their rights reinstated after a certain amount of time has passed and the issues the led to dependency are resolved. This is currently in the research stage.
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**Topic:** Information on Court Security Standards Committee (CSSC) – Proposed standards and other recommendations (formal action request)

Speaker: Jennifer Albright for CSSC Chair Marcus Reinkensmeyer

Summary of Discussion:

PowerPoint presented by Jennifer Albright; handout provided.

Topics presented in PowerPoint/handout:

- Committee Charge: AO 2015-104
- Committee Membership & NCSC Services
- Court Security Survey
- Screening & Duress Alarms
- 30 Proposed Security Standards
- Governance & Administration
- Entry Screening
- In-custody Defendants
- Facilities, Alarms, & Equipment
- Training
- Related Recommendations
- Proposed Funding Model

The committee anticipates coming back to the next COJC meeting with an update and to share the final report.

Ms. Albright asked if the committee would consider a motion to support the Court Security Standards recommendations.

No motion was made by the COJC committee at this time.

Topic: Old Business

Speaker: Members

Summary of Discussion:

Judge McNally - A few meetings ago there was discussion on the possibility of getting a group together to look at the Juvenile Court Rules of Procedure and Judge Reeves has offered to take the lead on that.

- Judge Reeves provided a brief overview. The committee that will be reviewing the Juvenile Court Rules of Procedure has not formally met yet. Judge Young, Judge Quigley, and Caroline-Lautt-Owens will be part of the committee. Caroline Lautt-Owens has been assisting in getting the committee together. Judge Reeves suggested that the group get together in Phoenix, in person, for their initial meeting. No end date has been set at this point.

**Topic:** Around the State/Upcoming Training

Speaker: Members

Summary of Discussion:

**Judge Karl Elledge (Cochise) -**

- Continuing on with a number of in-county training for judicial employees.

- A number of projects are in the works.
- Judge Elledge will report more during the October 20 meeting.
- Judge Elledge will also be attending that meeting in person.

**Director Joe Kelroy (JJSD)-**

- Georgetown appreciates the work being done in the Arizona counties with regards to CYPM.
- The JDAI effort has been recognized by Children Action Alliance. The contract between Georgetown and Vanderbilt Universities has been finalized and the Standardized Program Evaluation Protocol (SPEP) will be reinstated later this year. Residential programs will be reviewed first before moving to the community providers. SPEP will assist AOC and providers to establish baselines as to effective service delivery.

**Director Caroline Lauth (DCSD) -**

- Last Thursday the AOC hosted the first Cross-Over Youth All-sites Meeting, led by our Georgetown partnership. The meeting was very successful and Georgetown was very impressed with the work being done in our seven CYPM counties. Work is underway to secure additional funding to continue funding technical assistance from Georgetown. If successful, the plan is to continue providing some type of support for the three counties that joined this year (Pima, Pinal, and Santa Cruz). In addition, there would be limited support offered to the counties that joined last year, including Maricopa (the pilot). Yavapai, Mohave and Coconino are also part of the program. Joe and Caroline will also be reaching out to the remaining counties to determine what technical assistance may look like for them.
- The SURGE funding (DCPI) is moving forward; many plans have been approved, while some are still in the works. A chart is being developed to show what each county is doing and what their initiatives are (email and posting on website). Mid-year calls will be scheduled around the first of the year to check how the county's initiatives and funds are going. Some county may not use all the funds they received, and some may be looking for more. Two counties declined the SURGE money, that money will be reallocated. One of the barriers with the Cross-Over Youth Initiative is information and data sharing. Chief Justice Bales issued an Administrative Order establishing a task force to make recommendations to COJC regarding how to overcome some of those barriers that are within systems and counties. Judge Blakey is chairing the task force. The task force has approximately 27 people. A report will be provided to COJC by September 1, 2017.

**Mr. Scott Mabery (Juv. Court Director, Yavapai) -**

- Funding was received to expand what they call DAOS (Detention Alternative Options), which is an expansion of the home detention programs, GPS programs, and assessment center. They are hoping to have all that in place by the first of the year.
- Beginning September 1, kids will not be shackled in court.
- They are about a semester and few weeks into a transition school. It has been more successful than originally thought. These are the kids that fall through the cracks; they are expelled or are not doing well in other schools, etc. The kids love being there, they are earning their credits, and are succeeding. Transportation is provided for these kids.

**Judge Colleen McNally (Maricopa) -**

- Maricopa probation picked up a couple awards from the National Association of Counties Achievements. Eric Meaux provided a brief explanation of the awards.

- Tonight is the first community graduation for Treatment Court at Terros.

**Mr. Eric Meaux** (Juv. Court Director, Maricopa) -

- In September, they are hosting a large sex offender training on juveniles with the Center for Sex Offender Management. This is from a grant given by the National Judicial College some years ago.
- In August, they rolled out a quality assurance project called Performance Based Standards in one of their detention centers. They will have their first comprehensive tracking and monitoring of some new metrics in October. It is an ongoing cycle. It involves survey of youth and families, different metrics regarding confinement and programming in detention. They will share the results with the committee.
- In November, there is the 27<sup>th</sup> National Federation of Families for children involved in the mental health system conference. This conference ties into the Cross-Over Youth Practice Model.

**Mr. John Schow** (Juvenile Court Director, Pima) -

- Pima County Court opened their Alternative Community Engagement Center (ACES) August 1. They moved the Domestic Violence Program to a new location on the same property for easier access. They also expanded its services. They are working with physically referred status offense kids, as well as kids that are brought to detention but do not score enough points to be detained on the Detention Screening Instrument (DSI). Those kids will wait for their parents to come in at the ACES Center. If the kids are eligible for diversion, they can start them on diversion immediately. If there are cases that have to be reviewed by the county attorney for petition, they will go over the next morning after interviewing the child. They are also offering services to families that are not involved in court. Mr. Schow will let everyone know when they are having an open house.
- A training featuring Rick Miller and Antwon Fischer will be held September 15. Approximately 250 people will be in attendance. The day before training, Antwon Fischer will be visiting the kids and staff in detention. After the training, Antwon Fischer will be speaking at a TUSD school.

**Tina Mattison** – Pima

- The dependency side is moving forward with their SURGE proposal. In their proposal, they requested hiring a mediator to assist, support staff for dependency unit, and two family navigators. They are also looking at the Parent Peer Model from Maricopa.

**Judge Kathleen Quigley** (Pima) –

- September 22, Pima is doing a morning training regarding changes to ICWA and regulations. That afternoon a representative from AZ Law School will be presenting on evidence, which will be based on the questions that he received from the Pima Juvenile Court.
- Judge Quigley asked the committee to weigh in on Rule 32, which has been causing issues during weekends.

**Judge Mark Wayne Reeves** (Yuma) -

- Yuma started their new life skills court, called Successful Futures. It started April 19, 2016. They are ¾ of the way through. For the framework they used the four major destinations in Kids at Hope; home and family, education and career, community and service, hobbies and recreation. The program is going very well. They have a court review every three weeks and they decided to have them come back to court at 6 pm-7:30

pm so they could include their parents. They had close to 100% attendance due to the time change. October 20 will be the first Successful Futures graduation. It will be a large graduation and Rick Miller will be speaking. They are now working on the next steps which is to implement this to all of probation.

**Judge Michala M. Ruechel** (Navajo) -

- Navajo County was approved for a grant from First Things First. They will use the grant for case reviews, trainings, and integrating everyone who works with dependency and crossover youth. They also want to focus on the education aspect and get the educators to come into the trainings they will conduct. The first training is scheduled for April 2017; the topic: The Power of You. Judge Ruechel put out a request/invite to the juvenile judges to attend and conduct a training session.

**Ms. Sheila Tickle** (Public Member, Maricopa) -

- They submitted their DCPI funding proposal and received their funding agreement. They have submitted a number of proposals that pertain to technology and programming. They created a visual that shows their DCPI initiatives, along with other initiatives starting in the Juvenile Court, in both dependency and delinquency. They tied them to both the Supreme Court strategic focus areas and the goals of their strategic project in Maricopa County Superior Court. At the next meeting they hope to present the visual to the committee.
- They partnered with Casey Family to offer trainings to judges and stakeholders. They are holding three seminars and each will be conducted for 1.5 hours during the lunch period and then from 1:30 to 5pm. The seminars will be: September 26 (focus on brain science and secure attachment in young children), October 25 (Family engagement), December 9 (Domestic violence, the trauma of removal).
- In September, they are hosting veteran parents from Parent to Parent Program in Washington State.
- September 15 they will be having a dinner time gathering for parents who have been successfully through the child welfare system in Maricopa County who are interested in becoming peer veteran parents. It will be an open meeting.

**Judge Anna Young** (Yavapai)–

- For their DCPI funding, they asked for money to have progress mediations on the dependency cases 45 days after the protective hearing. The community coordinator will attend the progress mediation to identify any barriers to services, education, etc.
- Judge Young will be meeting with their RHBA to get the Parent to Parent Peer Mentoring in Yavapai.

**Connie Koch**

- FCRB will be launching a pilot project to allow the local FCRB boards to retrieve all their FCRB court packets electronically, from a secured site. It will start with a few counties to begin with, and then roll out to the rest of the counties.

**Tyson Ross** -

- La Paz County Sheriff's Department is going to train all their officers on Sex Trafficking.
- September 13, Juvenile Probation Department, in collaboration with the Sheriff's Department and the AOC, is conducting a training to inform the public on sex trafficking.

**Call to the Public**-None

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**Next COJC Meeting:**

The next COJC meeting is scheduled for Thursday, October 20, 2016 at the Arizona Courts Building, Rooms 119A/B.

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**Adjournment:**

The meeting adjourned at 1:59p.m.