

Committee on Juvenile Courts

Committee Minutes

Meeting Date: 01/17/2019

The meeting was called to order by
Judge Kathleen Quigley at 10:08 a.m.

Minutes taken by: Inna Lower-Bilichenko

Roll Call

Present: Honorable Bryan Chambers, Honorable Monica Stauffer, Cherre Hooper (proxy for Honorable Jessica Quickle), Honorable Tim Ryan, Honorable Robert Higgins, Honorable Kathleen Quigley (Chair), Honorable Daniel Washburn, Honorable Denneen Peterson (proxy for Honorable Thomas Fink), Honorable Anna Young, Tim Hardy (proxy for Honorable David Haws), Honorable Sam Thumma, Beth Beckmann (proxy for Honorable Christopher Staring), Denise Smith, Eric Meaux, Jennifer Torchia.

Excused/Absent: Honorable C. Allan Perkins, Honorable Terry Bannon, Honorable Margaret McCullough, Honorable Travis Ragland, Honorable Rick Williams, Connie Koch (FCRB Member), Ernest Rose (Public Member).

Guests/Staff Present: Joseph Kelroy, Caroline Lutt-Owens, Robert Shelley, Victor Machiche, Kathy Gillmore, Inna Lower-Bilichenko, Virginia Herrera-Gonzales, Beth Broeker, James Simpson, Chris Phillis (Public Member), Honorable Joan Wagener (telephone).

Call to Order / Welcome and Introductions

Adoption of Minutes:

Motion: To accept and adopt minutes from the COJC meetings on October 18, 2018 and December 7, 2018.

Moved by: Hon. Monica Stauffer; **Seconded by:** Hon. Anna Young

Action: Motion passed unanimously.

Topic: Universal Release of Information (ROI)

Speaker: Hon. Joan Wagener

Summary of Discussion (Memorandum emailed and reviewed):

All COJC members have received a memo from the Hon. Joan Wagener that contains information on the ROI history. The Task Force on Crossover Youth Data and Information Sharing compiled a report entitled "Opening the Door". The main purpose of the above-mentioned report is to create a standard form for disclosure of protected health information, when appropriate, which would allow expeditious release of behavioral health records. A number of agencies worked together and developed two documents: a standard ROI and a court order. The ROI form was compiled in a way so that not only the court staff, but also family members, could easily comprehend the information provided. This form needs to be signed by a parent or a legal guardian. In case a parent/legal guardian is unable or unwilling to sign the ROI form, the Court has the right to issue an Order on Disclosure of Protected Health Information signed by the Judge.

Discussions: None.

Motion: To adopt the forms as presented.

Moved by: Hon. Anna Young; **Seconded by:** Eric Meaux

Action: Motion passed unanimously.

Topic: Change of Venue

Speaker: Robert Shelley (*Court Improvement Program Manager, DCSD*)

Summary of Discussion (*Handouts distributed and reviewed*):

The Worksheet to Identify Next Hearing in Receiving County was created to enhance the ability to transfer cases between counties and ensure that no family member leaves the sending county's court without information on the next hearing in the receiving county. This form is to be completed both by the sending and receiving counties. List of counties' contact people was distributed in the handout "Change of Venue: Instructions to Identify Next Hearing in Receiving County".

Discussions: In case of a change in the county's contact person, contact Shantelle Bagnall whose name and contact information appear on the form.

Motion: To adopt the Change of Venue form and follow up with it in 6 (six) months.

Moved by: Hon. Anna Young; **Seconded by:** Hon. Robert Higgins

Action: Motion passed unanimously.

Call to the Public:

The following public members addressed the committee:

None.

Additional items discussed:

- The next COJC meeting will be held on February 5, 2019, and it will contain pending legislative proposals and code section amendments. This meeting will take place in the Conference Room 345A. Members can attend it in person or by phone as it is an abbreviated meeting.
 - The COJC meeting on April 25, 2019 has been canceled.
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Adjournment:

The meeting adjourned at 10:22 a.m.