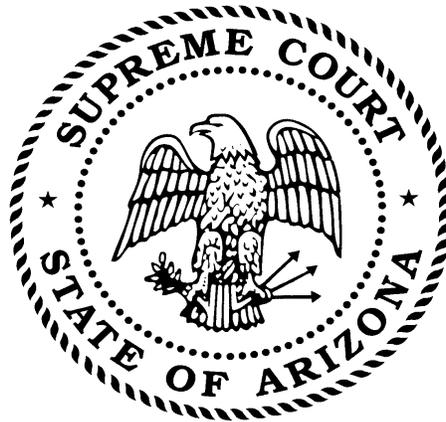


ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS  
JUVENILE JUSTICE SERVICES DIVISION

**OPEN & CONTINUOUS CONTRACT APPLICATION**



In compliance with the Americans with Disabilities Act, you may request reasonable accommodations. Requests should be made as early as possible to allow time to arrange the accommodation. For these requests call the Juvenile Justice Services Division, Contract Unit Administrative Assistant – Nuleidis Fernandez at (602) 452-3588.

July 2015  
(Revised)

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**SECTION I:  
JUVENILE JUSTICE  
OVERVIEW**

## **Juvenile Justice Services Division**

The Juvenile Justice Services Division (JJSD) of the Arizona Supreme Court (ASC), Administrative Office of the Courts (AOC), is responsible for the effective administration of juvenile justice programs for delinquent and incorrigible youth age 8 – 17 inclusively, in coordination with the juvenile courts. This oversight is consistent with constitutional, statutory, and administrative requirements which focus on treatment and rehabilitation as well as protection of the community and youth.

In accordance with Arizona Revised Statute (ARS) §8-322, the ASC is designated as the entity responsible for the administration and management of state appropriated Treatment Funds for the purposes of reducing recidivism. The AOC through the JJSD expends those funds annually to divert youth from formal court processing, to provide family counseling and/or treatment services as determined and authorized by the juvenile probation departments.

## **Evidence Based Practice**

Juvenile Courts throughout the State of Arizona are integrating Evidence-based Practice (EBP) in probation supervision, case management and the treatment of offenders. Research indicates that integration of EBP across these areas improves efficiency in managing offenders and reliably produces sustained reductions in recidivism and improved public safety. Therefore it is essential that treatment programs designed for delinquent youth must target factors of EBP such as risk, criminogenic need and responsivity. Collaborative and systemic efforts to integrate EBP throughout probation, case management and the treatment process increase the likelihood for exceptional outcomes with the juvenile justice population.

The National Institute of Corrections (NIC) published “Implementing Evidence-Based Policy Practice in Community Corrections Second Edition” in October 2009, stating that EBP is a significant trend throughout all human service fields emphasizing outcomes. Interventions within community corrections are considered effective when they reduce offender risk and recidivism, and further a positive long-term contribution for improved community safety and risk. The NIC states that the core principles of implementing evidence-based policy and practice in community corrections include:

**Criminogenic Need Principle:** Offenders have a variety of needs, some of which are directly linked to criminal behavior. These criminogenic needs are dynamic risk factors that when addressed or changed, affect the offender’s risk for recidivism. According to meta-analytic research, the eight most significant criminogenic needs are: antisocial behavior; antisocial personality; criminal thinking; criminal associates; dysfunctional family; employment and education; leisure and recreation; and substance abuse. Based on an assessment of the offender, these criminogenic needs can be prioritized so that services are focused on the greatest criminogenic needs (Andrews & Bonta, 2006; Harland, 1996; Ward & Stewart, 2003).

**Responsivity Principle:** Consider individual characteristics when matching offenders to services. These characteristics include, but are not limited to: culture, gender, motivational stages, developmental stages, and learning styles (Bourgon & Armstrong, 2005; Gendreau & Andrews 2001; Palmer, 1995).

**Treatment Principle:** Delivering targeted and timely treatment interventions focused on criminogenic needs will provide the greatest long-term benefit to the community, the victim, and the offender (Lipsey et al, 2001; MacKenzie 2006; Milkman & Wanberg, 2007; Taxman & Byrne, 2001).

**Skill Train with Directed Practice (using cognitive behavioral treatment methods):** Provide evidence-based programming that emphasizes cognitive behavioral strategies and is delivered by well-trained employees (Allen et al, 2001; Landenberger & Lipsey, 2005; Lipsey et al, 2001; Milkman & Wanberg, 2007; Sundel & Sundel, 2005).

In his paper, “Improving the Effectiveness of Juvenile Justice Programs: A New Perspective of Evidence-Based Practice the Center Juvenile Justice Reform” Lipsey et al., author the next generation of work. This paper introduces a framework for major juvenile justice system reform—the integration of a forward-looking administrative model with evidence-based programming. Thus, one of the several defensible definitions of evidence-based programs is that they match the profile on this set of factors that the meta-analysis has shown to be characteristic of the most effective programs. That profile, to summarize, prescribes the following:

**Target high-risk cases.** In particular, provide the most effective programs possible to the highest risk cases. Effective programs applied to low-risk cases will have small effects so it is not cost-effective to provide more than minimal, low-cost services to such cases.

**Use programs that take a therapeutic approach to changing behavior.** Focus on constructive personal development. Minimize programs based on a control or deterrence philosophy.

**Favor Effective Programs.** Use those program types that have shown the largest effects in research studies when matching programs to the needs and problem areas of the juveniles served.

**Implement the selected programs well.** Monitor each program to ensure that it is delivered as intended. Ensure that all the juveniles assigned to it, receive an amount of service that corresponds to at least the average reported in the evaluation research on that type of program.

**Recognize that the research matters to youth, families and communities.** Although a few influential therapists may extol the advantages of having the freedom to deliver individualized services without the influence of research, a host of juveniles and their families have already experienced the superior benefits

of evidence-informed treatment from therapists willing to adhere to that evidence, and a host of juveniles and their families are likely still waiting for services with just such benefits.

**Learn the language of risk and risk reduction as applied to the juvenile justice system.** Target and intensively serve those youth deemed to be high risk by validated juvenile justice risk assessment tools. Youth exhibiting the highest risk levels need the most intensive services for longest duration. Youth with moderate and low-risk should be offered a less intensive array of services.

**Begin now to clearly articulate in concise treatment service manuals to the clinical protocols and procedures being used by clinicians.** One of the strongest messages coming from the research is that fidelity—the quality with which the treatment is delivered—is crucial to successful outcomes.

**SECTION II:  
APPLICATION PROCESS  
AND INSTRUCTIONS**

## **Eligible Applicants**

### ***Independent Practitioners***

For AOC contracting purposes, an independent practitioner is defined as the following:

- A sole proprietor
- A partnership of any legal type where one or both partners are the proposed service delivery professionals.

If you are part of an Independent Practice Association, the AOC will not contract for services with the association, but will consider each qualified individual independently when his/her application is submitted accordingly.

***Any vendor contracted as an Independent Practitioner may not subcontract any service on an AOC contract to another party.***

Support staff, medical billing, or other like personnel, whether employees or non-employees, ***do not*** affect the legal organization of a sole proprietor or partnership for contract purposes.

### ***Agencies***

For AOC contracting purposes, an agency is defined as follows:

- A business licensed by the Arizona Department of Health Services (ADHS) Division of Licensing or the Department of Child Safety (DCS) Office of Licensing Certification and Regulation (OLCR).
- An individual, partnership or corporate structure which desires to use subcontractors in the delivery of services.
- A business with more professional personnel than that allowed under the Independent Practitioner rules. This excludes Independent Practice Associations.

A business organization that fits under the *agency* designation ***must be administratively qualified*** prior to completing the application process. An agency will be considered administratively qualified if they meet any one of the following national accreditations or have completed the AOC pre-qualification process:

- The Joint Commission
- Council on Accreditation (COA)
- Commission on the Accreditation of Rehabilitation Facilities (CARF)

**Please Note: *Laboratories and Acute Care Hospitals are not required to be administratively qualified. State licensure is adequate. Please see corresponding service specifications for further explanation.***

### ***Laboratory Service Requirements***

Any clinical laboratory contracted with the AOC must be certified by the American College of Pathologists (CAP) as a Forensic Drug Testing (FDT) laboratory to provide services.

### ***Hospital Service Requirements***

All hospitals contracted with the AOC must be accredited by one of three recognized hospital accrediting agencies to include: The Joint Commission (TJC), Healthcare Facilities Accreditation Program (HFAP) and Det Norske Veritas Healthcare, Inc. (DNV).

### **Use of Sub-contractors, Volunteers and Interns**

The term “non-employees,” as used in the application means any person, provider or agency, other than bona fide employees of the applicant, who, under an agreement with the applicant, is providing or may provide direct services to clients. The term includes, but is not limited to, subcontractors, contract employees, volunteers and student interns. All non-employees, except volunteers, must receive prior approval before performing any services.

The applicant will be responsible for contract performance whether or not it uses non-employees to provide services. The applicant must ensure at all times that the services provided, and the persons providing them, meet all of the AOC contract requirements (including insurance coverage).

All agreements between the applicant and a non-employee who provide or may provide services under AOC contract must be in writing. The agreement shall explicitly set forth, or incorporate by reference, AOC Standard Terms and Conditions, any relevant Special Terms and Conditions and the applicable *Service Specifications*, which will be applied with equal force to any non-employee the same as it would be to an applicant. This agreement must be reviewed and signed annually by both the applicant and non-employee. The agreement will prohibit the non-employee from subcontracting any part of the service.

The AOC reserves the right to review and decline any non-employees throughout the duration of the contract.

### **Vendor Service Proposal Form**

The applicant shall propose only the service(s) that was identified on the Vendor Service Proposal Form which was submitted to the AOC. The identified county(s) approved the service(s) by indicating a need for the service and funds to sustain utilization. No additional services proposed by the applicant will be considered.

### **Service Delivery Expectations**

The applicant’s program and service goals must target prevention and control of juvenile violence and delinquency through reducing criminogenic (crime reducing) risk and need factors and increasing protective factors for delinquency. The applicant’s service delivery system should constitute a multidisciplinary system of care that offers comprehensive, developmentally appropriate, culturally responsive, and coordinated child and family services oriented to promote healthy youth development and reduction of delinquency and victimization.

The applicant must have a demonstrated capacity for sustaining programs by engaging the support of key leaders in government and community-based organizations and by expanding and diversifying funding sources. Further, accountability mechanisms that determine the success of a program's implementation and the outcomes achieved should be clearly measured and specifically related, if the applicant has succeeded in preventing and reducing criminogenic (crime producing) risk factors, recidivism, and violence. The AOC is required by statutory mandate to evaluate treatment programs for effectiveness at reducing repeat offenders; therefore the applicant's program may be chosen to be evaluated through the Standardized Program Evaluation Protocol (SPEP) process, or other evaluation process to be determined.

### **Submission of Application**

Please complete and submit this application and required information on plain white paper, clipped together – NO STAPLES. The application submitted must be type written or word processed; hand written applications will not be accepted. The applicant must submit **one original and one hard copy** of the application. The original must be clearly marked "original" and the copy clearly marked "copy."

***Please Note: Applications must be submitted in a sealed envelope. The envelope must clearly display the applicant's name and read "Open & Continuous Contract Application - 2015."***

Applications delivered by mail should be sent certified mail, return receipt requested, to:

Arizona Supreme Court  
Juvenile Justices Services Division  
Attn: Contracts & Monitoring Unit  
Open & Continuous Contract Application 2014  
1501 West Washington, Suite 337  
Phoenix, Arizona 85007-3231

Hand delivered applications should be directed to the third floor, contract unit administrative assistant - Nuleidis Fernandez (602) 452-3588. Please allow sufficient time for security screening. All hand delivered applications shall be issued a "receipt" verifying contents, time, and date received. Please note incomplete applications may be rejected at the discretion of the AOC.

### **Public Record**

All information contained in the application and the documents submitted with it are public records and generally open for public inspection. If the applicant believes that any information submitted is proprietary or confidential, the applicant must identify each such document or particular part of a document by placing the term "CONFIDENTIAL" in a way that clearly identifies the information that the applicant believes is proprietary. The applicant must also provide with the application a statement of the reason(s) the applicant believes the identified information is proprietary. The AOC's Legal Department will make the final determination whether or not the information may be withheld as confidential.

## **Application Evaluation Criteria**

### **Part 1 – Submission Guidelines**

An initial review will be conducted to determine if the applicant has adhered to the requirements of the application. No points will be assessed as this evaluation is graded as PASS/FAIL. AOC will ensure the following:

- Applicant included original application and one copy
- All forms properly completed, submitted, and signed
- Applicant is administratively qualified – *applies only to agencies (see pg. 5)*
- Applicant proposes competitive rate for service

**NOTE: Any application not meeting all of the standards above will be rejected and not subject to further review.**

### **Part 2 – Administrative Performance**

This part of the evaluation will be 35% of the total score. The following areas will be assessed:

- Applicant's documented training, experience, and/or certificate(s) to provide all non-licensed services
- Applicant's licensure and certification
- Applicant's administrative processes
- Applicant's knowledge, plan(s) and action step(s) to ensure responsiveness awareness (see pg. 2)
- Applicant's quality assurance procedures/plans
- Applicant's outcome measures
- Applicant's history of license or contract sanctions

### **Part 3– Programmatic Qualifications**

#### *Treatment Services (F1, F3, F4)*

A separate evaluation process will be completed for each service proposed. This part of the evaluation emphasizes risk reduction and is 40% of the total score. The following areas will be assessed:

- Applicant's target population for service is identified and service format is responsive to the identified need in the geographic location where the service is being proposed
- Applicant's proposed service is designed with a solid method of approach to reduce risk for delinquency
- Applicant's description of proposed service correlates with the specific service tasks and requirements contained in the *AOC Service Specification*
- Applicant's treatment planning mechanisms are comprehensive and juvenile justice integrated
- Applicant's proposal contains adequate methods/controls for treatment quality

*Evaluation/Polygraph/Laboratory Services (F2)*

A separate evaluation process will be completed for each service proposed. This part of the evaluation emphasizes service provision and is 40% of the total score. The following areas will be assessed:

- Applicant provides documentation of current CAP certification as Forensic Drug Testing Laboratory (FDT) lab
- Applicant's service proposal and format is responsive to the identified need in the geographic location where the service is being proposed
- Applicant's utilization of appropriate assessment(s) and /or testing instrument(s)
- Applicant's description of proposed service correlates with the specific service tasks and requirements contained in the *AOC Service Specification*
- Applicant's proposal contains adequate methods/controls for service quality
- Applicant's demonstrated process to assess level of collaboration and effective service delivery

**Part 4 – Administrative Oversight & Personnel**

This part of the evaluation emphasizes the applicant's administrative oversight and personnel qualifications with the proposed service for juvenile justice populations and is 25% of the total score. The following areas will be assessed:

- Applicant possesses adequate training and professional experience to meet the unique qualifications and proposed service for juvenile justice population
- Applicant's ability to manage the provision of service including but not limited to program fidelity, ongoing training/development, competency and program improvement
- Applicant's expertise/experience working with juveniles and their families

**Submission of Application Forms**

The applicant must respond to all questions and submit all forms. If a question is not applicable, the applicant must explain why.

- **Form A Cover Sheet:** This form must be completed and submitted. A completed and signed W-9 form must also be submitted with the cover sheet.
- **Form B Administrative Qualification:** Completion of this form in its entirety is required by all applicants.
- **Form C Statement of Non-Discrimination:** This form must be signed and submitted. This form requires signature of the person who is authorized to sign the contract and to legally-bind and officially represent the applicant to the AOC on all matters related to the contract.
- **Form D Insurance Requirements:** This form must be completed and submitted. The required documentation must be attached to the form.

- **Form E Acknowledgements:** This form must be signed and submitted. This form requires the signature of the person who is authorized to sign the contract and to legally bind and officially represent the applicant to the AOC on all matters related to the contract.
  
- **Forms F1 - F4 Programmatic Qualification:** The applicant must complete and submit one programmatic qualification form and the appropriate *Service Specification* for each service/program proposed. The Service Specifications are grouped in the appendix by the corresponding programmatic qualification form. There are four different types of programmatic qualification forms. The service/program the applicant is proposing will determine which programmatic qualification form to use. Please note each programmatic qualification form also contains a drop down box to select the service proposed. The form includes a Personnel Qualifications Section for the applicant to complete for each staff, including non-employees that will be providing the direct service delivery and/or administrative oversight of the primary service for youth.
  - ✓ **Form F1:** Delinquency Prevention/Intervention Services
  - ✓ **Form F2:** Evaluation, Polygraph & Laboratory Services
  - ✓ **Form F3:** Residential Services
  - ✓ **Form F4:** Standard Services (*includes all services not in above categories*)
  
- **Form G Application Checklist:** This form must be completed and submitted.

### **Contract Standard Terms and Conditions**

The AOC requires applicants to thoroughly read the AOC Standard Terms and Conditions and the relevant *Service Specifications*. The requirements in these AOC documents should guide the applicant's answers on the F forms and to ensure that the applicants' proposal meets contract standards. There are AOC Standard Terms and Conditions that are unique to Full Procurement (agencies) and independent practitioners. Both documents can be found in the APPENDIX Section I of this application. AOC Standard Terms and Conditions are in PDF (Portable Document Format) and may be downloaded to view or print. **Do not** submit the AOC Standard Terms and Conditions with the application.

### **Service Specifications**

The *Service Specifications* contain the service description, licensure requirements, unit measurement, personnel qualifications, goals and tasks that are unique to each service. **Service proposals must reflect the requirements, tasks and goals as outlined in the Service Specification.** The applicant **must** propose a compensation rate for the service on the *Service Specification*. The AOC encourages applicants to propose a budgeted rate that covers the cost of the proposed service and is competitive. AOC reserves the right to negotiate rate of service with applicants. **Each Service Specification must be signed by the applicant and submitted with the programmatic qualification form for the service the applicant is proposing.** In addition, the applicant's proposal must clearly demonstrate how the requirements for that particular

service will be met. **Generic descriptions will not be accepted.** The *Service Specifications* can be found in the APPENDIX Section II of this application. All *Service Specifications* are in PDF format and can be downloaded to view or print.

### **Delivery of Service**

If a Full Procurement agency applicant proposes to use subcontractor organizations to provide any of the proposed services within a particular *Service Specification*, the applicant must demonstrate the qualification and experience of the subcontractor to meet AOC standards for that particular service. Full Procurement (agency) applicants may propose to meet the needs of counties on a statewide basis inasmuch as the agency has adequate staffing/personnel to meet service deliverables and is able to implement the service with fidelity to the model.

Independent Practitioners may deliver awarded service(s) to adjacent and/or rural counties on a limited basis (i.e. one or two days per week) to ensure that deliverables are also met with fidelity.

### **Contract Term**

The Open & Continuous process allows the AOC to contract for services outside of the competitive service solicitation, if the probation department determines an unmet or under-met service need is present. **Applicants awarded a contract through the Open & Continuous process must respond to the subsequent open solicitation for services.**

Contracts awarded through Open & Continuous process shall expire as indicated on the Contract Form. Contracts awarded pursuant to this application may be renewed subject to the availability of funds and the AOC's determination of the service provider's success in meeting the conditions of the contract at a competitive cost.

### **Contract Award Information**

The AOC will select contractors based on their qualifications, past performance, service delivery methodology and identified geographic need for services offered. ***The AOC reserves the right to negotiate with applicants the rate of service prior to contract execution. If rate negotiation cannot be accomplished, the AOC may elect not to award a contract.*** Additionally, the type of services offered must be reasonably supported by the organizational, legal, fiscal and management capability of the applicant.

Contracts awarded pursuant to this application may be renewed subject to the availability of funds and the AOC's determination of the service provider's success in meeting the conditions of the contract at a competitive cost. If a contract extension is awarded, services may be modified during the contract period if mutually agreed upon by the AOC and the applicant.

**The AOC cannot predict or guarantee a rate of referrals by the referring probation department for the proposed service(s). There is no guarantee that the county juvenile court will use the service(s) of any applicant who is issued a contract by virtue of this application. All contracted services are considered statewide and contain a minimum**

**stipulation of one identified county where the applicant has agreed to provide services. All contracts are fee- for-service unless otherwise stated in the contract.**

**Applicants awarded contracts are encouraged to use the Treatment Supervisor Contact List also located on the JJSD website to contact the appropriate juvenile court staff who may be referring youth for utilization of service(s) in order to develop collaboration and facilitate service(s).**

### **Compliance Monitoring and Performance**

The ASC/AOC, under A.R.S §8-243, has the statutory authority to administer all services and manage the funds for incorrigible and delinquent youth referred to the court. The administration of services includes contract administration and contract compliance, including monitoring activities. The ASC/AOC or any other legally authorized agency of the state or federal government may, at any time during the hours of operation with or without notice to the Contractor or subcontractors:

- i. Visit or inspect the facilities of the Contractor, or of subcontractors;
- ii. Observe the services provided;
- iii. Interview clients, parents, guardians, personnel, volunteers, interns or subcontractors in privacy; and
- iv. Inspect and copy records relating to the contract, including but not limited to personnel files, client files, billing documentation, policies and procedures.

The Contract Officer may evaluate any service that the Contractor provides and may assess the Contractor's process in achieving the goals and measurable objectives, as described in the Contract, and reducing recidivism. The Contractor must participate in program evaluation processes, including written program improvement planning, and quality improvement and quality assurance efforts, as determined by the ASC/AOC. The Contract Officer shall make evaluation reports available to the Contractor upon request.

Failure of the applicant, its personnel, volunteers, interns or any non-employee to cooperate with the activities described may be grounds to terminate the contract.

### **Complaints**

Complaints regarding this application must be submitted to the JJSD, Attention: Division Director.

Administrative Office of the Courts  
Juvenile Justice Services Division  
Attn: Division Director  
1501 West Washington Street, Suite 337  
Phoenix, Arizona 85007

**Protests**

Protests concerning this application or award of a contract must adhere to the AOC Procurement Appeals Procedure, made available upon request. All protests must be submitted in writing within ten (10) days of the event.

**SECTION III:  
APPLICATION FORMS  
AND INSTRUCTIONS**

## DIRECTIONS FOR GENERAL FORMS

Please note you must have Adobe Acrobat Reader to view the forms. If necessary, please visit the website to download a free version <http://www.adobe.com/>. All forms are **PDF** and allow for the “save as” function. The text boxes throughout each of the forms will **AUTO ADJUST** to the amount of text provided.

Forms A, B, C, D, E, and G are embedded below. Double click on the form icon to open each form. The form will open in a new window. Once the form has been completely filled out, select the **PRINT** button at the top left of the form. The form may be printed repeatedly if necessary. You are encouraged to “save a copy” for your files and maintain a hardcopy of all completed forms for your records. Once you have completed a form, close out of the form by clicking on the windows close button “” on the top right of your screen. This will return you to the application.

Use Form G to ensure that all items have been included in your application.

### FORMS



- *FORM A / Cover Sheet*



- *FORM E / Acknowledgements*



- *FORM B / Administrative Qualification*

- *FORMS F1-F4 (Located in Appendix)*



- *FORM C / Non-Discrimination Certificate*



- *FORM G / Application Checklist*



- *FORM D / Insurance Requirements*

## DIRECTIONS FOR SERVICE SPECIFIC F FORMS, PERSONNEL QUALIFICATIONS (PQ'S) and FORMS IN THE APPENDIX:

You **MUST** have access to the internet when clicking on any form in the Appendix. The form will then be downloaded from the Juvenile Justice Services Division (JJSD) website. Print and save as directed in the General forms directions above.

The applicant must complete and submit one F form for each service proposed. For each F form submitted the corresponding *Service Specification* must also be attached. If the same F form needs to be utilized a second time, follow instructions above. This process can be repeated as many times as necessary.

The F forms also include a Personnel Qualifications (PQ) Section for the applicant to complete for **each** staff, (including non-employees, interns and subcontractors), that will be providing the direct service delivery and/or administrative oversight. Please complete the table and click the **ADD STAFF** button at the top right of this section of the form to generate a new table for each additional staff member. This process may be repeated as many times as necessary. **NOTE: The Personnel Qualifications Section is not applicable for laboratory services.**

## APPENDIX

### PART I – F FORMS

-  - F1 / Delinquency Prevention /Intervention Services
-  - F2 / Evaluation, Polygraph and Laboratory Services
-  - F3 / Residential Services
-  - F4 / Standard Services

### PART II – W-9 FORM

-  - W-9 Form

### PART III – Sole Proprietor Waiver (Required for all Independent Practitioners)

-  - Sole Proprietor Waiver
-  - Independent Contractor Agreement

### PART IV – Standard Terms and Conditions

-  - Agency
-  - Independent Practitioner

### PART V – Service Specifications

#### Form F1 – Delinquency Prevention/Intervention Services

- |  |  |
|--|--|
|  - <b>190</b> – Behavioral Specific Education         |  - <b>196</b> – Cognitive Development / Cognitive Restructuring |
|  - <b>191</b> – Domestic Violence Alternative Centers |  - <b>197</b> – Comprehensive Youth Program                     |
|  - <b>193</b> – Alternative Centers                   |  - <b>198</b> – Life Skills Development                         |
|  - <b>194</b> – Leisure Skills Development            |  - <b>199</b> – Interpersonal Skills Building                   |
|  - <b>195</b> – Mentoring                             |  |

#### Form F2 – Evaluation, Polygraph and Laboratory Services

- |  |   |
|--|---|
|  - <b>120/121</b> – Psychological /Psycho-educational Evaluation  |  - <b>127</b> – Sex Offender Assessment                                  |
|  - <b>122</b> – Psychosexual Evaluation                           |  - <b>128</b> – Substance Abuse Assessment                               |
|  - <b>123</b> – Comprehensive Assessment                          |  - <b>174</b> – Abel Assessment  |
|  - <b>124</b> – Neuropsychological Evaluation                     |  - <b>001-076</b> – Laboratory Examination of Biological Specimens       |
|  - <b>125/126</b> – Psychiatric Evaluation/ Medication Monitoring |  - <b>177</b> – Clinical Polygraph Examination of Juvenile Sex Offenders |

Form F3 – Residential Services

- |  |   |
|--|---|
|  - <b>100</b> – Psychiatric Acute Care Hospitalization Services                                   |  - <b>114</b> – Domestic Violence Group Home   |
|  - <b>102/116</b> – General Mental Health Inpatient Facility Services: Unlocked/ Locked           |  - <b>115</b> – Independent Living Program- Group Home Model   |
|  - <b>103</b> – Behavioral Health Residential Treatment Services-General Mental Health Population |  - <b>200/201</b> – Sex Offender Inpatient Facility Services: Unlocked/ Locked                                 |
|  - <b>104</b> – Behavioral Health Residential Facility Services-General Mental Health Population  |  - <b>202</b> – Sex Offender Behavioral Health Residential Treatment Facility Services                         |
|  - <b>105</b> – DES Licensed Group Home   |  - <b>203</b> – Sex Offender Behavioral Health Residential Facility Services                                   |
|  - <b>106</b> – Shelter Care  |  - <b>220/224</b> – Substance Abuse Behavioral Health Inpatient Residential Facility Services: Unlocked/Locked |
|  - <b>108</b> – High Impact Program   |  - <b>221</b> – Substance Abuse Behavioral Health Residential Treatment Facility Services                      |
|  - <b>109</b> – Respite Care: (Out-of-Home)   |  - <b>233</b> – Substance Abuse Behavioral Health Residential Facility Services                              |
|  - <b>111</b> – Detention Alternative Program   |   |

Form F4 – Standard Services

- |   |   |
|---|---|
|  - <b>130/131</b> – Therapeutic Day Program: General Mental Health (Full/Half Day) |  - <b>153</b> – Regular Family Foster Care Home                |
|  - <b>132/133</b> – Supervised Day Program: General Mental Health (Full/Half Day)  |  - <b>154</b> – Therapeutic Foster Care Home -                 |
|  - <b>135-140/146</b> – General Mental Health Counseling                           |  - <b>155/156</b> – Foster Care: Respite (Regular/Therapeutic) |
|  - <b>142</b> – Adjunctive Therapy   |  - <b>160</b> – Family Support                                 |
|  - <b>143</b> – Traditional Healing Services                                       |  - <b>161</b> – Personal Assistance                            |
|  - <b>150</b> – Foster Care Recruitment Licensing, Training & Supervision          |  - <b>162</b> – Family Advocacy Service                        |

Form F4 – Standard Services, cont'd.

- |  |  |
|--|--|
|  - <b>163</b> – Family Mediation  |  - <b>225-229/232</b> – Substance Abuse Counseling                          |
|  - <b>164</b> – Behavior Management/Modification                                |  - <b>237-241</b> – Intensive Outpatient Substance Abuse Program            |
|  - <b>165</b> – Family Skills Training  |  - <b>250/251</b> – Brief Strategic Family Therapy                          |
|  - <b>167</b> – Outreach and Tracking   |  - <b>255-259</b> – Juvenile Drug Court                                     |
|  - <b>168</b> – Day/Evening Reporting Center                                    |  - <b>260/263</b> – Mental Competency Restoration                           |
|  - <b>170</b> – Respite Care: In-Home   |  - <b>280/281</b> – Functional Family Therapy (FFT)                         |
|  - <b>185</b> – GED Tutoring and Testing  |  - <b>295</b> – Multi-Systemic Therapy (MST)                                |
|  - <b>186</b> – Basic Education Tutoring  |  - <b>296</b> – Adolescent Community Reinforcement Approach (ACRA)          |
|  - <b>204/205</b> – Therapeutic Day Programs: Sex Offender (Full/Half Day)      |  - <b>298</b> – Multi-Systemic Therapy / Problem Sexual Behaviors (MST-PSB) |
|  - <b>207-210/212</b> – Sex Offender Counseling                               |  - <b>300</b> – Matrix Model for Teens and Young Adults                   |
|  - <b>222/223</b> – Therapeutic Day Programs: Substance Abuse (Full/Half Day) |  |