

**ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS  
JUVENILE JUSTICE SERVICES DIVISION  
Contract Year 2014 -2019  
SERVICE SPECIFICATION  
PSYCHIATRIC ACUTE CARE HOSPITALIZATION SERVICE  
Service Code 100**

---

**SERVICE DEFINITION:**

This service provides acute psychiatric care for a youth admitted to an inpatient acute care facility for at least an overnight stay to stabilize behavioral health problems, including avoidance of serious behavior dysfunctions which indicate the youth is a danger to self or others, and provide stabilization services as needed.

**STANDARDS/LICENSURE REQUIREMENTS:**

**Agency**

The provider agency must be licensed by the Arizona Department of Health Services Division of Licensing (ADHSL) as a Behavioral Health Inpatient Facility meeting the specific requirements of A.A.C. R9-10 and be nationally accredited by the appropriate agency. Additionally, the facility must meet the requirements for seclusion and restraint set forth in A.A.C. R9-10 and in accordance with 42 CFR 441 and 483.

Freestanding psychiatric facilities must meet the specific requirements of A.A.C. R9-10-225 (i.e. provision of psychiatric acute care).

**UNIT OF SERVICE:**

One unit equals any part of one inpatient day. After the first day, the youth must be in residence at 11:59 p.m. for each day reported in order for the service to be considered for payment.

**SERVICE GOAL:**

To provide therapeutic intervention/stabilization to decrease a youth's threats or behavior which is dangerous to self or others, and move the youth to a less restrictive level of care. Services are also intended to improve or stabilize the youth's disturbance of mood, thought or behavior which renders the youth acutely incapable of self-care or self-regulation, and move the youth to a less restrictive level of care.

**SERVICE TASKS:**

1. A psychologist, psychiatrist or physician shall conduct an inpatient assessment within seventy-two (72) hours after a youth is admitted to an inpatient assessment facility, excluding weekends and holidays to meet requirements of A.R.S. § 8-272 (C). The following tasks must be administered to determine the behavioral / mental health status of the youth:

**ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS  
JUVENILE JUSTICE SERVICES DIVISION  
Contract Year 2014 -2019  
SERVICE SPECIFICATION  
PSYCHIATRIC ACUTE CARE HOSPITALIZATION SERVICE  
Service Code 100**

---

- a. Review referral material and develop an evaluation strategy;
  - b. Conduct a clinical interview with the client and other key informants, including review of:
    - current problem
    - family background
    - social background
    - educational history
    - medical history
    - mental status examination
  - c. Provide a written report of the youth's admission to the hospital which contains:
    - reason for referral
    - history of current problem
    - family history
    - social history
    - educational history
    - medical history
    - mental status examination
    - diagnostic statement which conforms to current DSM-5 terminology
    - recommendation(s) for treatment, including medications, special treatment recommendations, precautions and/or other diagnostic tests.
2. At the conclusion of the inpatient assessment, the psychologist, psychiatrist or physician shall recommend one of the following to meet requirements of A.R.S. § 8- 272 (C). That the youth be either:
- Admitted to a psychiatric acute care facility for inpatient psychiatric acute care services;
  - Discharged to an entity and provided with outpatient treatment services;
  - Provided with residential treatment services;
  - Discharged to the entity without further psychological or psychiatric services because the youth does not suffer from a mental disorder, is not a danger to self or others or is not persistently or acutely disabled or gravely disabled.

**ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS  
JUVENILE JUSTICE SERVICES DIVISION  
Contract Year 2014 -2019  
SERVICE SPECIFICATION  
PSYCHIATRIC ACUTE CARE HOSPITALIZATION SERVICE  
Service Code 100**

---

3. Provide intensive treatment with 24 hour supervision for youth who have an acute behavioral health problem requiring intensive intervention; includes assessment, intervention, reassessment and discharge plan.
4. Provide a comprehensive medical examination and behavioral health history.
5. Provide a written plan for discharge with specific discharge criteria and recommendations for aftercare treatment that comply with current standards for medical necessity, cost effectiveness, and least restrictive environment.
6. Provide medical and psychiatric treatment and ongoing monitoring of youth's status consistent with the nature of the youth's needs and the needs of the family; provide documentation of treatment decisions.
7. Provide medication, medication management and review as needed.
8. Provide documentation, discharge summary and written reports as follows:

A progress report is required to be delivered to the court five (5) days prior to the Court hearing and must meet the requirements of A.R.S. § 8 - 272 (K) which include:

- The nature of the treatment provided, including any medications and the youth's current diagnosis.
- The youth's need for continued inpatient psychiatric acute care services, including the estimated length of the services.
- A projected discharge date.
- The level of care required by the youth and the potential placement options that are available to the youth upon discharge.
- A statement from the medical director of the inpatient psychiatric acute care facility or the medical director's designee as to whether inpatient psychiatric acute care services are necessary to meet the youth's mental health needs and whether the facility that is providing the inpatient psychiatric acute care services to the youth is the least restrictive available alternative.

**ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS  
JUVENILE JUSTICE SERVICES DIVISION  
Contract Year 2014 -2019  
SERVICE SPECIFICATION  
PSYCHIATRIC ACUTE CARE HOSPITALIZATION SERVICE  
Service Code 100**

---

Client Treatment or Discharge Summaries:

For Psychiatric Acute Care Services, a discharge summary must be prepared within fifteen (15) days of the youth's discharge and the report filed with the court within twenty (20) days of the youth's discharge.

9. Prepare and provide all required reports in accordance with AOC Standard Terms & Conditions.

**ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS  
JUVENILE JUSTICE SERVICES DIVISION  
Contract Year 2014 -2019  
SERVICE SPECIFICATION  
PSYCHIATRIC ACUTE CARE HOSPITALIZATION SERVICE  
Service Code 100**

---

Please list the facility name, address and behavioral health license number:

---

---

---

I have read and fully understand the requirements to provide psychiatric Acute Care Hospitalization services and agree to all requirements and I propose the following rate:

Acute Hospitalization Proposed Service Rate: (service code 100) \$ \_\_\_\_\_ / day

Other agreement: \_\_\_\_\_

---

---

\_\_\_\_\_  
Contractor Signature / Date

---

**AOC USE ONLY: DO NOT FILL IN BEYOND THIS LINE**

---

Acute Hospitalization Final Contract Rate: (service code 100) \$ \_\_\_\_\_ / day

Other agreement: \_\_\_\_\_

---

---

\_\_\_\_\_  
Contractor Signature / Date

\_\_\_\_\_  
AOC Signature / Date