

**ARIZONA SUPREME COURT
ADMINISTRATIVE OFFICE OF THE COURTS
JUVENILE JUSTICE SERVICES DIVISION
Contract Year 2014 - 2019
SERVICE SPECIFICATION
DELINQUENCY PREVENTION SERVICE
DOMESTIC VIOLENCE ALTERNATIVE CENTERS
Service Code 191**

SERVICE DEFINITION:

In conjunction with the local law enforcement jurisdictions and juvenile probation department, this service provides a community based alternative to the traditional intake and adjustment process for youth who are being charged with a misdemeanor domestic violence offense and meet the risk/intake criteria as outlined by the juvenile probation department. Provide immediate assessment and crisis stabilization to youth arrested for domestic violence offenses.

STANDARDS/LICENSURE REQUIREMENTS:

No facility licensure is required. However, a certified Title XIX/XXI Community Service Agency (CSA) or an agency licensed by the Arizona Department of Health Services Division of Licensing Services (ADHSL) is preferred.

At a minimum, intake assessments, service plans and crisis counseling services must be provided by a person who holds a Masters degree and is licensed at the independent practice level by the Arizona Board of Behavioral Health Examiners or is exempt from licensure pursuant A.R.S. Title 32, Chapter 33. Staff who do not meet this requirement must receive a waiver from the AOC prior to service delivery as in accordance with the AOC Standard Terms & Conditions.

UNITS OF SERVICE:

One unit equals one face-to-face intervention with the youth and family.

SERVICE GOAL:

To provide immediate assessment, intervention and stabilization services to domestic violence offenders and their families 7 days per week and to assist courts in providing an alternative to detainment for these youth. Additionally, the goal is to assist families in resolving conflicts and initiating community resources to address long-term needs.

SERVICE TASKS:

1. Collaborate with on-site probation staff to screen all law enforcement referrals to determine juvenile status and ensure appropriateness of the Domestic Violence referral to acceptance into the program.

**ARIZONA SUPREME COURT
ADMINISTRATIVE OFFICE OF THE COURTS
JUVENILE JUSTICE SERVICES DIVISION
Contract Year 2014 - 2019
SERVICE SPECIFICATION
DELINQUENCY PREVENTION SERVICE
DOMESTIC VIOLENCE ALTERNATIVE CENTERS
Service Code 191**

2. Provide immediate assessment to all eligible referrals. Eligible referrals refer to court involved youth. Provide community referrals or involve other appropriate agencies.
3. Notify parent/guardian of the juvenile referral to the center upon arrival and request immediate family contact/involvement, as appropriate.
4. Develop an individual service plan immediately following the assessment for services and aftercare with youth and parent/guardian. Plan must comply with the AOC Standard Terms & Conditions for content.
5. Provide necessary services including, but not limited to, assessment, crisis counseling, education, resource information and community referrals.
6. Coordinate placements with probation department, as appropriate, to assure the safety and well-being of the child and community. Placements may include, but are not limited to, shelter beds, relative placements and respite services.
7. Provide for up to 23 hours of on site stabilization for youth. Facility must have at least one bed on site.
8. Establish and maintain a working relationship with the juvenile court to enable access to the Juvenile On-Line Tracking System (JOLTS)/iCIS Integrated Court Information System and provide office space for on-site probation officer.
9. Prepare and provide all required reports in accordance with the AOC Standard Terms & Conditions.

SERVICE LOCATION AND CAPACITY:

The service must be provided within a 10 mile radius from the referring Juvenile Detention Center. The daily program census may vary from 1 to 6 or more youth per day.

**ARIZONA SUPREME COURT
ADMINISTRATIVE OFFICE OF THE COURTS
JUVENILE JUSTICE SERVICES DIVISION
Contract Year 2014 - 2019
SERVICE SPECIFICATION
DELINQUENCY PREVENTION SERVICE
DOMESTIC VIOLENCE ALTERNATIVE CENTERS
Service Code 191**

OTHER REQUIREMENTS:

Please submit the following documentation with the application and service specification.

1. A copy of the domestic violence specific assessment tool.
2. A detailed program description.
3. The program's daily staffing pattern.
4. An itemized budget including Personnel /ERE, Operating, Facility Expenses and Contract Services (if any)
5. Projected number of youth that can be provided service at any one time in the facility.
6. Total number of youth that may be provided services in a month.
7. Projected number of hours of service to be provided to each referred youth.

**ARIZONA SUPREME COURT
ADMINISTRATIVE OFFICE OF THE COURTS
JUVENILE JUSTICE SERVICES DIVISION
Contract Year 2014 - 2019
SERVICE SPECIFICATION
DELINQUENCY PREVENTION SERVICE
DOMESTIC VIOLENCE ALTERNATIVE CENTERS
Service Code 191**

I have read and fully understand the requirements to provide Domestic Violence Alternative Centers, agree to all requirements and restrictions and propose the following rate:

Proposed unit service rate: (service code 191) \$ _____ / youth

OR

Proposed block purchase service rate: (service code 191) \$ _____ / month

Other agreement: _____

Contractor Signature / Date

AOC USE ONLY: DO NOT FILL IN BEYOND THIS LINE

Final Contract Rate: (service code 191) \$ _____ youth **OR** month

Other agreement: _____

Contractor Signature / Date

AOC Signature / Date