

**INSTRUCTIONS  
FORM 15  
CREDITOR'S GARNISHMENT REPORT**

**WARNING !**

*ALL PARTIES TO A GARNISHMENT ARE STRONGLY URGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY. Garnishment procedures are governed by Arizona law and are extremely complicated. All parties involved must follow these laws and procedures correctly. The Court may issue an order for monetary penalties against any party who does not proceed properly, including the judgment creditor.*

**USE FORM 15 IF:**

- You are the judgment creditor or you represent the judgment creditor.
- You are seeking to collect a money judgment from a third party who owes or will owe earnings to the judgment debtor.

**TO COMPLETE FORM 15 YOU WILL NEED:**

- Information from the judgment or order that awarded you the money you want to collect in this action.
- The amount of money you have been paid during the period covered by this report and the interest rate applicable to your judgment as stated in the Writ of Garnishment (Earnings).

**HOW TO COMPLETE FORM 15:**

TYPE OR PRINT NEATLY USING **BLACK INK**. Match each numbered item in the instructions with the same numbered item on the Creditor's Garnishment Report (Earnings).

*Lines 1 through 7 are known as the **caption**. You must complete this portion if not already filled in.*

**(1), (2) or (3)** Check the appropriate box that identifies the Court in which you filed the garnishment.

- (1) If you checked this box, type or print the name of the Justice Court precinct in which you filed the garnishment and the name of the county in which the Court is located.
- (2) If you checked this box, type or print the name of the city or town in which you filed the garnishment and the name of the county in which the Court is located.
- (3) If you checked this box, type or print the name of the county in which the Court is located.
- (4) Type or print the name, mailing address and, if known, the phone number of the petitioner/plaintiff on the judgment or order you are seeking to collect.
- (5) Type or print the name, mailing address and, if known, the phone number of the respondent/defendant on the judgment or order you are seeking to collect.
- (6) Type or print the name, mailing address and, if known, the phone number of the person or company (garnishee) that owes or will owe earnings to the judgment debtor that you are seeking to collect in this lawsuit. Include the name of the person's attorney, if known.
- (7) Type or print the case number appearing on the Writ.

- (8) Type or print the beginning and ending date of the reporting period for this report. The beginning date of the first reporting period is the date the Writ of Garnishment was served on garnishee.
- (9) Type or print the date and amount of each payment you received from the garnishee during this reporting period.
- (10) Type or print the judgment balance at the beginning of this reporting period.
- (11) Type or print the total amount credited to the judgment balance for this reporting period.
- (12) Type or print the amount of interest that accrued on the outstanding balance during this reporting period.
- (13) Type or print the total outstanding balance due on the judgment as of the ending date of this reporting period. (Line 10 minus line 11, plus line 12).
- (14) Check each box that applies, if any.
- (15) Complete the information in this box indicating the date and manner in which you will provide a copy of your Creditor's Garnishment Report to the judgment debtor.
- (16) Complete the information in this box indicating the date and manner in which you will provide a copy of your Creditor's Garnishment Report to the garnishee.
- (17) Date and sign your name where indicated.

**WHEN YOU HAVE COMPLETED THIS CREDITOR'S EARNINGS REPORT:**

- ✓ Do not file it with the Court. Keep a copy for your files.
- ✓ Follow the steps on the Process Checklist.