

**INSTRUCTIONS
FORM 13
ORDER DISCHARGING GARNISHEE
(NON-EARNINGS)**

WARNING!

ALL PARTIES TO A GARNISHMENT ARE STRONGLY URGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY. Garnishment procedures are governed by Arizona law and are extremely complicated. All parties involved must follow these laws and procedures correctly. The Court may issue an order for monetary penalties against any party who does not proceed properly, including the judgment creditor.

USE FORM 13 IF:

- You are the judgment creditor or you represent the judgment creditor.
- You want to terminate your garnishment against a particular garnishee.

TO COMPLETE FORM 13 YOU WILL NEED:

- Information on the Writ of Garnishment and Summons (Non-Earnings).

HOW TO COMPLETE FORM 13:

TYPE OR PRINT NEATLY USING **BLACK INK**. Match each numbered item in the instructions with the same numbered item on the Order Discharging Garnishee.

*Lines 1 through 7 are known as the **caption**. You must complete this portion if not already filled in.*

(1), (2) & (3) Check the appropriate box that identifies the Court in which you are filing your Order Discharging Garnishee, which will be the same Court in which the other documents for this garnishment have previously been filed.

- (1) If you checked this box, type or print the name of the Justice Court precinct in which you are filing this Order Discharging Garnishee and the name of the county in which the Court is located.
- (2) If you checked this box, type or print the name of the city or town in which you are filing this Order Discharging Garnishee and the name of the county in which the Court is located.
- (3) If you checked this box, type or print the name of the county in which the Court is located.
- (4) Type or print the petitioner/plaintiff's name as it appears on the Writ, mailing address and phone number(s). Check the box to indicate whether this party is the judgment creditor or judgment debtor as shown on the Writ.
- (5) Type or print the respondent/defendant's name as it appears on the Writ, mailing address and phone number(s). Check the box to indicate whether this party is the judgment debtor or judgment creditor as shown on the Writ.
- (6) Type or print the garnishee's name as it appears on the Writ, mailing address, phone number(s), and attorney (if known).
- (7) Type or print the case number appearing on the Writ.

LEAVE THE REST OF THE FORM BLANK. THE JUDICIAL OFFICER WILL COMPLETE THE REMAINING ITEMS.

WHEN YOU HAVE COMPLETED THE ORDER DISCHARGING GARNISHEE:

- ✓ File this form with the Clerk's filing counter along with a copy of the Petition for Order Discharging Garnishee (FORM 12).