

INSTRUCTIONS
FORM 15
NOTICE OF HEARING ON GARNISHMENT (NON-EARNINGS)

WARNING !

ALL PARTIES TO A GARNISHMENT ARE STRONGLY URGED TO OBTAIN LEGAL ADVICE FROM AN ATTORNEY. Garnishment procedures are governed by Arizona law and are extremely complicated. All parties involved must follow these laws and procedures correctly. The Court may issue an order for monetary penalties against any party who does not proceed properly, including the judgment creditor.

USE FORM 15 IF:

- You are a party to a garnishment proceeding or you represent a party and you have prepared a Request for Hearing (Non-Earnings) (FORM 14).

TO COMPLETE FORM 15 YOU WILL NEED:

- Information on the Writ of Garnishment and Summons (Non-Earnings).

HOW TO COMPLETE FORM 15:

TYPE OR PRINT NEATLY USING **BLACK INK**. Match each numbered item in the instructions with the same numbered item on the Notice of Hearing on Garnishment (Non-Earnings).

*Lines 1 through 7 are known as the **caption**. You must complete this portion if not already filled in.*

- (1), (2) & (3) Check the appropriate box that identifies the Court in which you are filing this form, which will be the same Court in which the other documents for this garnishment have previously been filed.
- (1) If you checked this box, type or print the name of the Justice Court precinct in which you are filing this form and the name of the county in which the Court is located.
 - (2) If you checked this box, type or print the name of the city or town in which you are filing this form and the name of the county in which the Court is located.
 - (3) If you checked this box, type or print the name of the county in which the Court is located.
 - (4) Type or print the petitioner/plaintiff's name as it appears on the Writ, mailing address and phone number(s). Check the box to indicate whether this party is the judgment creditor or judgment debtor as shown on the Writ.
 - (5) Type or print the respondent/defendant's name as it appears on the Writ, mailing address and phone number(s). Check the box to indicate whether this party is the judgment debtor or judgment creditor as shown on the Writ.
 - (6) Type or print the garnishee's name as it appears on the Writ, mailing address, phone number(s), and attorney (if known).
 - (7) Type or print the case number appearing on the Writ.

LEAVE THE REST OF THE FORM BLANK. THE JUDICIAL OFFICER OR CLERK OF THE COURT WILL SET THE HEARING AND COMPLETE THE REMAINING ITEMS.

WHEN YOU HAVE COMPLETED THE NOTICE OF HEARING:

- ✓ File this form with the Clerk's filing counter along with the Request for Hearing (Non-Earnings) (FORM 14).