



Training Credit Guidelines

Each year, FCRB volunteers are required to obtain six (6) hours of continuing education training. In the years FCRB/DCSD hosts a volunteer conference, eight (8) hours are required. An FCRB Training Request Form must be completed and provided to your Program Specialist within 45 days of the training in order to receive training credit.

How Training Credits Can Be Earned:

1. Substitute on Another Board: Limited to 2 hours total per calendar year.
2. Reading-Non-Fiction Books Related to Child Welfare: 50 pages = 1 hour
Note: Books are limited to 3 hours of training credit per calendar year and must be non-fiction. Newspapers are not eligible for training credit
3. Presenting for FCRB: Up to 2 hours total per calendar year
4. New Board Member Orientation (NBMO): Assist in training at NBMO. Up to 2 hours total per calendar year.
5. Court Observations: Training awarded for observing court proceedings. This must be arranged through your Program Specialist.
6. Documentaries: Training is awarded for length of the program.
Note: Movies are not eligible for training credit
7. Training/Conferences/ Workshops: Training credit will be given for the length of the training program, minus breaks and lunch. Lunch can be included if it is a working lunch. If it is a non-FCRB sponsored conference, workshop or training, please provide your agenda and certificate of attendance to your Program Specialist. If you are not provided a certificate of attendance, please provide a description of courses/training and/or copies of handout materials.
8. FCRB/CASA/Court Improvement Online Training: Online training completed through the FCRB, CASA or Court Improvement website will be awarded at the pre-identified rate for the curriculum, if noted. There is no annual limit for online training.
9. Other Online Trainings: If training was provided through an outside source or method (i.e. Webinar or Computer Based Training), please provide your agenda and certificate of attendance to your Program Specialist. If you are not provided a certificate of attendance, please provide a description of courses/training and/or copies of handout materials.
10. Program Provided Training: From time to time you will receive training opportunities through your Program Specialist. These opportunities could come in the form of articles,

videos, etc. They will be presented to you with a pre-determined number of approved training credit.

If you have questions or need assistance please contact our Phoenix office at 602-452-3400 (toll free 1-866-320-1959), Tucson office at 520-388-4300 (toll free 1-866-558-1791) or please follow up with your Program Specialist.