CHECKLIST FOR REINSTATEMENT APPLICATIONS
Rules 64 and 65, Ariz. R. S. Ct.

1. Compliance with Supreme Court’s order of discipline:
   - Clients notified – proof supplied
   - Assessed costs paid

2. Required Documentation:
   - Application filing fee (paid to the State Bar of Arizona)
   - Payment of any sums owed to the client security fund. Include affidavit from the Administrator of the Client Protection Fund. For more information call the State Bar at 602-340-7286.
   - Payment of advance costs for investigation. Include affidavit from the Lawyer Regulation Records Manager. For more information call the State Bar at 602-340-7353.
   - General release form

3. Affidavit (Rule 64) suspended for 6 months or less
   - Avowal of full compliance
   - Avowal of payment of all required fees, costs, and expenses
   - Affidavit notarized

4. Application (Rule 65) suspended for more than 6 months:
   1) Name, age, residence and address of the applicant.
   2) The offense or misconduct upon which the disbarment or suspension was based, together with the date of disbarment or suspension.
   3) Names and addresses of all complainants
      - Name and address of the Presiding Disciplinary Judge
      - Name of trial judge, complaining witness, and Prosecutor, if felony or serious misdemeanor
   4) Description of occupation for period of rehabilitation with names and addresses of all partners, associates, employers – dates and duration of each
   5) Approximate monthly earnings during rehab and other income including source
   6) All residences with names and addresses of landlords
   7) Financial obligations with dates, names and addresses of all creditors
   8) Detailed description of all civil actions with names, dates and addresses
   9) Any arrests or prosecution of any crimes, with details
   10) Any applications for licenses with details
   11) Proceedings regarding other professional standings
   12) Any fraud charges
   13) Statement in support, including rehab details
   14) Any pending disability status details
   15) Application verified

5. Additional Supporting Documentation (Rule 65):
   - Copies of judgments, court orders, findings and recommendations.
   - Copies of any prior applications with findings and orders.
   - Copies of all federal and state income tax returns, as filed, including all schedules with W-2’s for the period of suspension/disbarment to present.
   - Any additional requested information by the PDJ

Incomplete Applications will be rejected.