A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Superior Court was convened Tuesday, November 8, 2016, at 10:00 a.m., Conference Room 109, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

**Board Members Present in Conference Room 109:** Kevin Kluge, Chairman; Jason Hathcock, Mark Smalley, Rob Lubitz, Danna Quinn

**Also Present:** Annette Corallo, Board Secretary; Hannah Auckland, Board Attorney (by conference call); Leticia Chavez, Recorder

**Call to Order:**

**Approval of the Minutes:**

October 4, 2016 – Public Meeting Minutes

**MOTION:** A motion to approve the public meeting minutes of the October 4, 2016 meeting was made by Danna Quinn. Motion was seconded and passed unanimously; minutes stand approved. CORP 2016-51

**Periodic Disability Benefits Reviews:**

At its meeting on September 6, 2016, the Board directed the Board Secretary to draft proposed guidelines for periodic reevaluation of disability benefits based on the Board’s discussion at that meeting. The proposed guidelines were provided to the Board for review.

The Board also directed that the Board Secretary draft a proposed question to submit to doctors who conduct independent medical evaluations for the Board in disability cases. The following question was proposed:

- If you conclude that [the applicant] does have a disabling condition or injury, please detail available treatment options and their likely outcome (i.e., likelihood that treatment will restore [the applicant’s] ability to engage in substantial gainful employment):
  1. improvement of the condition or injury is expected;
  2. improvement of the condition or injury is possible but can’t be predicted;
  3. improvement is not expected (e.g., the applicant’s condition is considered terminal).

**MOTION:** A motion to approve the proposed Guidelines for Periodic Reevaluation of Disability Benefits and the proposed question to be asked of physicians who perform independent medical evaluations for the Board was made by Rob Lubitz. Motion was seconded and passed unanimously CORP 2016-52
Approval of 2017 Meeting Dates:

Meeting dates for 2017 were proposed for the Board’s approval. While most meetings are scheduled on Tuesday, the July meeting can’t be held on a Tuesday because the July 4 holiday falls on a Tuesday and the following Tuesday is after the 10th of the month. All meetings are scheduled to begin at 10:00 a.m.

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MOTION: A motion to approve the proposed Board meeting dates for 2017 was made by Mark Smalley. Motion was seconded and passed unanimously. CORP 2016-53

Approval of Normal Retirement Benefits:

The Local Board may consider and vote on the approval of Normal Retirement benefits for the following applications or defer decision to a later date:

Melonie J. Call  
Deborah A. Castro  
Barbara L. Druke  
Ronald J. Islas  
Sandra L. (Sandy) Lewis  
Pauline M. Villa

MOTION: A motion to approve the payment of Normal Retirement benefits to the following applicants in about the following amounts, effective November 1, 2016, was made by Jason Hathcock. Motion was seconded and passed unanimously. CORP 2016-54
Melonie J. Call: $2,176.22
Deborah A. Castro: $1,949.26
Barbara L. Druke: $4,485.08; Reverse DROP Estimate: $269,172.58
Ronald J. Islas: $2,234.41
Sandra L. (Sandy) Lewis: $3,352.20; Reverse DROP Estimate: $165,674.97
Pauline M. Villa: $3,351.24

**Status Update: Membership Audit**

Staff has conducted an audit of the Board’s membership records against an active membership list provided by PSPRS for the past three years. Staff again recommends an annual audit of the Board’s membership records against a list provided by PSPRS, to ensure the Board’s records are complete.

**MOTION:** A motion to direct the Board Secretary to proceed with an audit of the Board’s membership records against a current membership list provided by PSPRS was made by Mark Smalley. Motion was seconded and passed unanimously. CORP 2016-55

**Acknowledgement of CORP Physical Exam Final Letters:**

The Chair noted, for the record, that physical examination reports for Sally M. Alston, Sydney P. Ciamielo, Tyler Prouix and Jose Serra were not received within 60 days of receipt of their membership applications and that final letters requesting an examination were sent to these members via certified mail on October 26, 2016.

**Approval of Membership:**

The Local Board may consider and vote on the approval of the following requests for membership or defer decision to a later date:

- Alege, Femi
- Alston, Sally
- Badilla-Garcia, Yescina
- Brown, Stacey
- Ciamiello, Sydney
- Copeland, Shamika
- Cota, Jaime
- Escobar, Alex
- Ford, Jared
- Foster, Lisa
- Graffeo III, Michael
- King, Bradley
- Murray, Issiah
- Negrete, Cynthia
- Okam, Martins
- Ortega, Jessica
- Prouix, Tyler
- Rojas, Cesar
- Serra, Jose

Maricopa 10/10/2016
Pima 8/8/2016
Yuma 9/19/2016
Yavapai 9/19/2016
Coconino 7/18/2016
Yuma 10/10/2016
Pinal 9/26/2016
Maricopa 10/10/2016
La Paz 7/18/2016
Gila 8/1/2016
Maricopa 10/17/2016
Yavapai 9/19/2016
Maricopa 10/10/2016
Yavapai 7/31/2016
Maricopa 10/10/2016
Pinal 7/18/2016
Pima 7/18/2016
Pinal 10/10/2016
Maricopa 8/15/2016
Smith, Jennifer                  Coconino   8/22/2016  
Styner, Emily                   Maricopa   10/10/2016  
Swalwell, Catherine             Maricopa   8/22/2016  
Tigert, Coral                   Coconino   9/26/2016  
Ukarin, Onome                   Maricopa   11/7/2016  
Vela, Mariella                  Maricopa   9/26/2016  
Vigneau, Anna                   Coconino   9/26/2016  
Wu, Xiaomin                     Maricopa   8/15/2016  
Yost, Matthew                   Yavapai    9/19/2016  

MOTION: A motion to approve the 28 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. § 38-893.D and to note for the record that the physical examinations for Jaime Cota, Jared Ford, Lisa Foster, Jennifer Smith, Catherine Swalwell, Coral Tigert, Anna Vigneau, and Matthew Yost identified a physical or mental condition or injury that existed or occurred before the member’s date of membership in the plan, was made by Rob Lubitz. Motion was seconded and passed unanimously. CORP 2016-56

Future Agenda Items:

The Board Secretary advised that the Board is scheduled to discuss the schedule for the upcoming Board election at the December 6, 2016 meeting. The Board Secretary also advised that the Board will review two disability cases at the January 3, 2017 meeting.

Call to the Public:

No members of the public addressed the Board.

The meeting was adjourned at 10:13 a.m.

Transcribed November 8, 2016