

**MINUTES OF PUBLIC MEETING
FOR THE CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
FOR THE JUDICIARY**

A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Judiciary was convened Tuesday, January 8, 2019 at 10:00 a.m., Conference Room 109, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

Board Members Present in Conference Room 109: Jason Hathcock, Mark Smalley, Jennifer Fish

Board Member Present by Conference Call: Kevin Kluge, Chair; Rob Lubitz

Also Present in Conference Room 109: Vanessa Haney, Board Secretary; Wanda Roberson, Recorder; Phil Hanley, Yvonne Wong

Call to Order:

Approval of the Minutes:

December 4, 2018 – Public Meeting Minutes

MOTION: A motion to approve the public meeting minutes of the December 4, 2018 meeting was made by Mark Smalley. Motion was seconded and passed unanimously; minutes stand approved. **CORP 2019-01**

Status Update: 2019 Board Election

Board member Jason Hathcock’s term will expire on June 30, 2019. Pursuant to A.R.S. §38-893, the Board will conduct an election to fill that position effective July 1, 2019.

The election plan called for the Board to review the nomination ballot at this meeting. Staff recommended the following changes to the nomination ballot based on recent experience:

- Labeling the ballot for the election year
- Requesting that a nominator provide contact information for the individual they nominate (telephone and email) to allow staff to contact the nominee to confirm their willingness to serve on the Board if elected; past ballots did not require contact information for the nominee and it was sometimes difficult to obtain that information
- Including a statement that all individuals nominated and willing to serve will be listed on the election ballot; previous nomination ballots stated that the 10 nominees receiving the most votes would be listed, but the two prior elections did not produce 10 nominees and the nomination ballot did not state that a nominee must be willing to serve to be included on the election ballot

The Board Secretary stated that if Board members had no questions or concerns with the changes staff will move forward with the election process. Board members had no questions or concerns.

Additionally, a vacancy in the position of “public member” will also occur on June 30, 2019, when member Rob Lubitz’s term ends. An appointment for that position will be made by May 31, 2019.

MOTION: A motion to approve the nomination ballot for the Board vacancy that will occur when member Jason Hathcock’s term ends on June 30, 2019 was made by Mark Smalley. Motion was seconded and passed unanimously. **CORP 2019-02**

Approval of Normal Retirement Benefits:

There were 17 applications for Normal Retirement benefits submitted for the Board’s approval pursuant to A.R.S. § 38-893 (D).

Board member, Jason Hathcock advised that prior to her retirement he asked former Board Secretary, Annette Corallo for clarification as to why five of the 17 applicants had salary dates that were old. He stated that she clarified a few were due to members who had leaves without pay.

As for the members with no leave without pay and old salary dates, Jason stated that Board Secretary Vanessa Haney was able to provide documentation that showed these members had at one point had their pay reduced by about one third.

MOTION: A motion to approve the payment of Normal Retirement benefits to the following applicants in about the following amounts, effective January 1, 2019 except as indicated, was made by Jason Hathcock. Motion was seconded and passed unanimously. **CORP 2019-03**

Celia T. Allen:	\$2,447.67
Linda R. Armbruster:	\$1,405.23, effective September 1, 2018
Rosa M. Barrio:	\$2,170.30
Janet I. Blake:	\$4,824.62; Reverse DROP Estimate: \$24,299.77
Stephen D. Burton:	\$3,029.91
Gregory Clark:	\$2,898.51
Holly R. Girgenti:	\$2,403.01
Delois C. Gowin:	\$1,573.81
Dawn R. Hamilton:	\$3,374.85; Reverse DROP Estimate: \$62,056.10
Kimberly Law-Woods:	\$4,611.08; Reverse DROP Estimate: \$27,902.13
Anthony P. Primak:	\$3,485.47; Reverse DROP Estimate: \$163,568.49
Gary D. Saunders:	\$1,195.72
Norman C. Shafer:	\$1,821.65
Tracey L. Small:	\$2,239.50
John L. Tennant:	\$3,423.53; Reverse DROP Estimate: \$182,820.18
Alma Villalobos:	\$2,774.30
Beverly J. Wilson:	\$3,022.89; Reverse DROP Estimate: \$77,681.33

Acknowledgement of CORP Physical Exam Final Letters:

The Chair noted, for the record, that physical examination reports for Zachary Chamberlain, Taylor Deans and Elsie Gamber were not received within 60 days of receipt of their membership applications and that final letters requesting an examination were sent to these members via certified mail on December 13, 2018.

Approval of Membership:

The Local Board may consider and vote on the approval of the following requests for membership or defer decision to a later date:

Alltop, Rachel	Yavapai	11/18/2018
Andrade, Adriana	Maricopa	11/5/2018
Baker, Shellie	Yavapai	12/22/18
Brunt, Gabrielle	Pima	12/1/2018
Budd, Mark	Yavapai	8/27/2018
Carrasco, Samantha	Graham	5/1/2017
Chamberlain, Zachary	Coconino	10/8/2018
Crececius, Stefani	Yuma	12/9/2018
Cross, Rodney	Pima	11/25/2018
Deans, Taylor	Maricopa	11/5/2018
Dominguez, Elder	Yuma	10/10/2018
Gamber, Elsie	Cochise	10/22/2018
Gillette, Jeremy	Yavapai	11/18/2018
Harnisch, DeAnna	Mohave	11/18/2018
Hastings, Robin	Pinal	10/8/2018
Hebert, Robin	Coconino	12/9/2018
Hewitt, Brenda	Pinal	10/8/2018
Horst, Brent	Pima	12/29/2014
Judkins, Lucas	Maricopa	11/5/2018
Krueree, Collen	Yavapai	11/20/2018
Mayer, Peter	Yavapai	9/17/2018
McAlister, Kara	Coconino	11/11/2018
Mudra, Kathryn	Maricopa	12/16/2018
Negrete, Aracely	Yuma	11/25/2018
Ornelas, Janet	Maricopa	12/3/2018
Perez, Frankie	Navajo	12/3/2018
Reuscher, Megan	Mohave	11/18/2018
Robertson, Anthony	Pinal	10/8/2018
Smith, Oliver	Maricopa	4/2/2018
Valenzuela, Aurora	Maricopa	12/3/2018
Villegas, Jasmine	Maricopa	12/9/2018
Waer, Christopher	Mohave	12/16/2018
Williams, Marcus	Maricopa	12/4/2018
Willis, Derick	Maricopa	12/9/2018

MOTION: A motion to approve the 34 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. §38-893.D and to note for the record that the physical examinations for Rachel Alltop, Adriana Andrade, Mark Budd, Samantha Carrasco, Rodney Cross, Jeremy Gillette, DeAnna Harnisch, Robin Hastings, Brenda Hewitt, Brent Horst, Lucas Judkins, Collen Krueree, Aracely Negrete, Megan Reuscher and Anthony Robertson identified a physical or mental condition or injury that existed or occurred before their date of membership in the plan, was made by Rob Lubitz. Motion was seconded and passed unanimously. CORP 2019-04

See Attachment A to these minutes for details of the membership approved at this meeting.

Future Agenda Items:

Board Secretary, Vanessa Haney advised she is in the early stages of working on a new disability case, but that there were no upcoming disability cases scheduled for review next month.

Board member, Mark Smalley questioned if the CORP audit had been completed, The Chair responded saying it was zeroed out last meeting.

Call to the Public:

No members of the public addressed the Board.

The meeting was adjourned at 10:15 a.m.

Transcribed January 11, 2019