A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Superior Court was convened Tuesday, February 7, 2017 at 10:00 a.m., Conference Room 109, Arizona State Courts Building, 1501 West Washington Street, Phoenix, Arizona.

**Board Members Present in Conference Room 109:** Kevin Kluge, Chairman; Rob Lubitz; Mark Smalley; Jason Hathcock

**Board Members Present via Conference Call:** Danna Quinn

**Also Present:** Annette Corallo, Board Secretary; Leticia Chavez, Recorder; Hannah Auckland, Board Attorney (by conference call)

**Call to Order:**

**Approval of the Minutes:**

January 3, 2017 – Public Meeting Minutes

**MOTION:** A motion to approve the public meeting minutes of the January 3, 2017 meeting was made by Jason Hathcock. Motion was seconded and passed unanimously; minutes stand approved. CORP 2017-06

**Consideration of Disability Application #09-01 – Annual Review:**

The Board approved Application #09-01, Rosella Roberts, for Ordinary Disability benefits on September 2, 2009. Ms. Roberts was advised via certified mail that the Board would conduct an annual review at this meeting.

The applicant was asked to provide all medical treatment records since December 1, 2015, to assist the Board in determining whether an independent medical reevaluation of the applicant’s condition is necessary. Medical records in response to the Board’s request were received on January 3, 2017.

The Board Secretary advised that the applicant did not sign the confidentiality waiver to allow discussion of medical information in open session, so any discussion of the applicant’s medical information should occur in executive session.

The Board Secretary also advised that the Board has voted for the past six years to suspend the requirement that Applicant #09-01 undergo a medical reevaluation for one year (October 28, 2010; September 7, 2011; September 6, 2012; February 5, 2014; December 2, 2014; January 5, 2016).
The Chair stated that in reviewing the medical evidence submitted, it appears that applicant #09-01 is still seeking treatment for her disabling condition and is also retirement eligible in 1.5 years. The Chair asked if the board would like to send #09-01 for an IME reevaluation, or continue the benefit and suspend evaluation of the case. Board member Jason Hathcock observed that the records showed no sign of improvement in Ms. Roberts’ condition, in that the records show she continues on medications and has procedures pending.

**MOTION:** A motion to continue the disability benefit for Applicant #09-01, Rosella Roberts, and end further review of this case, was made by Rob Lubitz. Motion was second and passed unanimously. CORP 2017-07

**Determination of Position Eligibility:**

Valerie Winters, Human Resources Manager for the Superior Court in Mohave County, requested that the Board review the position of Probation Clinician to determine if the position is a designated CORP position pursuant to the Joinder Agreement.

The Board was provided the following for review:

1. Job descriptions for Probation Clinician I and II
2. Joinder Agreement
3. Copy of letter from Hannah Auckland, Board Attorney to Cindy Norris-Blake of Graham County dated December 15, 2014, regarding the Board’s action on what may be a substantially similar position.

The Chair stated that in reviewing the position description submitted for the Probation Clinician, the job does not appear to have any direct custodial supervision of juveniles and therefore does not meet the eligibility criteria for a designated CORP position.

**MOTION:** A motion that the Board finds the position of Probation Clinician (Mohave County) does not meet the eligibility criteria for a designated CORP position was made by Mark Smalley. Motion was second and passed unanimously. CORP 2017-08

**Approval of Normal Retirement Benefits:**

The Local Board may consider and vote on the approval of Normal Retirement benefits for the following applications or defer decision to a later date:

John M. Ehrlich, Jr.
William S. Paiano
Gina Robison
Maria Robles
Jean M. Thews
Donna M. Vittori-Verges

**MOTION:** A motion to approve the payment of Normal Retirement benefits to the following applicants in about the following amounts, effective February 1, 2017, was made by Jason Hathcock. Motion was seconded and passed unanimously. CORP 2017-09
John M. Ehrlich, Jr.: $3,179.05; Reverse DROP Estimate: $197,786.68
William S. Paiano: $4,394.00
Gina Robison: $2,326.09
Maria Robles: $1,625.49
Jean M. Thews: $3,811.96; Reverse DROP Estimate: $237,163.56
Donna M. Vittori-Verges: $4,929.58; Reverse DROP Estimate: $306,697.01

Approval of 2017 CORP Election Process:

At its meeting on December 6, 2016, the Board approved a motion to approve the election plan for the Board vacancy that will occur when member Mark Smalley’s term ends on June 30, 2017, and to continue the paper election process with the purchase of a permit to pay only for items returned.

During the past month staff has drafted the election announcement, posted it to the Board’s website and notified the Chiefs and Directors. The ballot has been submitted for printing. Mailing envelopes and labels were ordered.

The Board Secretary clarified that both the nomination and election ballots will be sent to members with postage-paid return envelopes.

Status Update: Membership Audit:

Staff completed an audit of the Board’s membership records against an active membership list provided by PSPRS on December 20, 2016. Board staff identified five discrepancies that have since been resolved.

Acknowledgement of CORP Physical Pre-Existing Conditions:

The Chair noted, for the record, that the physical examination reports for members Erin O. Ballos and Alejandro Noriega-Carrizoza identified one or more pre-existing conditions.

Acknowledgement of CORP Physical Exam Final Letters:

The Chair noted, for the record, that physical examination reports for Heather L. DePeal and Jessica M. Hernandez were not received within 60 days of receipt of their membership applications and that final letters requesting an examination were sent to these members via certified mail on January 26, 2017.

Approval of Membership:

The Local Board may consider and vote on the approval of the following requests for membership or defer decision to a later date:

- Barrett, Genesiss                  Pinal                  1/3/2017
- Beale, Dariss                     Maricopa               12/19/2016
- Bingham, Alan                     Apache                 10/24/2016
- Campos, Roberto                   Coconino               1/3/2017
- Carrasco, Christopher             Santa Cruz             11/14/2016
- Cole, Kimberly                    Apache                 11/14/2016
- Courter, Kathleen                 Maricopa               1/17/2017
DePeal, Heather  Maricopa 10/24/2016
Duarte, Jonathan Yuma 12/19/2016
Hawkins, Dennis Maricopa 1/17/2017
Hernandez, Jessica Coconino 11/7/2016
Hiatt, David Pinal 1/3/2017
Karmi, Louris Maricopa 12/5/2016
Kinsey, Elizabeth Maricopa 1/3/2017
Lara, Cherynne Maricopa 1/16/2017
Lewinski, Shari-Ann Maricopa 1/3/2017
Luna, Nayeli Pima 12/5/2016
McDonald, Reynard Pima 12/19/2016
Moran, Jesse Pima 1/9/2017
Padilla, Perla Yuma 12/12/2016
Phillips, Ryan Yavapai 10/24/2016
Pilas, Narcisa Pinal 1/3/2017
Prudhomme, Rebecca Cochise 12/4/2016
Rodriguez, Marco Santa Cruz 12/3/2016
Rojas, Jose Apache 10/17/2016
Tabarez, Erika Pima 1/9/2017
Torres, Edgar Yuma 1/9/2017
Underwood, Reyna Pima 11/21/2016
Vega-Parker, Dominique Pinal 1/3/2017
Yazzie, Efeleina Coconino 12/19/2016

MOTION: A motion to approve the 31 applicants listed on the agenda for this meeting for membership in CORP pursuant to A.R.S. § 38-893.D and to note for the record that the physical examinations for Roberto Campos, Kathleen Courter, Dennis Hawkins, David Hiatt, Reynard McDonald, Ryan Phillips, Dominique Vega-Parker and Efleina Yazzie identified a physical or mental condition or injury that existed or occurred before the member’s date of membership in the plan was made by Rob Lubitz. Motion was seconded and passed unanimously. CORP 2017-10

Future Agenda Items:

The Board Secretary advised that the Board will conduct an annual review of a disability case at its scheduled March 7, 2017 meeting.

The Board Secretary also advised that CORP nomination forms will be mailed on February 22, 2017.

Call to the Public:

No members of the public addressed the Board.

The meeting was adjourned at 10:21 a.m.

Transcribed February 7, 2017