

**SUMMARY OF PUBLIC MEETING
FOR THE CORRECTIONS OFFICER RETIREMENT PLAN LOCAL BOARD
FOR THE SUPERIOR COURT**

A Public Meeting of the Corrections Officer Retirement Plan Local Board for the Superior Court was convened Wednesday, November 9, 2011, at 10:00 a.m., Conference Room 109, Arizona Supreme Court Building, 1501 West Washington Street, Phoenix, Arizona.

Members attending by phone:

Phil Hanley, Jason Hathcock, Mark Smalley, Rob Lubitz

Members Present: Kevin Kluge, Chair

Also Present: Lu McLendon, Board Secretary; Leticia Chavez, Recorder; Niki O’Keeffe

Call to Order

Local Board Chair, Kevin Kluge, called the meeting to order at 10:00 a.m. Wednesday, November 9, 2011, at the Arizona Supreme Court Building, 1501 West Washington Street, Phoenix, Arizona.

Approval of the Minutes

- a. October 5, 2011 Public Meeting Minutes

The Chair called for any corrections or additions to the minutes. Board Member Jason Hathcock noted a correction to the membership date of Kathleen McManamon. Her membership date was listed as 09/29/11 and should be changed to 09/26/11.

MOTION: A motion for approval of the October 5, 2011 Public Meeting Minutes with corrections was made by R. Lubitz. Motion was seconded and passed unanimously; minutes stand approved. **CORP 2011-45**

Disability – The Local Board may vote to go into Executive Session for discussion of medical documentation and to receive legal advice for the following Disability pursuant to A.R.S. § 38-431.03 (A) (2 & 3).

- a. #11-02 – Ordinary Disability – Approval of benefits

It was brought to the attention of the Board that the benefit amount for applicant #11-02 was calculated under a Total and Permanent Disability when it should have been calculated under an Ordinary Disability. This change in the type of calculation resulted in a reduction of the member’s monthly benefit amount. Rob Lubitz suggested that since the applicant cannot contest the new benefit amount, the Board should approve the adjusted amount by way of the signed C12 that is on file and send a new C12 to the member for signature. The new signed C12 can be presented and noted by the Board at the next meeting.

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The Board agreed to approve the new amount. The Chair requested that the Board Secretary and Board Member Phil Hanley coordinate in notifying applicant #11-02 of the decreased benefit amount.

MOTION: A motion to approve the newly calculated benefit amount for an Ordinary Disability for applicant #11-02 and send the applicant a new C12 for signature was made by R. Lubitz. Motion was seconded and passed unanimously. **CORP 2011-46**

Approval of Normal Retirement – The Local Board may consider and vote on the approval of Normal Retirement benefits for the following applications or defer decision to a later date:

- a. Albert Jarvis – Pending receipt of signed C12
- b. Arthur J. Corral
- c. Louie Lowery (re-calculated benefit)

At the October 5, 2011 meeting, the Board requested the Board Secretary contact Mr. Jarvis via email and attempt to obtain the signed C12. An email was sent to Mr. Jarvis; however, the CORP office has still not received a signed C12. The Board Secretary suggested a certified letter be sent to Mr. Jarvis' home address in hopes that someone is checking his mail and can notify him of the need to sign and return the C12. The Board agreed to have a certified letter sent to Mr. Jarvis.

The Chair also noted the recalculated benefit for retiree Louie Lowery. Originally, Mr. Lowery's effective retirement date was noted as September 1, 2011; however, Mr. Lowery terminated employment on March 18, 2011. A new benefit amount was calculated and sent to Mr. Lowery for signature to reflect the correct effective date of retirement as April 1, 2011.

MOTION: A motion to approve payment of benefits, for applications (b-c) for Normal and Reverse DROP Retirement was made by J. Hathcock. Motion was seconded and passed unanimously. **CORP 2011-47**

Approval of Membership – The Local Board may consider and vote on the approval of the following requests for membership or defer decision to a later date:

- a. Jessica Baca (10/24/11) - Coconino
- b. Karla Clanton (10/17/11) - Maricopa
- c. Taylor Coombs (10/10/11) - Coconino
- d. Crystal Garfield (10/11/11) - Mohave
- e. Chan Lev (10/17/11) - Maricopa
- f. Fedra Malaquias (10/17/11) - Maricopa
- g. Mollie Rama (10/17/11) - Maricopa
- h. Zarin Sells (10/24/11) - Maricopa
- i. Lisa Wyatt (10/11/11) - Mohave

For the record, Board Member Jason Hathcock noted employee Zarin Sells does not have an exam on file.

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MOTION: A motion to approve the nine (9) employees requesting membership into CORP was made by M. Smalley. Motion was seconded and passed unanimously. CORP 2011-48

General Discussion

The chair advised members of the Board that next month's meeting will be held telephonically.

Call to Public

Transcribed November 9, 2011