

# COURT SECURITY STANDARDS COMMITTEE

Tuesday, March 22, 2016 – 10:00 a.m.

Arizona State Courts Building, 1501 W. Washington – Conference Room 119 A/B

Conference Call: 602-452-3288 Access Code: 4839

[WebEx Link](#) [CSSC Homepage](#)

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## AGENDA

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- 10:00 a.m. Call to Order/ Welcome and Introductions *Marcus Reinkensmeyer, Chair*
- 10:05 a.m. Approval of Minutes, February 22, 2016, meeting *Marcus Reinkensmeyer, Chair*  
 **Formal Action/Request**
- 10:10 a.m. Review of Draft Survey and Testing Results *All*
- 11:15 a.m. Discussion of Survey Audience and Distribution *All*
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- 11:45 Lunch**
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- 12:15 p.m. Standards versus Guidelines *Timm Fautsko, NCSC*
- 12:45 p.m. Small Group Discussions: Review of Framework of Standards and Guidelines Document *All*
  - Scope
  - Depth
- 1:45 p.m. Small Group Report Back *All*
- 1:55 p.m. Announcements/Call to the Public *Marcus Reinkensmeyer, Chair*
- 2:00 p.m. Adjournment *Marcus Reinkensmeyer, Chair*

**Next Meetings:** April 29, 2016 - 10:00 a.m.

May 24, 2016 – 10:00 a.m.

Arizona State Courts Building, Conference Room 119 A/B

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*All times are approximate. The Chair reserves the right to set the order of the agenda. For any item on the agenda, the Committee may vote to go into executive session as permitted by Arizona Code of Judicial Administration § 1-202. Please contact Jennifer Albright, staff to the Court Security Standards Committee, at (602) 452-3453, with any questions concerning this agenda. Persons with a disability may request a reasonable accommodation, such as auxiliary aids or materials in alternative formats, by contacting Sabrina Nash at (602) 452-3849. Requests should be made as early as possible to allow time to arrange for the accommodation.*



**Court Security Standards Committee (CSSC)**

**DRAFT MINUTES**

February 22, 2016

10:00 a.m. to 2:00 p.m.

Conference Room 119 A/B

1501 West Washington Street

Phoenix, Arizona 85007

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**Present:** Marcus Reinkensmeyer, Mary Jane Abril, Judge Kyle Bryson, Richard Colwell, Greg DeMerritt, Rolf Eckel, Faye Guertin, Robert Hughes, Keith Kaplan, Judge Robert Krombeen, Earle Lloyd (proxy for Commander Scott Slade), Sheriff Scott Mascher, Tina Mattison, John Phelps, Sheriff William Pribil

**Absent:** Robert Hughes, Joshua Halversen

**Administrative Office of Courts (AOC) Guests:** Theresa Barrett, Jeff Schrade

**AOC Staff:** Jennifer Albright, Sabrina Nash

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**Call to Order/Welcome and Introductions**

Marcus Reinkensmeyer, Chair, called the meeting to order at 10:02 a.m. and asked Committee members to introduce themselves to each other for the benefit of members on the phone. After introductions were made, Mr. Reinkensmeyer shared a few interesting news items related to court security around the country. Highlights included:

- **Rogers County, Oklahoma** –A ten dollar fee per civil case to help with the cost of security and screening, authorized by statute, was approved. The fee will provide funding for improved and increased court security.
- **Harris County, Texas** –A new law was recently passed allowing the public to carry concealed weapons into most county offices, i.e. County Assessor, Treasurer, and the Board of Supervisors, but not the court. All of these offices share the same building. The passing of this law necessitated changes in where court security checkpoints were located – removing from the main entrance and moving to areas closer to location of courtrooms, the installation of more panic buttons and better communication with the Sheriff’s Office.
- **Calhoun County, Florida** – A judge was recently threatened and because court is held in a shared facility, the other tenants in the building did not want to inconvenience their visitors by screening all visitors to the building. Screening was instituted outside the courtroom to meet the concerns regarding screening persons not in the building for court business.

**Approval of Minutes from January 12, 2016**

**Motion:** Mr. Phelps moved to approve the January 12, 2016, minutes as presented. **Seconded:** Judge Bryson **Vote:** Unanimous.

### **Rules of Business/Proxy Form**

Marcus Reinkensmeyer explained the purpose of the proxy form is to allow committee members to designate a proxy to represent them at meetings they themselves cannot attend due to scheduling conflicts. The proxy form identifies in writing who will be attending in the members absence and the duties and authority associated with the role of proxy.

**Motion:** Judge Bryson moved to approve the proxy form. **Seconded:** Mr. Phelps **Vote:** Unanimous.

### **Web-Based Survey Best Practices**

Jennifer Albright, Senior Policy Analyst, AOC, talked about best practices for web-based surveys. Things to consider are:

- Audience - Stakeholders are more likely to respond when they have a vested interest in the subject of the survey and the results. Identify audience.
- Content - Development of questions to get desired information; keep the survey from being too long and time consuming for respondents.
- Consistency - Use consistent language in both the survey and message to stakeholders.
- Goal - For the Committee, the goal is to evaluate what courts have and what they need. Questions should be specific to that goal.
- Organization - Questions should be organized in a manner that is easy to follow and logical.

### **Review of Draft Survey Questions**

Marcus Reinkensmeyer, Chair, asked the committee if they thought the survey should go out to stakeholders via a message from the Committee or the Chief Justice. It was suggested by judges on the Committee that the survey should come from the Chief Justice. Mr. Reinkensmeyer then asked committee members to review the sample surveys and provide input. Discussion ensued with suggestions as follows:

- **Survey Introduction** - Question 1 - add "other" to position title and ask respondent to identify their position. Question 4 - add municipal court to the list of court types. Questions 1 and 5 - change the list of various law enforcement agencies to be law enforcement officer (LEO), to cover them all. It was suggested the survey ask respondents to designate if they are in-house court staff, transport staff, or probation officer. Question 5 - Add "no security" to the list of options.
- **Perimeter of the Court Building** - add an open comment box at the end of each survey question, add questions related to the first four items listed in the National Center for State Courts (NCSC) recommended additional topics.
- **In the Court Building** - change the word magnetometer to metal detector, change security command/control room to security command/control area, add monitoring of security cameras and duress alarms, secured interior doors, and the first four items in the NCSC list of recommended additional topics.
- **Courtroom** - add courtroom protocol on firearms and cellphones in the courtroom, questions regarding lock down policy/procedure, shelter in place, facility orientation and training for key responders, first responder knowledge of building layout, locked courtroom doors, and sweeps of courtrooms. It was suggested that the survey group duress alarm questions in a single question.

- **Training** – add questions regarding how often training is received, whether use of force training is provided, staff training on building evacuation, active shooter and internal communication during emergency.

Discussion then concluded with comments regarding prospective survey participants and how best to distribute the survey to those participants.

### **Breakout: Small Working Group Discussions on policy development**

The Committee went into small workgroups to discuss policy development for court security related to their work group topic areas. Mr. Reinkensmeyer asked the committee to consider policies that would be designated as standards versus policies better suited for guidelines. The Committee was also asked to consider policies that are known best practices for court security. The workgroups were divided as follows:

- Courthouse Security
- Courtroom Security
- Courthouse Perimeter Security
- Court Security Training

### **Small Group Report Back**

The spokesperson for each workgroup reported back to the Committee their thoughts. Highlights included:

- **Courthouse Security Workgroup** – This workgroup discussed how to differentiate between large and small courts and the role court size plays in making recommendations for court security guidelines and standards. The workgroup reported that standards for all courts should include: a security committee, a policy or procedure manual, and an annual security checklist. It discussed the possibility of assessing a court security fee to be used to purchase security equipment and fund training for courts. Guidelines for smaller courts included replacing glass with ballistic glass, locking doors, conducting random employee screenings, separating in-custody defendants from judges and the general public, and screening packages. Guidelines for larger courts included the additional items of screening all public visitors entering the courthouse, adding duress alarms and cameras, monitoring of duress alarms and cameras, and armed security officers.
- **Courtroom Security Workgroup** – This workgroup discussed increasing security awareness, duress alarms and testing with staff and the bench, courtroom evacuation, establishing of courtroom decorum orders, ballistic resistance material for the bench, courtroom assessment for improvised weapons, and locking courtroom doors to shelter in place.
- **Courthouse Perimeter Security Workgroup** – This workgroup also discussed differentiating between large and small courts, as well as creating a security checklist specific to the perimeter or defining the perimeter and reviewing it annually, instituting perimeter sweeps, and creating a way to identify high profile cases that may require heightened security measures. This workgroup indicated it considered security threats that were most probable versus least probable in its discussion of whether a measure should be a standard or a guideline.
- **Court Security Training Workgroup** – This workgroup debated mandatory training for rural courts versus metropolitan courts. They also discussed the pros and cons of armed versus unarmed security personnel; the need for training to be reviewed

annually; when training should occur; mandatory security orientation for judges, security officers and court staff; the possibility of traveling security trainers and train-the-trainer approaches to help with training; annual re-training of security personnel on x-ray machines, hand wands and metal detectors; and the mandatory screening for all armed personnel including background checks, drug screening, and psychological evaluations.

**Good of the Order/Call to the Public**

Jennifer Albright outlined the process for updating the survey based on comments received from committee members. Once the survey is updated, she will send it to a sample group of respondents that will include the Committee members, for feedback.

Ms. Albright will also send out an email to committee members regarding meeting dates in April and May.

**Next Committee Meeting Date:**

Tuesday, March 22, 2016

10:00 a.m. to 2:00 p.m.

Arizona State Court Building, Conference Room 119

1501 West Washington Street

Phoenix, Arizona 85007

Adjourned at 2:01 p.m.

# Arizona Court Building Security Survey

FOR TESTING PURPOSES ONLY - NOT FOR DISTRIBUTION



In an effort to improve safety and security in every state court building, the Administrative Office of Courts, Court Security Standards Committee, is in the process of developing standards and guidelines for court security. Standards are those security measures that would be required to be in place in every court building; guidelines are those security measures that would be recommended to be in place in every court building.

As an important step in this process, we are conducting this survey to discover three things: 1) what is currently in place in the way of security measures; 2) how well those measures are working; and 3) what you believe are the most important measures to have in place in your court building.

Please complete this survey and submit your answers by April XX, 2016.

Thank you,

Chief Justice Scott Bales  
David Byers, Director, Administrative Office of Courts

Note: If you have responsibility for multiple court building locations, please answer this survey for the location at which you spend the most of your time working.

(\*\*May need to specify that users should access the survey on a computer, not on a cell phone or mobile device, or they may experience input issues\*\*)

\* 1. Position Title

- Judge
- Other judicial officer (e.g., hearing officer, commissioner)
- Judicial support staff
- Courtroom support staff
- Clerk's office staff
- Court administrator
- Other court staff
- Law enforcement officer
- Employee of another agency sharing building with court
- Other (please specify)

\* 2. Location, County (\*\*Dropdown menu will be added\*\*)

\* 3. City (\*\*Dropdown menu will be added\*\*)

\* 4. Type of court building

- Single use (court only)
- Multiple use (shared with other agency/entity)

\* 5. Court Type

- Appellate court
- Superior court
- Justice of the peace court

\* 6. Who provides security for your court building (mark all that apply)?

Court-employed security officers

Sheriff's office

Police department

Private security company

No security

Other (please specify)

# Arizona Court Building Security Survey

## Page 2 - Perimeter of the Court Building

\* 7. Do you have the following security measures around the perimeter of your court building?

	Yes	No	Don't Know
Security officer(s) regularly patrol around perimeter of court building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security cameras located around perimeter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Alarmed entrances and exits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Secured or monitored parking areas for judges	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Secured or monitored parking areas for court staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adequate exterior lighting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bollards (barriers) to protect against vehicular assault	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ballistic-resistant glass on doors and accessible windows	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Window coverings to prevent views into courtrooms, chambers, offices	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 8. How well do you think the following security measures currently work around the perimeter of your court building?

	Excellent	Good	Fair	Poor	Do Not Have
Security officer(s) regularly patrol around perimeter of court building	<input type="radio"/>				
Security cameras located around perimeter	<input type="radio"/>				
Alarmed entrances and exits	<input type="radio"/>				
Secured or monitored parking areas for judges	<input type="radio"/>				
Secured or monitored parking areas for court staff	<input type="radio"/>				
Adequate exterior lighting	<input type="radio"/>				
Bollards (barriers) to protect against vehicular assault	<input type="radio"/>				
Ballistic-resistant glass on doors and accessible windows	<input type="radio"/>				
Window coverings to prevent views into courtrooms, chambers, offices	<input type="radio"/>				

\* 9. How important do you think it is to have the following security measures in place around the perimeter of your court building?

	Most Important	Extremely Important	Very Important	Important	Somewhat important	Not Very Important	Unimportant
Security officer(s) regularly patrol around perimeter of court building	<input type="radio"/>						
Security cameras located around perimeter	<input type="radio"/>						
Alarmed entrances and exits	<input type="radio"/>						
Secured or monitored parking areas for judges	<input type="radio"/>						
Secured or monitored parking areas for court staff	<input type="radio"/>						
Adequate exterior lighting	<input type="radio"/>						
Bollards (barriers) to protect against vehicular assault	<input type="radio"/>						
Ballistic-resistant glass on doors and accessible windows	<input type="radio"/>						
Window coverings to prevent views into courtrooms, chambers, offices	<input type="radio"/>						

# Arizona Court Building Security Survey

## Page 3 - In the Court Building

\* 10. Do you have the following security measures in your Court Building?

	Yes	No	Don't Know
Active security/emergency preparedness committee	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security command and control area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security cameras in publicly accessible areas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written security policies and procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Screening station for public includes: Metal detector	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Screening station for public includes: X-ray machine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Screening station for public includes: Hand wand	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Entry-way weapons screening for employees	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Screening station for employees includes: Metal detector	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Screening station for employees includes: X-ray machine	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Screening station for employees includes: Hand wand	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Regular security officer patrols inside the court building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security for after-hour access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Yes	No	Don't Know
Security committee keeping track of incidents and contraband	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Duress alarms at public transaction counters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Protective covering (e.g. Plexiglas) at public transaction counters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Screening mail and packages	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Emergency equipment (e.g. fire alarms, AEDs)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facility orientation procedures for first responders	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Employee offices can be locked from the inside	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Procedures for sheltering in place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 11. How well do you think the following security measures currently work in your Court Building?

	Excellent	Good	Fair	Poor	Don't Have	Don't Know
Active security/emergency preparedness committee	<input type="radio"/>					
Security command and control room	<input type="radio"/>					
Security cameras in publicly accessible areas	<input type="radio"/>					
Written security policies and procedures	<input type="radio"/>					
Entry-way weapons screening for the public	<input type="radio"/>					
Entry-way weapons screening for employees	<input type="radio"/>					
Regular security officer patrols inside the court building	<input type="radio"/>					
Security for after-hour access	<input type="radio"/>					
Security committee keeping track of incidents and contraband	<input type="radio"/>					
Duress alarms at public transaction counters	<input type="radio"/>					
Protective covering (e.g. Plexiglas) at public transaction counters	<input type="radio"/>					
Screening mail and packages	<input type="radio"/>					
Emergency equipment (e.g. fire alarms, AEDs)	<input type="radio"/>					
Facility orientation procedures for first responders	<input type="radio"/>					
Employee offices can be locked from the inside	<input type="radio"/>					
Procedures for sheltering in place	<input type="radio"/>					

\* 12. How important do you think it is to have the following security measures in place in your Court Building?

	Most Important	Extremely Important	Very Important	Important	Somewhat Important	Not Very Important	Unimportant
Active security/emergency preparedness committee	<input type="radio"/>						
Security command and control room	<input type="radio"/>						
Security cameras in publicly accessible areas	<input type="radio"/>						
Written security policies and procedures	<input type="radio"/>						
Entry-way weapons screening for the public	<input type="radio"/>						
Entry-way weapons screening for employees	<input type="radio"/>						
Regular security officer patrols inside the court building	<input type="radio"/>						
Security for after-hour access	<input type="radio"/>						
Security committee keeping track of incidents and contraband	<input type="radio"/>						
Duress alarms at public transaction counters	<input type="radio"/>						
Protective covering (e.g. Plexiglas) at public transaction counters	<input type="radio"/>						
Screening mail and packages	<input type="radio"/>						
Emergency equipment (e.g. fire alarms, AEDs)	<input type="radio"/>						
Facility orientation procedures for first responders	<input type="radio"/>						
Employee offices can be locked from the inside.	<input type="radio"/>						
Procedures for sheltering in place	<input type="radio"/>						

# Arizona Court Building Security Survey

## Page 4 - Courtroom

\* 13. Do you have the following security measures for your courtroom?

	Yes	No	Don't Know
Security officers present at all courtroom proceedings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are officers in the courtroom armed?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Increased security for high profile cases	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Appropriate transport/control of in-custody or remanded defendants	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Decorum instructions/orders	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rules in place re.: Firearms in courtroom	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rules in place re.: Cell phone usage (including cameras and recording)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rules in place re.: Designated emergency evacuation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rules in place re.: Lockdown	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rules in place re.: Shelter in place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rules in place re.: Seating assignments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Process for alerting security re: threats/incidents in courtroom	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ballistic-resistant material on bench/clerk stations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Duress alarms: On bench	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Yes	No	Don't Know
Duress alarms: At clerk station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Duress alarms: In chambers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Duress alarms: In jury deliberation rooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Secured jury deliberation rooms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Regular "sweeps" of courtroom	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Keeping courtroom doors locked when courtroom not in use.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 14. How well do you think the following security measures currently work for your courtroom?

	Excellent	Good	Fair	Poor	Don't Have	Don't Know
Security officers present at all courtroom proceedings	<input type="radio"/>					
Officers are armed in the courtroom	<input type="radio"/>					
Increased security for high profile cases	<input type="radio"/>					
Appropriate transport/control of in-custody or remanded defendants	<input type="radio"/>					
Decorum instructions/orders	<input type="radio"/>					
Rules in place re.: Firearms in courtroom	<input type="radio"/>					
Rules in place re.: Cell phone usage (including cameras and recording)	<input type="radio"/>					
Rules in place re.: Designated emergency evacuation	<input type="radio"/>					
Rules in place re.: Lockdown	<input type="radio"/>					
Rules in place re.: Shelter in place	<input type="radio"/>					
Rules in place re.: Seating assignments	<input type="radio"/>					

	Excellent	Good	Fair	Poor	Don't Have	Don't Know
Process for alerting security re: threats/incidents in courtroom	<input type="radio"/>					
Ballistic-resistant material on bench/clerk stations	<input type="radio"/>					
Duress alarms: On bench	<input type="radio"/>					
Duress alarms: At clerk station	<input type="radio"/>					
Duress alarms: In chambers	<input type="radio"/>					
Duress alarms: In jury deliberation rooms	<input type="radio"/>					
Secured jury deliberation rooms	<input type="radio"/>					
Regular "sweeps" of courtroom	<input type="radio"/>					
Keeping courtroom doors locked when courtroom not in use	<input type="radio"/>					

\* 15. How important do you think it is to have the following security measures in place for your courtroom?

	Most Important	Extremely Important	Very Important	Important	Somewhat Important	Not Very Important	Unimportant
Security officers present at all courtroom proceedings	<input type="radio"/>						
Officers are armed	<input type="radio"/>						
Increased security for high profile cases	<input type="radio"/>						
Appropriate transport/control of in-custody or remanded defendants	<input type="radio"/>						
Decorum instructions/orders	<input type="radio"/>						
Rules in place re.: Firearms in courtroom	<input type="radio"/>						

	Most Important	Extremely Important	Very Important	Important	Somewhat Important	Not Very Important	Unimportant
Rules in place re.: Cell phone usage (including cameras and recording)	<input type="radio"/>						
Rules in place re.: Designated emergency evacuation	<input type="radio"/>						
Rules in place re.: Lockdown	<input type="radio"/>						
Rules in place re.: Shelter in place	<input type="radio"/>						
Rules in place re.: Seating assignments	<input type="radio"/>						
Process for alerting security re: threats/incidents in courtroom	<input type="radio"/>						
Ballistic-resistant material on bench/clerk stations	<input type="radio"/>						
Duress alarms: On bench	<input type="radio"/>						
Duress alarms: At clerk station	<input type="radio"/>						
Duress alarms: In chambers	<input type="radio"/>						
Duress alarms: In jury deliberation rooms	<input type="radio"/>						
Secured jury deliberation rooms	<input type="radio"/>						
Regular "sweeps" of courtroom	<input type="radio"/>						
Keeping courtroom doors locked when courtroom not in use	<input type="radio"/>						

# Arizona Court Building Security Survey

## Page 5 - Training

\* 16. Have you been trained since January 2015 on the following topics/areas?

	Yes	No	Don't Know
Written policies and procedures for court security, for Judges	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written policies and procedures for court security, for Court Staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written policies and procedures for court security, for Security Officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security training as part of annual training requirements, for Judges	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security training as part of annual training requirements, for Court Staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security training as part of annual training requirements, for Security Officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security training as part of new hire orientation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security training as part of employee transfer from another court.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Threats against judges/judicial officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Active Shooter/Shelter in Place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hostage taking	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communications: Phone tree	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communications: Incident reporting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Yes	No	Don't Know
Communications: Whose directions to follow if security incident occurs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use of duress alarms/testing of alarms	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Items prohibited from the court building	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Safety at home/to and from work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mental health identification	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
De-escalation tactics	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
CPR/AED/first aid	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Suspicious package	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cybersecurity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

\* 17. How effective do you think the trainings in the following areas have been in your court building?

	Excellent	Good	Fair	Poor	N/A	Don't Know
Written policies and procedures for court security, for Judges	<input type="radio"/>					
Written policies and procedures for court security, for Court Staff	<input type="radio"/>					
Written policies and procedures for court security, for Security Officers	<input type="radio"/>					
Security training as part of annual training requirements, for Judges	<input type="radio"/>					
Security training as part of annual training requirements, for Court Staff	<input type="radio"/>					
Security training as part of annual training requirements, for Security Officers	<input type="radio"/>					
Security training as part of new hire orientation	<input type="radio"/>					

	Excellent	Good	Fair	Poor	N/A	Don't Know
Security training as part of employee transfer from another court	<input type="radio"/>					
Threats against judges/judicial officers	<input type="radio"/>					
Active Shooter/Shelter in Place	<input type="radio"/>					
Hostage taking	<input type="radio"/>					
Communications: Phone tree	<input type="radio"/>					
Communications: Incident reporting	<input type="radio"/>					
Communications: Whose directions to follow if security incident occurs	<input type="radio"/>					
Use of duress alarms/testing of alarms	<input type="radio"/>					
Items prohibited from the court building	<input type="radio"/>					
Safety at home/to and from work	<input type="radio"/>					
Mental health identification	<input type="radio"/>					
De-escalation tactics	<input type="radio"/>					
CPR/AED/first aid	<input type="radio"/>					
Suspicious package	<input type="radio"/>					
Cybersecurity	<input type="radio"/>					

\* 18. How important do you think it is to have training in the following areas?

	Most Important	Extremely Important	Very Important	Important	Somewhat Important	Not Very Important	Unimportant
Written policies and procedures for court security, for Judges	<input type="radio"/>						
Written policies and procedures for court security, for Court Staff	<input type="radio"/>						
Written policies and procedures for court security, for Security Officers	<input type="radio"/>						

	Most Important	Extremely Important	Very Important	Important	Somewhat Important	Not Very Important	Unimportant
Security training as part of annual training requirements, for Judges	<input type="radio"/>						
Security training as part of annual training requirements, for Court Staff	<input type="radio"/>						
Security training as part of annual training requirements, for Security Officers	<input type="radio"/>						
Security training as part of new hire orientation	<input type="radio"/>						
Security training as part of employee transfer from another court	<input type="radio"/>						
Threats against judges/judicial officers	<input type="radio"/>						
Active Shooter/Shelter in Place	<input type="radio"/>						
Hostage taking	<input type="radio"/>						
Communications: Phone tree	<input type="radio"/>						
Communications: Incident reporting	<input type="radio"/>						
Communications: Whose directions to follow if security incident occurs	<input type="radio"/>						
Use of duress alarms/testing of alarms	<input type="radio"/>						
Items prohibited from the court building	<input type="radio"/>						
Safety at home/to and from work	<input type="radio"/>						
Mental health identification	<input type="radio"/>						
De-escalation tactics	<input type="radio"/>						
CPR/AED/first aid	<input type="radio"/>						
Suspicious package	<input type="radio"/>						
Cybersecurity	<input type="radio"/>						

# Arizona Court Building Security Survey

## Page 6 - Last Questions

\* 19. How important do you think it is to have security standards and guidelines in every court building?

Standards are those security measures that are readily achievable and would be required to be in place in every court building. Guidelines are those security measures that may take longer to achieve and would be recommended to be in place in every court building.

	Most Important	Extremely Important	Very Important	Important	Somewhat Important	Not Very Important	Unimportant
Security standards	<input type="radio"/>						
Security guidelines	<input type="radio"/>						

\* 20. What do you think is a reasonable time frame (in number of years) for implementing security standards and guidelines?

	One year	Two years	Three years	Four years	Five years
Security standards	<input type="radio"/>				
Security guidelines	<input type="radio"/>				

\* 21. When was the last time you had a practice evacuation of your court building (e.g., fire drill)?

- Within the last year
- Within the last two years
- Within the last five years
- Can't remember the last time

\* 22. When was the last time you had an evacuation of your court building because of an actual emergency?

- Within the last year
- Within the last two years
- Within the last five years
- Can't remember the last time