



IT Planning Process Changes in Pima & Maricopa County Courts

COMMISSION ON TECHNOLOGY

NOVEMBER 21, 2014

Background

- ▶ Urban counties requested relief
- ▶ Chair directed separate mtg
- ▶ Casa Grande 10/10/14
- ▶ Negotiated changes
- ▶ Proposing changes for approval



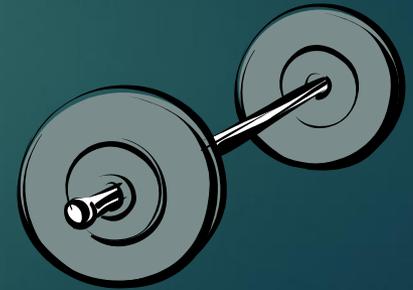
Discussion Points



- ▶ Value for time spent
- ▶ Plan prep time
- ▶ Scope
- ▶ Inventory challenge
- ▶ Dealing with LJs
- ▶ Projects \$\$ threshold
- ▶ Redundancies
- ▶ Training
- ▶ “Complete document” paradigm
- ▶ Giving helpful feedback

Proposed Changes

- ▶ Alternate “Lite” and “Heavy”
- ▶ Lite = absolute minimum effort
 - ▶ AOC deal directly with larger independent LJs
 - ▶ Template for ACAP LJs
 - ▶ AOC compile updates
- ▶ Heavy = revisit all sections
 - ▶ Hardware/software, inventory, & project details



Proposed Changes cont'd

- ▶ Cut out all redundancies
- ▶ Separate project spreadsheet columns
- ▶ Set a threshold for projects
 - ▶ Recommend \$25K to start
- ▶ Add column to architecture comparison
- ▶ ACAP courts provide nothing AOC already knows
- ▶ Consider dropping all inventory from the plan
 - ▶ “That’s a bridge too far” -- SB



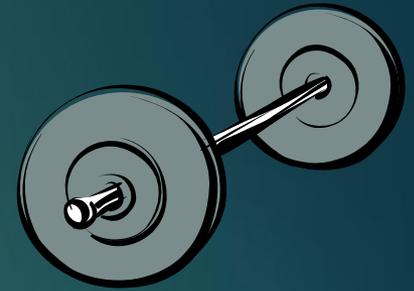
Lite Year Tasks

- ▶ Validate agendas/IT initiatives
- ▶ List accomplishments
- ▶ Update summarized project info only
- ▶ Update EA gap analysis
 - ▶ add remediation info
- ▶ No h/w or s/w inventory or counts
- ▶ Staff produce plan with single summary for COT



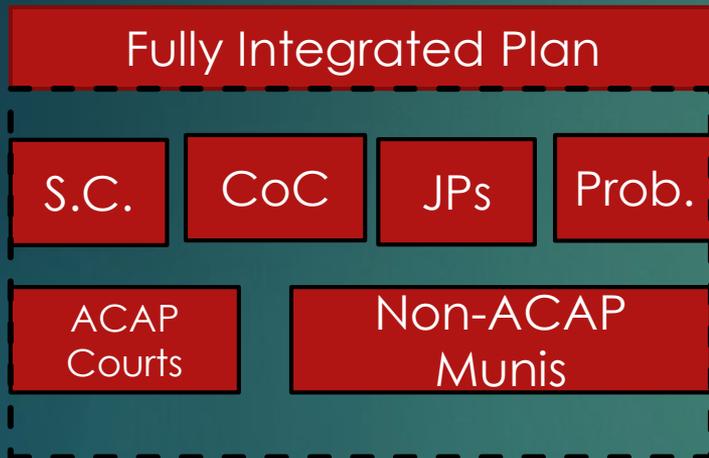
Agile Planning Approach

- ▶ Heavy Years/Full Updates
- ▶ No consolidation of inputs
 - ▶ Construct from standalone plans
 - ▶ Keep inputs separate
 - ▶ Explain organization up front
- ▶ Superior court focal point
 - ▶ Superior court and Clerk (plus Pima Juvenile)
 - ▶ Individual LJ court plans

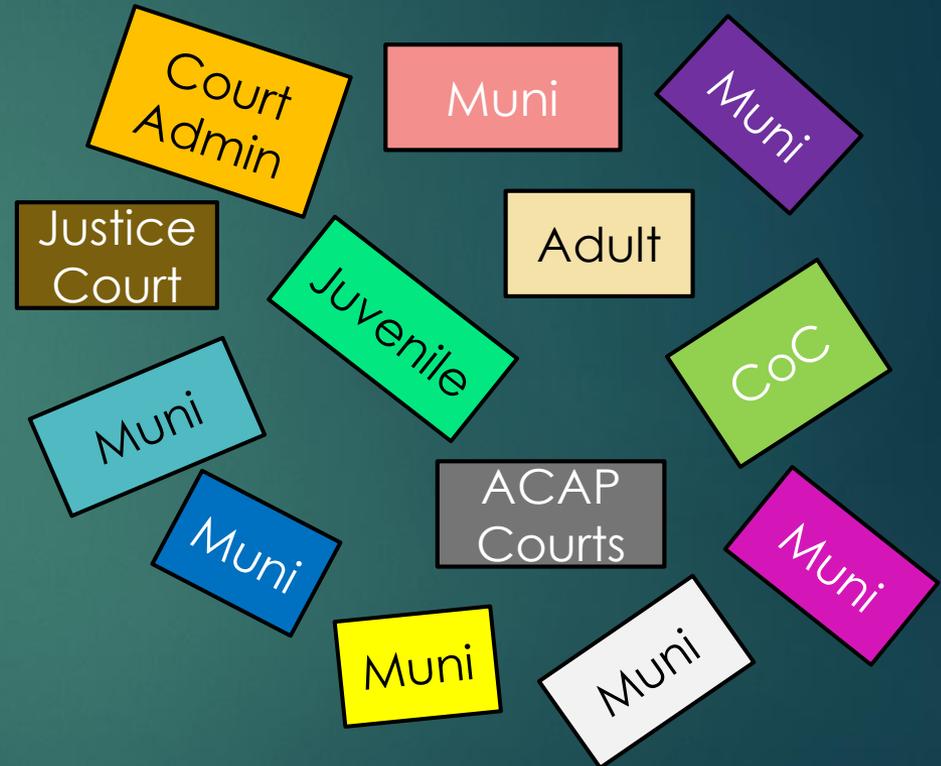


Spectrum of Planning

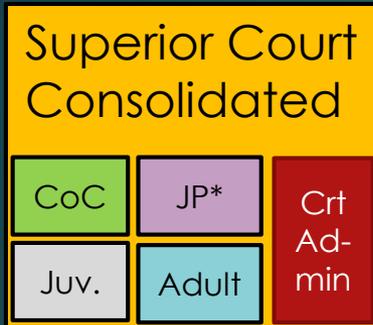
FROM



TO



What's Realistic?



* PCCJC would be separate in Pima

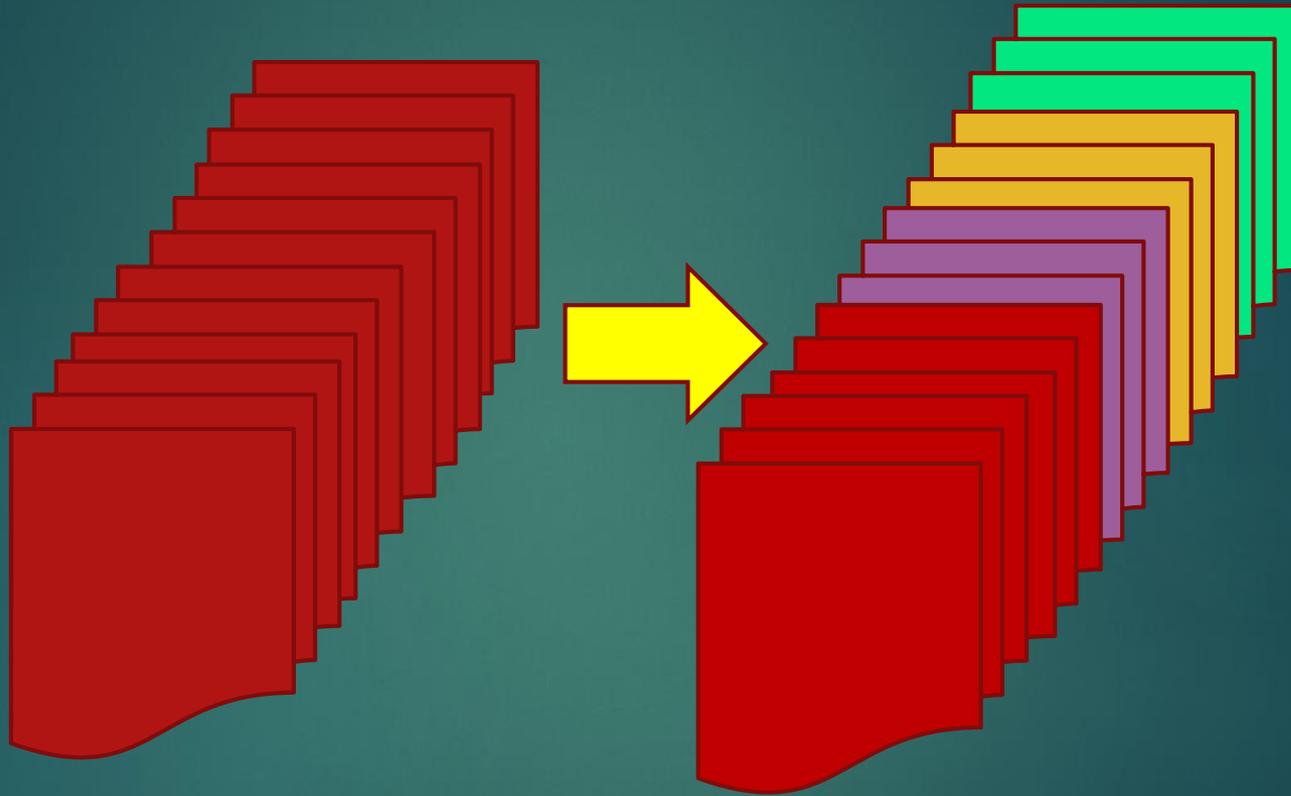
ACAP LJs Details

Ind. Muni Plan

Ind. Muni Plan

Ind. Muni Plan

The Net Effect

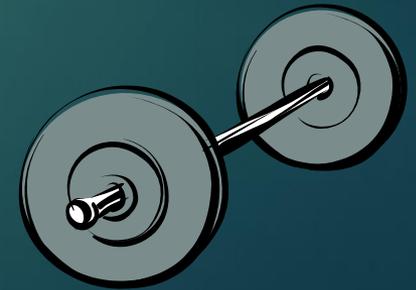


Integration by Info Type

Information by Individ. Court

Heavy Year Tasks

- ▶ Revisit Lite Year items
- ▶ Update complete plan
 - ▶ \$25K project threshold
 - ▶ Statewide initiatives / responses
 - ▶ Local costs and resources
 - ▶ Inventories in raw format
- ▶ Non-ACAP LJs submit own plan
- ▶ ACAP LJs input only things AOC doesn't provide/control
- ▶ Single summary for COT



Policy Directives

- ▶ **AO 2000-51 (superseded by AO 2001-09) both stated text that became ACJA 1-109(A)(7):**

COT shall review and approve supreme court, court of appeals and county-wide court information technology strategic plans for consistency with the judiciary's strategic business and information technology plans and with applicable administrative orders and rules adopted by the court.

- ▶ **ACJA 1-501(F):**

The administrative director on behalf of the supreme court, the chief judges on behalf of each division of the court of appeals, and the presiding judge on behalf of the municipal, justice and superior courts of the county shall submit a three year information technology strategic plan to COT for review and approval, on a schedule determined by COT. Each plan shall include a description of all automation and technology projects and any plans for required migration to state sponsored and authorized systems. COT shall specify the plan format.

- ▶ **ACJA 1-505(G):**

The three year information technology strategic plan submitted annually to COT for review and approval shall include a reference to standards incorporated in automation and technology projects as well as any deviations from them.

Comparison of Documents

| 2015 Pima | 2016 Pima "light" | 2017 Pima "full" |
|---------------------|--------------------|---|
| ITSP_Pima15.docx | Pima off year.docx | PimaSuperior17.docx |
| Pima_Projects.xlsx | Tucson2016.docx | PimaClerk17.docx |
| Summary15_Pima.docx | PCCJC2016.docx | PimaJuvenile.docx |
| LJ_Survey.docx | LJPlanTemplate | TucsonFull17.docx |
| | Summary16_Pima | PCCJCFull17.docx |
| | | Pima_ACAP_LJs17.docx |
| | | 1 project xls sheet w/ tab for each dept/court |
| | | Summary17_Pima |

Comparison of Documents

| 2015 Maricopa | 2016 Maricopa | 2017 Maricopa |
|------------------------|--|--|
| ITSP_Maricopa2015.docx | Maricopa off year.docx | Maricopa Superior17.docx |
| Maricopa15.xlsx | Maricopa LJs. Docx (combined input) | MaricopaClerk17.docx |
| Summary15_Maricopa.doc | ACAP_LJPlanTemplate.docx | PhoenixFull17.docx |
| | Summary16_Maricopa.docx | TempeFull17.docx MesaFull17.docx |
| | | GilbertFull17.docx ChandlerFull17.docx |
| | | GlendaleFull17.docx |
| | | ScottsdaleFull17.docx |
| | | 1 project xls sheet w/ tab for each dept/court |
| | | LJSurveyTemplate_Urbans.docx |
| | | Summary17_Maricopa.docx |

Motion

- ▶ Approve the changes in plan development process for Maricopa and Pima Countywide plans beginning with the FY2016-18 plan preparation cycle.

