

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, January 24, 2013
10:00 AM - 11:00 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3193

AUDIO ACCESS CODE: 1114#

MEMBERS PRESENT

Cathy Clarich
Julie Dybas
Mary Hawkins*
Phillip Knox (*Peter Keifer, proxy*)
Rich McHattie
Rona Newton
Patricia Noland
Michael Pollard, *Chair*
Janie Randall*
Paul Thomas

MEMBERS ABSENT

Kip Anderson
Donald Jacobson

GUESTS

Charles Drake*, *PCCJC*
Steve Ballance*, *Maricopa Superior*
Jennifer Gilbertson*, *Phoenix Muni*
Myron Pecora*, *Pima Superior*
Rick Rager*, *Maricopa Superior*

AOC STAFF

Stewart Bruner, *ITD*
Melissa Hinojosa, *ITD*
Adele May, *ITD*
Amy Somma*, *ITD*

* indicates appeared by telephone

WELCOME AND INTRODUCTORY REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after at 10:00 a.m. after confirming that a quorum existed. He welcomed those in the room and on the phone then called attention to the minutes of the December 20, 2012 CACC meeting, noting that one sentence had changed slightly since the minutes were posted.

MOTION: A motion was made and seconded to accept the amended minutes of the December 20, 2012 CACC meeting as they appear in members' packets. The motion passed unanimously.

PCCJC PROJECT MONITORING UPDATE

Charles Drake informed members of some recent changes in personnel at Pima County Consolidated Justice Court (PCCJC) that affected the court's ability to meet in person with Administrative Office of the Courts (AOC) resources to determine the scope and valid dates for integration activities, as CACC members directed last month. (Members requested to wait for the updated project plan before making any formal motion concerning project milestones to monitor going forward.) The meeting between PCCJC and AOC resources responsible for the interface points with State systems was rescheduled to January 25.

Charles confirmed that an updated project plan will be delivered for the February CACC meeting.

PACC UPDATE

Rona Newton reported that the PACC meeting scheduled for January was cancelled for lack of a quorum, but written updates on the projects will be circulated instead. She continues to request issues from Committee on Probation members via e-mail before each of their meetings.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff Member Stewart Bruner focused attention on the few but significant MindMap revisions resulting from AmCad's three-month change from February 16th to May 23rd in the delivery date for AJACS Version 3.10, on which the Mesa/Large Volume and AZTEC replacement projects both depend. The updated priority projects table was included in members' packets for reference. The revised dates were based on careful review of the individual spreadsheets content and the MindMap tasks this month to catch any date recalculations remaining from last month.

Patti Noland and Rich McHattie shared that the challenge to the e-filing procurement has been sustained and the contract with AmCad has now been invalidated. They expressed grave concerns about the amount of time remaining on the current e-filing contract and the harm that would be done to their offices if e-filing comes to an end May 31. The eUniversa changeover dates on the MindMap will return to "TBD" since a new procurement must now take place. Members requested that Commission on Technology (COT) members be made aware of the ramifications of invalidating the procurement at their February 15th meeting.

LJ CMS PROJECTS UPDATE

Amy Somma substituting for Mary Kennedy, Application Software Release Manager at the AOC, described the AOC's approach to ordering specific limited jurisdiction court business requirements in the upcoming releases of AJACS, starting with 3.10, to ensure the release is fully useable. Outstanding items left from Release 3.9 were automatically placed in 3.10.

Adele May, Project Manager for the limited jurisdiction CMS replacement, explained that she moved her pilot courts from using 3.9 to 3.10 based on a later than expected 3.9 completion, some missing interfaces, and the fact that some functions will still require 3.10 in order to be useable. She detailed date changes for the activities that flow from delivery of the 3.10 release.

Paul Thomas, Court Administrator for Mesa Municipal Court, shared his strategy of prioritizing testing over court work as 30-day interim releases are provided in order to reduce the slippage in his implementation date to September without skimping on quality. He detailed the pressure that court leadership has been placing on the vendor to meet the committed dates. Mesa has been pre-validating the business requirements with AmCad to ensure what's requested can actually be constructed in the software. Paul announced that Tucson City Court will contribute some team members to Mesa to participate in the testing and compare what AJACS does to their local business practices. Judge Pollard elaborated on the areas that Tucson is working on in preparation for rapid adoption of the CMS following Mesa.

Various members expressed concern that the May release date will not be met. Paul listed additional reasons for his confidence. Adele reminded members that AmCad continues to have employees located onsite in Mesa. She is in the process of gathering a nationwide group of AmCad customers to discuss common issues and increase collaboration. Members were also interested in learning the impacts of the 3.10 slip on probation interfaces and the general jurisdiction functionality.

POST-IMPLEMENTATION REPORTS

No reports were given this month. Stewart anticipated hearing from Rona and Bob Macon about the success of the JOLTSaz/AGAVE/CAMMS integration in Pima County at next month's meeting.

ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were raised.

The next meeting will take place in **Room 230** of the **State Courts Building** on **February 21, 2013**.

The meeting adjourned at 10:50 a.m.