

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, February 21, 2013
10:00 AM - 11:00 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3192

AUDIO ACCESS CODE: 1112#

MEMBERS PRESENT

Cathy Clarich
Kip Anderson*
Julie Dybas*
Mary Hawkins*
Donald Jacobson
Phillip Knox (*Peter Keifer, proxy*)
Rich McHattie
Rona Newton
Patricia Noland*
Michael Pollard, *Chair*
Janie Randall*
Paul Thomas

MEMBERS ABSENT

GUESTS

Charles Drake, *PCCJC*
Steve Ballance, *Maricopa Superior*
Jennifer Gilbertson*, *Phoenix Muni*
Lauren Lupica*, *Mesa City IT*
Joe Montanez, *Maricopa Superior*
Myron Pecora, *Pima Superior*
Rick Rager*, *Maricopa Superior*

AOC STAFF

Stewart Bruner, *ITD*
Gary Graham, *ITD*
Melissa Hinojosa, *ITD*
Mary Kennedy*, *ITD*
Bob Macon, *ITD*
Eric Ciminski, *ITD*
Jim Price, *ITD*

* indicates appeared by telephone

WELCOME AND INTRODUCTORY REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 10:00 a.m. and took roll of those on the phone to confirm that a quorum existed. He then called attention to the minutes of the January 24, 2013 CACC meeting in members' packets.

MOTION: A motion was made and seconded to accept the minutes of the January 24, 2013 CACC meeting as they appear in members' packets. The motion passed unanimously.

PCCJC PROJECT MONITORING UPDATE

The chair thanked Charles Drake for delivering the materials needed for CACC to carry out monitoring of his project as directed by Commission on Technology (COT). Charles shared detail about the January 25 system interfaces meeting between representatives of Pima County Consolidated Justice Court (PCCJC) and Administrative Office of the Courts (AOC). The document that resulted from the meeting about the scope and appropriate dates for integration activities has been provided to the AOC resources for comment. Charles stated that additional discussions with AOC FARE and CCI interface resources will most likely result in updates to the project plan timeline provided in members' packets. PCCJC continues to meet with various Pima Superior Court and Clerk's Office representatives as part of the local oversight for the project.

Members were satisfied with the detail about the listed interfaces to be monitored. The chair directed staff to add the several main items and dates to the MindMap for review each month and to begin circulating the update spreadsheet to Charles.

PACC UPDATE

Rona Newton reported that no PACC meeting has taken place since the previous CACC meeting.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff member Stewart Bruner focused attention on replacement of all June 1 dates for e-filing with TBDs on the MindMap resulting from discussion about the e-Filing System procurement at the last meeting and also his failure to catch two additional date changes associated with the AJACS 3.10 date slip discussed in detail last month. He left Bob Macon to provide detail on the AZYAS Version 2 recent date slip.

The update to the COT strategic project list was provided separately for members.

eFILING DATE CHANGES

Jim Price, eFiling Program Manager, briefed members on the approach to preventing any lapse in services in the wake of the e-filing contract cancellation discussed last month. Negotiations are underway with the current vendor to extend the contract at least long enough to procure and install a next-generation solution in courts that are currently accepting e-filings.

Members had questions about the scope and timeline contemplated in the new request procurement. Jim elaborated on potential changes in approach and enhancements beyond the current functionality that were and will again be part of the scope of any new procurement. He

also reminded members that procurement solicitations are posted on the Court's website for reference once finalized.

AZYAS PHASE II DATE CHANGES

Bob Macon, Probation Automation Project Manager at the AOC, described the AOC's relationship with the University of Cincinnati and their contract developer, Red Cedar. Personnel changes at the vendor have cost some code continuity with previous releases, as revealed by AOC's regression testing, thereby stretching the development timeline. Bob's best estimated date for implementation of Version 2.0 is March 29. He explained that all counties except Pima already use AZYAS in production; the current development effort involves enhancements only. Bob also described how Pima's AZYAS adoption became tied to their JOLTSaz implementation.

POST-IMPLEMENTATION REPORTS

Rona and Myron Pecora each reported various details behind the no-go decision for the JOLTSaz/AGAVE/CAMMS integration in Pima County last weekend. Myron shared lessons learned from the post-mortem analyses completed thus far. Myron summarized that the problems with key linkage relationships discovered could not have been corrected following the implementation, so the no-go decision was clearly the right one.

In response to pressure from members to provide a revised implementation date, Rona outlined the activities required including work to enable the conversion to take place over a two-day weekend rather than waiting for Memorial Day weekend in May. Myron projected a likely go live date in April. Rona also detailed the specific functions that worked and did not work during the weekend. She and Myron listed positive outcomes from the weekend and thanked the members of all three teams for a tremendous collaborative effort in dealing with the various concurrent issues over long hours. Bob Macon emphasized that the implementation did not fail due to lack of effort on anyone's part.

ITEMS OF OLD OR NEW BUSINESS

Judge Pollard announced that Doug Kooi has been officially named court administrator of PCCJC. Paul Thomas reminded members that the initial delivery of AJACS 3.10 functionality is scheduled to arrive at the AOC this afternoon. His court is keeping a close eye on the progress of testing and subsequent releases of AJACS 3.10. Patti Noland announced her March 31 retirement from public service after 22 years as an elected official.

The next meeting will take place in **Room 230** of the **State Courts Building** on **March 14, 2013**.

The meeting adjourned at 10:40 a.m.