

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, March 14, 2013
10:00 AM - 11:00 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3192
AUDIO ACCESS CODE: 1114#

MEMBERS PRESENT

Cathy Clarich*
Julie Dybas (*Randy Kennedy**, proxy)
Mary Hawkins*
Donald Jacobson (*Jessica Cortes**, proxy)
Phillip Knox (*Peter Keifer*, proxy)
Rich McHattie*
Rona Newton
Patricia Noland*
Michael Pollard, *Chair*
Janie Randall*
Paul Thomas

MEMBERS ABSENT

Kip Anderson

GUESTS

Charles Drake*, *PCCJC*
Lauren Lupica*, *Mesa City IT*
Rick Rager*, *Maricopa Superior*

AOC STAFF

Stewart Bruner, *ITD*
Melissa Hinojosa, *ITD*
Mary Kennedy, *ITD*
Bob Macon, *ITD*
Jennifer Greene, *Legal*
Jim Price, *ITD*

* indicates appeared by telephone

WELCOME AND INTRODUCTORY REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order promptly at 10:00 a.m. after confirming that a quorum existed. He immediately called attention to the minutes of the February 21, 2013 CACC meeting in members' packets.

MOTION: A motion was made and seconded to accept the minutes of the February 21, 2013 CACC meeting as they appear in members' packets. The motion passed unanimously.

Judge Pollard thanked longtime member Patti Noland for her years of service and presented her with a letter and certificate of appreciation on behalf of the entire committee.

PCCJC PROJECT MONITORING UPDATE

The chair announced that the Pima Consolidated Justice Courts (PCCJC) Case Management System (CMS) replacement project now appears on the MindMap. Charles Drake, project manager for PCCJC, updated members about the scope and latest dates for integration activities being accomplished in conjunction with Administrative Office of the Courts (AOC) resources. Charles identified those tasks that are firm as well as those likely to experience testing and signoff date changes as a result of further meetings and e-mail communication. FARE is still having business decisions made about the scope of adoption for the court. Charles also reported on a strategy to fulfill the requirements for contribution of data to the central case index in cooperation with the superior court.

PACC UPDATE

Rona Newton reported that no PACC meeting has taken place since the previous CACC meeting. She has requested input about issues from the Committee on Probation but received none.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff member Stewart Bruner displayed the new PCCJC portion of the MindMap before focusing attention on the date change for Pima AGAVE/CAMMS/JOLTSaz integration and the fact that TBDs have not yet been filled in for the e-filing project.

The update to the COT strategic project list was provided separately for members.

JOLTSaz/AGAVE/CAMMS DATE CHANGE

Rona reported on a recent shift in staff allocation designed to rapidly resolve 42 AGAVE issues from the failed rollout February 19. Local integration testing continues as does coordination with AOC on a few remaining items. Barring any unforeseen circumstances, the implementation will be completed April 29. Rona summarized efforts to streamline conversion activities in order to use other than a three-day weekend.

Bob Macon elaborated on the issues being experienced with the University of Cincinnati's vendor for AZYAS resulting in termination of the contract. He believes the new vendor has some employees who used to work for the former vendor, enabling the possibility that the March 29 delivery date will still be met.

eFILING UPDATE

Jim Price, eFiling Program Manager, briefed members on the possibilities of extending the current contract for two more years or negotiating an agreement to extend services without regard to the current contract. Since May 31 is rapidly approaching, Jim discussed interim e-filing solutions that could be used in the event negotiations fail. These interim solutions would not have the sophistication of TurboCourt but would not require specific training for filers prior to a changeover.

Jim also mentioned that AOC was hoping to address some challenges with case types and intelligent forms from the initial contract through negotiation before May 31, while still recognizing “wins” for both the vendor and the courts. The chair requested that Jim provide another update at the April CACC meeting.

POST-IMPLEMENTATION REPORTS

No implementations since the previous meeting were reported.

ITEMS OF OLD OR NEW BUSINESS

Judge Pollard asked if members would be willing to start the May 23 CACC meeting at 1 PM rather than 10 AM to include staff and any members scheduled to attend the Arizona Digital Government Summit being held May 22 and 23 at the Hyatt Regency in Phoenix. The second day of that conference ends at noon. Members agreed to make the change.

Paul Thomas and Mary Kennedy updated members on the progress of AJACS 3.10 interim releases in support of the eventual Mesa implementation. Mary described a change in the process being made to enable several smaller iterations of testing rather than requiring all to occur at once following final delivery. Mary also described the reason Mesa received its initial release from the AOC slightly later than originally planned.

The next meeting will take place in **Room 230** of the **State Courts Building** on **April 18, 2013**.

The meeting adjourned at 10:40 a.m.