

# CACC MEETING MINUTES

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, July 19, 2012  
10:00 AM - 12:30 PM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3192  
AUDIO ACCESS CODE: 1120#

### MEMBERS PRESENT

Cathy Clarich\*  
Julie Dybas (*Randy Kennedy, proxy*)  
Mary Hawkins\*  
Donald Jacobson  
Phillip Knox (*Steve Ballance, proxy*)  
Rona Newton  
Michael Pollard, *Chair*  
Janie Randall\*  
Paul Thomas

### MEMBERS ABSENT

Kip Anderson  
Richard McHattie  
Patricia Noland

### GUESTS

Steve Ballance, *Maricopa Superior Court*  
Ron Bitterli, *Maricopa Clerk's Office*  
Jennifer Gilbertson, *Phoenix Municipal Court*  
Lauren Lupica, *City of Mesa*  
Rick Rager, *Maricopa Superior Court*

### AOC STAFF

Stewart Bruner, *ITD*  
Melissa Hinojosa, *ITD*  
Mary Kennedy, *ITD*  
Bob Macon, *ITD*  
Jim Price, *ITD*

\* indicates appeared by telephone

## **WELCOME AND INTRODUCTORY REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order at 10:00 a.m. upon confirming that a quorum existed. Judge Pollard announced the beginning of the 2013 fiscal year for CACC and welcomed new member Janie Randall on the phone. He recognized several proxies at the table appearing on behalf of regular members.

## **PACC UPDATE**

Rona Newton stated that no PACC meeting has taken place since the previous CACC meeting.

## **REPORT FROM COT ANNUAL MEETING**

The chair reported the positive outcome of his presentation to COT on June 1. COT members agreed with CACC's assertion that funds need to be reserved for CMS enhancements in each budget cycle to ensure new needs continue to be addressed. They reserved \$200,000.00 for next year. While COT modified somewhat the CMS-driven project priorities put forward by CACC earlier in the year, the specific line items on the priority list remained largely intact.

Judge Pollard also relayed a message from the judicial conference about the legislative fund sweeps and the need to better publicize the vital function of the courts to governance bodies. Paul Thomas shared his communications strategy with local leadership and the practical benefits his court has recognized from that ongoing effort. He pointed out that fund sweeps can lead to increased local costs for courts.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Staff member Stewart Bruner focused attention on several projects that had their deliverable dates change during the month, leaving the detailed explanations to project managers later in the meeting. Stewart included an updated priority projects list reflecting COT's changes in members' packets. Members were comfortable with Stewart's proposal to remove Probate e-filing from the MindMap since the project has dropped off COT's priority list without ever having any progress recorded.

Lauren Lupica, project manager for the Mesa LV enhancements effort, shared that Mesa now has a functioning test environment for the AJACS application, ahead of schedule. Stewart will mark that task 100 percent complete on the MindMap.

## **JOLTSaz PIMA PROJECT UPDATE**

Bob Macon, Probation Automation Project Manager at the Administrative Office of the Courts (AOC), updated members on the performance issues experienced during Pima's testing with JOLTSaz and the quest for a new implementation date. He described the application load testing activities underway at the AOC using an outside vendor. Bob reviewed the list of required activities associated with the various testing permutations and milestone dates contributing to a likely October implementation. If the implementation approach changes as a result of revelations during testing, Bob promised to communicate details with Rona and Myron Pecora. Rona added that Bob's timeline is predicated on a "best case" scenario for resources in Pima that are currently giving priority to fighting a nasty computer virus.

## **LJ COURT E-FILING PROJECT UPDATE**

Mary Kennedy, Software Release Manager at the AOC, shared various reasons the project to upgrade AZTEC to handle the back-end functions supporting e-filing has been cancelled by AOC. The project had been on hold for quite some time and only e-filing updates were slated for the 1.6 release.

Jim Price, AZTurboCourt Project Manager at the AOC, and reviewed the situation with justice court e-filing using the pay and print solution and concurred that AZTEC 1.6 development should be removed from the MindMap. Don Jacobson stated his support for delaying e-filing in justice courts rather than diluting resources by developing changes to an end-of-life case management system (CMS).

Jim also provided an update on the situation with the e-filing vendor and the process of getting to an award of the next contract for statewide e-filing. He stated that work done prior to today will be enhanced in the next contract, not discarded. Members wanted to know the underlying financial model behind the next contract. Jim stated that the scope remains the same as with the previous contract but the business model is somewhat a function of the document access solution also being evaluated and negotiated simultaneously. While various options exist, the model involves cost recovery from the users of the services provided rather than generating a budget obligation. Paul Thomas shared Mesa's vision of reducing the need for filings by providing a greater number of court services on a website that communicates directly to the CMS.

## **E-FILING FOUNDATION PROJECT UPDATE**

Ron Bitterli, Project Manager for the Clerk of the Superior Court in Maricopa County, briefly described the change in date for the e-Filing Foundation project on the MindMap this month reflecting an implementation date rather than the former development date. October 22 is the go-live date selected for users.

Stewart pointed out that confusion persists regarding whether the MindMap tracks development activities only or whether it includes implementation activities. His opinion was that it focuses on development, but at times by request of the chair or members, the dates are extended to include implementation activities on critical projects. Members considered Foundation critical enough to warrant continued tracking through implementation. Ron promised to remain in communication with AOC's e-filing project as Foundation enters production usage with AZTurboCourt.

## **POST-IMPLEMENTATION REPORTS**

Bob Macon reported on the success of AZYAS, Phase II, which includes a case plan feature, released May 31. Bob described the reasoning behind not building a feed from Pima legacy JOLTS that is now precluding implementation of AZYAS in Pima County ahead of JOLTSaz. Bob also mentioned a possible Phase III on the drawing board, as suggested by Maricopa.

Jim Price announced that intelligent, pay and print, domestic relations forms are now available for Coconino Superior Court.

## ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were raised.

The next meeting will take place in **Room 106** of the **State Courts Building** on **August 16, 2012**.

The meeting adjourned at 10:45 a.m.