

## COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, November 15, 2012  
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT  
1501 W. Washington  
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3193

AUDIO ACCESS CODE: 7002#

### MEMBERS PRESENT

Kip Anderson\*  
Cathy Clarich  
Julie Dybas\*  
Mary Hawkins\*  
Donald Jacobson (*Gary Krcmarik, proxy*)  
Phillip Knox (*Peter Keifer, proxy*)  
Rich McHattie\*  
Patricia Noland\*  
Michael Pollard\*, *Chair*

### MEMBERS ABSENT

Rona Newton  
Janie Randall  
Paul Thomas

### GUESTS

Jennifer Gilbertson, *Phoenix Muni Court*  
Lauren Lupica\*, *City of Mesa IT*  
Rick Rager, *Maricopa Superior Court*

### AOC STAFF

Stewart Bruner, *ITD*  
Bob Macon, *ITD*  
Melissa Hinojosa, *ITD*  
Louis Ponesse, *ITD*  
Jim Price, *ITD*

\* indicates appeared by telephone

## **WELCOME AND INTRODUCTORY REMARKS**

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order at 10:05 a.m. after staff confirmed that a quorum existed. He then called attention to the handout of meeting dates for 2013 so members can reserve spots on their calendars. Judge Pollard communicated the outcome of the Commission on Technology's (COT's) consideration of Pima County Consolidated Justice Court's (PCCJC's) request for an exception to adopt AGAVE rather than AJACS as their replacement case management system (CMS). The chair also previewed a possible approach to complying with COT's condition to monitor the AGAVE adoption project monthly by focusing on the necessary interface points with outside systems that require coordination with non-PCCJC resources, like MVD reporting, Defensive Driving, and TIP/FARE for example. Staff member Stewart Bruner suggested adding a project plan date as well as data conversion and final implementation milestones. The chair asked staff to include an agenda item for members to finalize specifics for reporting at the December meeting and invite PCCJC representatives.

Judge Pollard requested members' input regarding the minutes of the October 18, 2012 CACC meeting after stating that the controversial table had been removed from the minutes. He requested that corrections to the wording of the "fact check" table be submitted for detailed discussion at the December meeting when both he and Karl Heckart can be physically present.

**MOTION:** A motion was made and seconded to accept the minutes of the October 18, 2012 CACC meeting as they appear in members' packets. The motion passed unanimously.

## **PACC UPDATE**

In Rona Newton's absence, Kip Anderson reported that no PACC meeting has taken place since the previous CACC meeting.

## **REVIEW OF CHANGES TO MINDMAP THIS MONTH**

Stewart focused attention on the several recent revisions: 1) Inclusion of some eUniversa project transition tasks for courts currently accepting e-filings (other than MCJC); 2) A slip in start date for the JOLTSaz rural implementation related to a possible slip in the vendor's date for delivering necessary code, 3) AZYAS Phase II change to Version 2 with removal of the previous end date for AZYAS Phase III, and 4) Removal of a date for completion of Mesa's data conversion environment. The updated priority projects table was included in members' packets.

## **AJACS LV LJ ENHANCEMENT PROJECT UPDATE**

Lauren Lupica, Project Manager for Mesa Municipal Court Large Volume CMS enhancements effort, updated members on various issues preventing a date from being identified for completion of the development environment in Mesa. Lauren described the preparatory work being done to stage data for population of the statewide and Mesa code tables once AmCad delivers the database configuration in Release 3.10. She expressed confidence that Mesa will be able to meet the July 2013 implementation date despite the database delivery slip from August.

## **PROBATION PROJECTS UPDATE**

Bob Macon, Probation Automation Project Manager at the Administrative Office of the Courts (AOC), detailed the history of AZYAS Phase II, Version 2.0, to add new functionality to the completed Phase II product at the request of juvenile probation business leadership. Issues with application security have surfaced in testing, requiring an extended development and re-testing period. Phase III requirements can only be finalized following rollout of Phase II, Version 2.0, since that project enables data from AZYAS to be offloaded to other local systems.

Bob explained his rationale for slipping the start date of the JOLTSaz rural courts data conversion and rollout. He depends on functionality appearing in AJACS that has not yet been delivered for testing. Bob indicated that the vendor's release schedule may be changing.

In Rona Newton's absence, Bob also provided members with news about load and performance testing of the JOLTSaz application being conducted, initially at AOC with automated scripts then lately with Pima's own users. Response times continue to look good. Bob stated that a firm implementation date should be decided at a status meeting that has been scheduled for November 28.

## **E-FILING PROJECT UPDATE**

Jim Price, e-Filing Project Director at the AOC, updated members on the progress for the e-filing vendor changeover before the contract for support of the existing system draws to a close on May 31, 2013. He stated that work is underway to prepare courts prior to May 31 to facilitate users' smooth changeover from the current to the new system. Design sessions are complete and court users are now validating the requirements. Jim is planning system integration and user testing with Maricopa Superior Court in December and January. Jim also discussed the enhanced financial processing capability and XML changes needed to enable additional functions, like party matching, provided by eUniversa.

Members questioned Jim about the user interface with eUniversa and how involved the changeover would be for attorneys covered by mandatory filing orders. Jim highlighted some streamlined processes that will appear with the implementation. The chair requested detail about the transition between Intresys and eUniversa. Jim described activity that must take place during the May 31/June 1 cutover.

## **NEARLY POST-IMPLEMENTATION REPORTS**

Rich McHattie reported on the imminent implementation of the Maricopa e-Filing Foundation product next Monday at 8 AM. Focus is on data conversion and carrying out the deployment this weekend according to the launch plan.

## **ITEMS OF OLD OR NEW BUSINESS**

No items of old or new business were raised.

The next meeting will take place in **Room 230** of the **State Courts Building** on **December 20, 2012**.

The meeting adjourned at 10:55 a.m.