

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, January 22, 2015
10:00 AM - 11:30 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007



AUDIO PHONE NUMBER: 1-602-425-3288
AUDIO ACCESS CODE: 1123#

MEMBERS PRESENT

Cathy Clarich
Julie Dybas
Donald Jacobson*
Christopher Hale
Phillip Knox
Jeff Mangis
Rona Newton*
Ron Overholt*
Michael Pollard, *Chair*
Paul Thomas

MEMBERS ABSENT

Kip Anderson
Janie Randall

GUESTS

Jennifer Gilbertson*, *Phoenix Muni Court*

AOC STAFF

Stewart Bruner, *ITD*
Tina Knezovich-Hladik*, *ITD*
Adele May, *ITD*
Jim Price, *ITD*
Renny Rapier, *ITD*
Jason Shumberger, *ITD*
Amy Wood, *CSD*

* indicates appeared by telephone

WELCOME AND OPENING REMARKS

Judge Michael Pollard, Chair, called the Court Automation Coordinating Committee (CACC) meeting to order at 10:05 a.m. He apologized for the cramped quarters in the meeting room and asked new member Jeff Mangis to introduce himself. Since no quorum yet existed, the chair deferred consideration of previous minutes until later in the meeting.

STATEWIDE TECHNOLOGY REFRESH PROJECT UPDATE

Tina Knezovich-Hladik, Technology Refresh Project Manager, updated members on the recent activities in Graham and Greenlee Counties, the ninth and tenth counties to be rolled out. Tina informed members that the project remains on track to complete by March 31. No new issues have been revealed as the rollout progresses. In response to a request for an update on the FTR audio recording situation, Tina reminded members of the vendor's promise to speed release of a Windows-8-compliant version but stated that the update has not been issued yet. (Vista computers will continue to be left behind until the FTR issue is resolved.)

After confirming that a quorum now existed, the chair called members' attention to the minutes of the two previous meetings.

MOTION: A motion was made and seconded to accept the minutes of the November 20, 2014 CACC meeting as written. The motion passed unanimously.

MOTION: A motion was made and seconded to accept the minutes of the December 18, 2014 CACC meeting as written. The motion passed unanimously.

PACC UPDATE

Rona Newton shared that a PACC meeting has been scheduled for later in the month. The update was deferred until next meeting.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Staff member Stewart Bruner informed members of the changes to the MindMap made since last month, focusing on a potential consolidation of the AJACS region of the map and several minor date changes in other projects, including the Mesa CMS milestones approved at the previous meeting. While examining the new AJACS section on the screen, members discussed various aspects of the consolidation and implications for the two different levels of court over time.

Concern existed that the software code is not really merging as indicated on the revised MindMap and that testing resources are insufficient to adequately exercise the requirements of the two different levels of court or verify that the code is indeed merged. Adele May described the working of the "war room" and its objective of effectively representing both areas in testing. Jeff Mangis recounted his recent experience as a GJ tester in the war room and stated that no configuration switch exists to make the same codeset work in both levels of court. The chair echoed Jeff's concern. Renny Rapiere agreed that resources are involved in a "tug of war" between the LJ and GJ concerns within the same code release. Paul Thomas reminded members of Mesa's original desire to address the differences between the GJ and LJ court functions by fundamentally rebuilding the AJACS application.

OVERVIEW AND INTERACTION OF E-FILING SYSTEMS

As a result of questions asked by members about statewide e-filing when he last appeared at CACC, Jim Price presented clarification of the role of the eUniversa next-generation e-filing system as compared to AZTurboCourt, the current e-filing system. Jim reviewed recent conversations with Granicus, the company that took over AmCad's assets, the components involved in the eUniversa solution, and likely activity in various areas supplemental to the e-filing effort to support a Spring 2015 pilot implementation in the first AJACS court, Yavapai Superior. He then elaborated various next steps for adding case types and courts following the Yavapai pilot.

Amy Wood and Jim each provided project updates as part of the overall presentation. Amy reported on the recent testing with AZTurboCourt for party matching in anticipation of a February 9 general release and subsequent mandatory e-filing for law firms filing into Pima Superior Court. She also updated members on the plan to reinvigorate the small claims e-filing process at Maricopa Justice Courts once party matching is generally available.

PROJECT UPDATE: CASE MANAGEMENT SYSTEMS

In the absence of Mary Kennedy, Adele May, Implementation Project Manager for the LJ AJACS CMS, updated members on progress being made with testing of Release 3.11, though additional development releases are expected before the pilot implementation at Apache Junction Municipal Court over the weekend of February 27. Tucson City Court is also testing the 3.11 code. She reminded members that completed cases are not being converted by the automated conversion strategy, though a summarized register of actions will remain for cases left behind. Adele's explained the recent circumstances that led to her plan to use Green Valley as the justice court pilot, potentially between Apache Junction and Tucson implementations.

Paul Thomas questioned whether sufficient resources exist to accomplish the future Adele described. Stewart stated that the COT priority list is in order of projects that must be accomplished, though many cross-dependencies exist. Many end up being treated as largely the same priority in practice. Discussion focused on making COT aware that present and future resource levels must be taken into consideration in the priority list and future planning. Stewart predicted that the entire issue will come to a head at the COT annual meeting in June. Paul then questioned the fundamental framework under which statewide automation is accomplished -- reliance on AOC or vendor automation rather than local automation. Jim Price commented that the ever-present desire of courts at all levels for costly and time-consuming custom development to prevent them from having to change local business practices would make more sense to curb than to change statewide priorities or increase resource levels during a bad budget period. Members were in agreement that AOC lacks sufficient resources to accomplish the statewide automation items currently on its plate. In summarizing the discussion, the chair stated that CACC is seeking COT's definitive direction on priorities and COT needs to be aware of the resource loads specific to accomplishing each of its priority projects, to encourage realistic decisions about the priorities. The issue of project resources needs to be added to the agenda for the February Commission on Technology meeting.

Chris Hale, court administrator for Tucson Municipal Court, updated members on progress being made on the detailed task list in preparation for a summer implementation. He emphasized the

court's resolve to change its business process to match the application and that only a very limited number of "showstoppers" have been identified. The City is currently making a decision about implementing Intergraph or upgrading the existing APS eCitation software that will affect integration. Environment construction and data cleanup efforts continue in support of testing and conversion on the path to a July 1 cutover. Chris emphasized that the court is not going to dismiss all cases prior to 2007 as has been rumored.

POST-IMPLEMENTATION REPORTS

There were no implementations to report since the previous meeting.

ITEMS OF OLD OR NEW BUSINESS

No items of old or new business were raised.

The next meeting will take place in Room 230 of the **State Courts Building** on **February 22, 2015 at 10 AM**.

The meeting adjourned at 11:40 a.m.