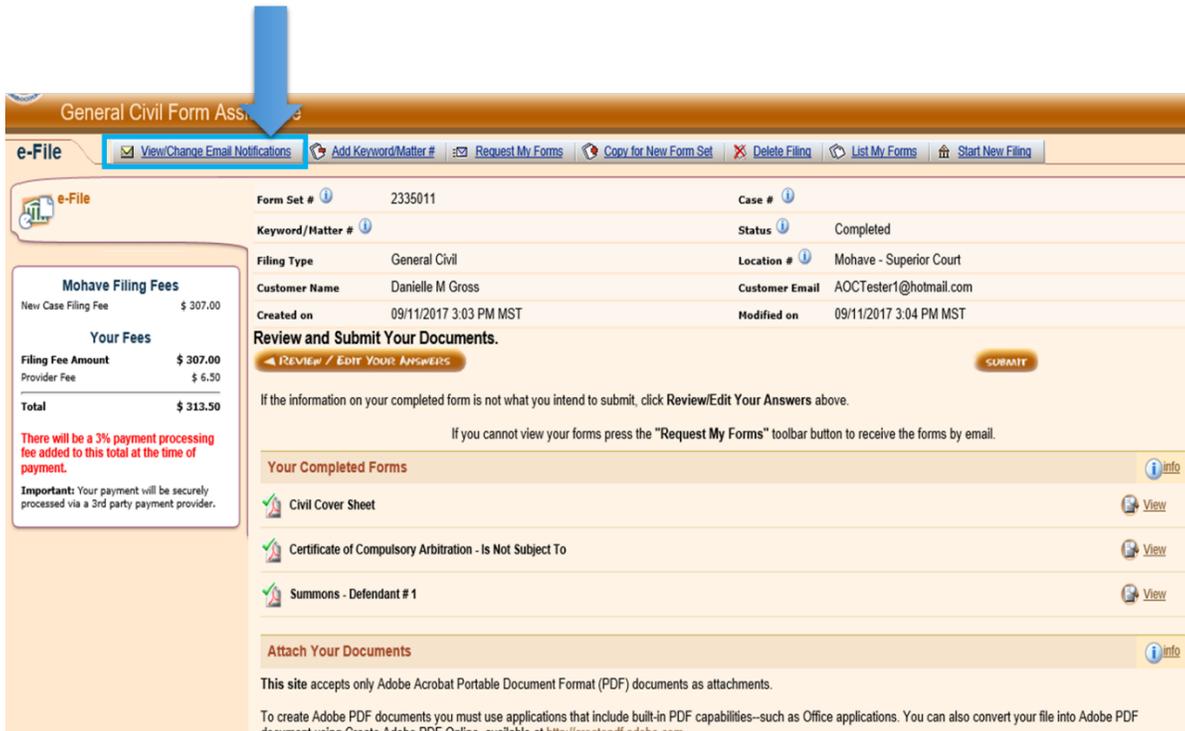


# Courtesy Notifications in AZTurboCourt

1. Create a submission in TurboCourt. From the 'Review and Submit Documents' screen, select the **View/Change Email Notifications** tab along the top.



2. The system will redirect the filer to a new window. Enter the email address(es) that you want to receive courtesy notifications, using a comma (,) to separate multiple addresses. Once entered, click **Save**.

