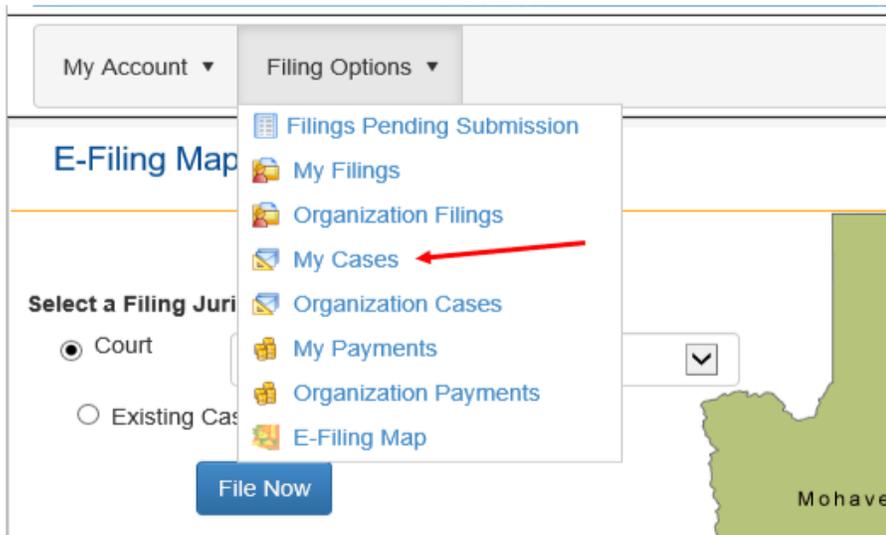


How to View Court Case Documents in eFileAZ for all Counties

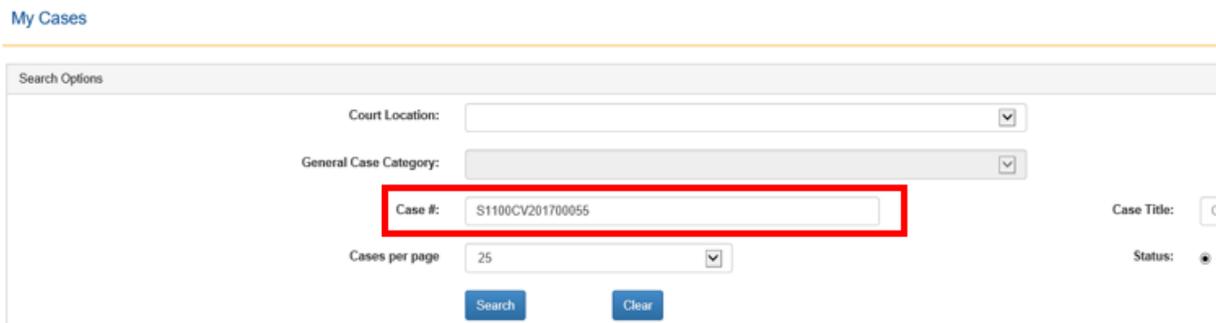
There are two ways to access court case documents in eFileAZ

Access court case documents through ‘My Cases’

1. Log in to eFileAZ and select ‘My Cases’ from the ‘Filing Options’ menu.



2. Enter the case number in the search box.

A screenshot of the 'My Cases' search interface. The page title is 'My Cases'. Below the title is a 'Search Options' section. It contains several input fields: 'Court Location' (a dropdown menu), 'General Case Category' (a dropdown menu), 'Case #' (a text input field containing 'S1100CV201700055', which is highlighted with a red box), and 'Cases per page' (a dropdown menu set to '25'). There are also 'Case Title' and 'Status' fields on the right. At the bottom, there are 'Search' and 'Clear' buttons.

3. Select the Case Title hyperlink that appears in the search results.

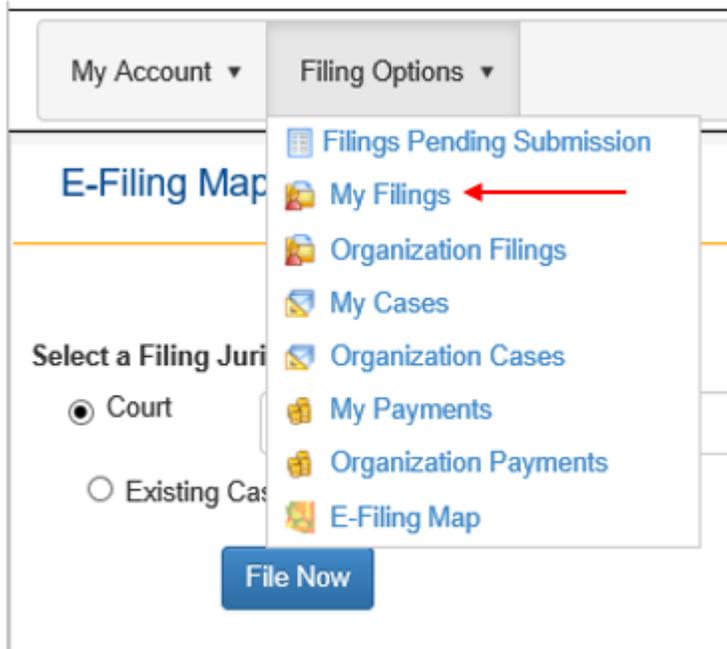
EFSP Filing ID	EFM Submission ID	Case Title/Docket	Court Case #	Status	Court	Submit
157953	158166	PHANPRADITH VS TAYLOR	S1100CV201700055	Filed	Pinal County Superior Court	10/18/2

4. Scroll to the bottom of the Case Information page to view a list of available documents. Select the document to be viewed. The document will open a new window.

Documents		
#	Filing Date	Document Title
1	1/27/2017 11:55:43 AM	EFILING: Subpoena Monica Seles System Generated
2	1/25/2017 4:16:52 PM	EFILING: 3rd Party Complaint
3	1/18/2017 4:07:01 PM	EFILING: Motion 
4	1/18/2017 4:07:01 PM	EFILING: Proposed Order

Access court case documents through ‘My Filings’

1. Log in to eFileAZ and select ‘My Filings’ from the ‘Filing Options’ menu.



2. Enter the submission number in the EFM Submission ID field and select Search

A screenshot of the 'My Filings' search options form. The form is titled 'Search Options' and contains several input fields. The 'EFM Submission ID' field is highlighted with a red box and contains the value '158166'. Other fields include 'Court Case #', 'Court', 'Submission Date From', 'Completion Date From', 'Case Title', 'EFSP Filing ID', 'Status', 'Division', 'To', 'To', and 'Matter #'. There are 'Search' and 'Clear' buttons at the bottom right of the form.

3. Select the Case Title hyperlink that appears in the search results.

EFSP Filing ID	EFM Submission ID	Case Title/Docket	Court Case #	Status	Court	Submit
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