

In-Service Training Credit Guidelines

CASA volunteers in Arizona are required to complete a minimum of 12 hours of in-service training each calendar year in order to stay abreast of new information, services, policies and legislation. In-service training credit can be earned through a variety of different delivery methods, including attending workshops, watching videos, and reading articles, and should be related to your role as a CASA volunteer.

The chart below outlines the amount of credit which can be earned for different types of training. Please note that Arizona CASA volunteers must complete a minimum of 4 hours of in-person training each year. Be sure to speak to your County Coordinator if you do not see a specific type of training listed below or would like to know if a certain type of training will qualify for credit.

Training Type	Allowable Credit
Articles in magazines, journals and newspapers	Maximum of 1 hour per article
Articles in County Newsletters	Maximum of 1/2 hour if newsletter contains training articles(s)
Internet Research for Cases	Amount of time spent on research
Books	30 minutes for each 50 pages; Maximum of 3 hours per book
Video / DVD	Length of the video or DVD
TV Program	Length of program
On-line Training Module (not Arizona CASA)	Amount of time spent taking the course. Use recommended credit if provided.
Webinar / Podcast	Length of webinar / podcast
Satellite Broadcast	Length of broadcast
Conference	Length of conference minus breaks and lunch
Community Workshop / Seminar	Length of workshop / seminar minus breaks
Continuing Ed / College Course	Course credit hours