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AUG 11 2000  
IN THE SUPREME COURT OF THE STATE OF ARIZONA  
ARIZONA SUPREME COURT  
ADMINISTRATIVE OFFICE OF THE COURTS  
EXECUTIVE OFFICE

**FILED**  
AUG 9 2000  
NOEL K. DESSAINT  
CLERK SUPREME COURT  
BY

In the Matter of: )

MODIFYING AND REDEFINING )  
THE ORGANIZATION OF THE )  
COMMISSION ON TECHNOLOGY )  
\_\_\_\_\_ )

Administrative Order  
No. 2000 - 51  
(Replacing Administrative  
Order No. 98-9)

On June 6, 1990, by Administrative Order No. 90-21, the Court established the Committee on Technology, as a standing committee of the Arizona Judicial Council. On February 5, 1998, by Administrative Order No. 98-9, the Court renamed the Committee the Commission on Technology and modified its purpose, membership, and organization.

It is now necessary to further modify and redefine the Commission's purpose, membership, and organization.

Now, therefore, pursuant to Article VI, Section 3 of the Arizona Constitution,

IT IS ORDERED that the attached policies are adopted to govern the purpose, membership, and structure of the Commission on Technology.

IT IS FURTHER ORDERED that this order replaces Administrative Order No. 98-9.

DATED this 9th day of August, 2000.



THOMAS A. ZLAKET  
Chief Justice

## Arizona Judicial Council

### Policies of the Commission on Technology

- A. **General Purpose** - The Commission on Technology is established as a standing committee of the Arizona Judicial Council. The Commission on Technology shall:
1. Establish the goals, policies, and priorities for the statewide Judicial Information Technology Plan.
  2. Determine the allocation of available Judicial Enhancement Collection Funds and Traffic Case Processing Funds for automation grant requests and projects consistent with the direction, standards, and priorities of the Judicial Strategic Business and Information Technology Plans. The Administrative Director shall determine the amount of these funds which are available for this purpose.
  3. Oversee the statewide judicial department data communications network, including establishing security standards and procedures.
  4. Develop and submit for approval statewide technical standards which shall be used in all court automation projects, including security, disaster recovery, and communication standards.
  5. Oversee the selection, development, and support of state-sponsored automation systems supported by the Administrative Office of the Courts.
  6. Encourage projects which utilize technology to increase accessibility to the courts, improve court efficiency, and improve court management.
  7. Review and approve Supreme Court, Court of Appeals, and county-wide court information technology strategic plans for consistency with the Judiciary's Strategic Business and Information Technology Plans and with applicable administrative orders and rules adopted by the Court.
  8. Review and approve or disapprove court technology projects that exceed a cost of \$250,000. The Commission may establish the policies and procedures for the submission of project plans.
  9. Monitor the progress of all court automation projects pursuant to county-wide court information technology plans.

- B. Membership** - Commission membership shall be appointed by the Chief Justice and shall include representatives of the Court of Appeals, the superior court, courts of limited jurisdiction, the State Bar of Arizona, a member of the public, a clerk of superior court, an Administrative Office of the Courts representative, and such other members as may be appointed at the discretion of the Chief Justice.
- C. Terms of Members** - Commission members shall be appointed by the Chief Justice and may be re-appointed for successive terms.
- D. Responsibilities of Members** - Commission members shall actively participate in Commission meetings, the administration of Commission affairs, and advisory committees.
- E. Organization** - The Chief Justice shall appoint Commission leadership as needed to organize Commission affairs. Advisory committees to help the Commission carry out its responsibilities may be appointed by the chairperson. Standing Advisory Committees include:
1. Court Automation Coordinating Committee (CACC)
    - a. Purpose - The Court Automation Coordinating Committee will coordinate the enhancements, planning, and implementation of automation in trial courts. Further, it will recommend to the Commission policy and direction related to statewide trial court automation. It will also coordinate with other automation committees, as appropriate, regarding recommendations for the selection of appropriate statewide court automation solutions and the allocation of available resources.
    - b. Membership - This committee will include representatives from Arizona courts and other organizations as the Commission chairperson may appoint.
    - c. Organization - The Commission chairperson may appoint the chair(s) or direct members to elect a chair from among their membership. The CACC chair will serve a one-year term and may be re-appointed or re-elected for successive terms. The CACC chair may create advisory subcommittees and workgroups as needed to help carry out the Court Automation Coordinating Committee's responsibilities.
  2. Technical Advisory Council (TAC)
    - a. Purpose - The Technical Advisory Council (TAC) will respond to Commission requests to recommend specific standards and technologies to carry out statewide policies and priorities. They may also be requested to review technical aspects of automation plans and grant requests and make recommendations regarding technical standards and approaches.

- b. Membership - This subcommittee will be chaired by the Information Technology Division Director of the Administrative Office of the Courts. The Commission chairperson will appoint representatives from the information technology departments or other organizations supporting court-related automation.
- c. Organization - The TAC chair may create advisory subcommittees and workgroups as needed to help carry out the Technical Advisory Council's responsibilities.

3. Probation Automation Coordinating Committee (PACC)

- a. Purpose - The Probation Automation Coordinating Committee will coordinate the planning, development, and implementation of statewide probation systems. Further, it will recommend to the Commission policy and direction related to statewide automation for adult and juvenile probation and juvenile dependency and detention. It will also coordinate with the Committee on Probation and related automation committees, as appropriate, regarding recommendations for the selection of appropriate statewide probation, detention and dependency case automation solutions and the allocation of available resources.
- b. Membership - This committee will include representatives from such Arizona courts, probation departments or associated organizations as the Commission chairperson may appoint.
- c. Organization - The Commission chairperson may appoint the chair(s) or direct members to elect the chair(s) from among their membership. The PACC chair will serve a one-year term and may be re-appointed or re-elected for successive terms. The chair may create advisory subcommittees and workgroups as needed to help carry out the Probation Automation Coordinating Committee's responsibilities.

- F. **Meetings** - The Commission shall meet no less than twice a year and additional meetings may be called at the discretion of the Commission chairperson. All meetings shall be noticed and open to the public.
- G. **Actions** - The Commission shall adopt rules for conducting Commission business. These rules shall prescribe the quorum and majority needed to constitute Commission actions.
- H. **Staff** - Under the direction of the Chief Justice, the Administrative Office of the Courts shall provide staff for the Commission and may conduct or coordinate research as recommended by the Commission.