

IN THE SUPREME COURT OF THE STATE OF ARIZONA

In the Matter of:)	
)	
AMENDING ARIZONA CODE OF)	Administrative Order
JUDICIAL ADMINISTRATION § 1-202:)	<u>No. 2007- 84</u>
PUBLIC MEETINGS)	(Affecting Administrative
)	Order No. 2002-22)
)	

An amendment to the above captioned section of the Arizona Code of Judicial Administration having come before the Arizona Judicial Council on October 24, 2007, and having been approved and recommended for adoption,

Now, therefore, pursuant to Article VI, Section 3, of the Arizona Constitution,

IT IS ORDERED that Arizona Code of Judicial Administration § 1-202 is amended as indicated on the attached document. All other provisions of § 1-202 as originally adopted, remain unchanged and in effect.

Dated this 21st day of November, 2007.

RUTH V. McGREGOR
Chief Justice

ARIZONA CODE OF JUDICIAL ADMINISTRATION
Part 1 : Judicial Branch Administration
Chapter 2: Operations
Section 1-202: Public Meetings

A. through C. [no changes]

D. Meeting Minutes.

1. Content. Public council staff shall keep meeting minutes, in writing or on tape that include:
 - a. The meeting date, time and place;
 - b. The members attending;
 - c. The matters considered;
 - d. The results of all votes taken; and
 - e. The names of all persons who address the public council.
 - f. ~~Standing subcommittees of public councils shall also keep minutes of their meetings.~~
2. Availability. The contact person identified for each public council shall make the minutes available for public inspection, as soon as practicable but no more than 20 working days after the meeting.
3. Executive sessions. Executive session minutes shall identify persons present and include any instructions given by the public council. Persons present shall keep executive session discussions and minutes confidential except from personnel of the Arizona judiciary who require access to perform their duties and other persons authorized by law. The chair shall instruct persons who are present at an executive session regarding these confidentiality requirements.

E. [no changes]

Section 1-202: Public Meetings

APPENDIX 1

[no changes]