

SUPREME COURT OF ARIZONA

CASE PROCESSING ASSISTANCE FUND POLICIES
ADMINISTRATIVE ORDER NO. 91-18

FILED

JUL 23 1991

NOEL K. DESSAINT
CLERK SUPREME COURT
BY

A. Preamble

In order to administer funds entrusted to the Arizona Supreme Court and to carry out the activities and programs established pursuant to A.R.S. §41-2401(H), and in accordance with the administrative authority vested in the Supreme Court by Article VI of the Arizona Constitution, it is ordered that the following administrative requirements are hereby adopted. The funds collected pursuant to A.R.S. §41-2403 and distributed pursuant to A.R.S. §41-2401, shall be expended pursuant to A.R.S. §41-2401(H), administrative procedures set forth in this order and administrative policies adopted by the Administrative Director of the Courts.

B. Purpose

The Case Processing Assistance Fund is established in A.R.S. §41-2401(H) to enhance the ability of the courts to process criminal and delinquency cases.

C. Administration

1. Administration of the Case Processing Assistance Fund shall be under the direction of the Supreme Court's Administrative Office of the Courts. The Administrative Director of the Courts, or the Administrative Director's designee, is authorized to establish timetables, policies, procedures, forms and reports necessary to administer the program and govern the use of CPAF monies.
2. The Administrative Director may prepare fiscal projections and create a budget based on those projections for the purpose of administering the Case Processing Assistance Fund.
3. The Chief Justice of the Arizona Supreme Court is authorized to allocate and expend the projected funds pursuant to A.R.S. §41-2401(D)(7) and 41-2401(H) each fiscal year for administration and authorized projects.
4. The Administrative Director shall submit an annual report to the Arizona Criminal Justice Commission detailing the amount of monies expended and progress made in enhancing the ability of

the courts to process criminal and delinquency cases. The report shall be due on or before November 1 pursuant to A.R.S. §41-2401(K).

D. CPAF Funding - General Provisions

1. To request CPAF funds, courts must submit an application to the Administrative Office of the Courts (AOC) on forms to be provided by the AOC. Procedures and schedules for submission shall be developed by the Administrative Office of the Courts.
2. Priorities for funding of CPAF projects will be established by the Administrative Director pursuant to this Administrative Order.
3. All CPAF funds awarded to a Superior Court or a Justice Court shall be deposited in a separate revenue account with the County Treasurer. All CPAF funds awarded to a Municipal or Town Court shall be deposited in a separate revenue account with the City or Town Treasurer. All interest accrued on deposits to such separate accounts shall be used in accordance with the approved plan.

E. Amendments

These administrative requirements are subject to amendment as deemed necessary.

F. Effective Date

This order supersedes Administrative Order No. 87-22.

The provisions of this order shall be effective from and after July 31, 1991.

DATED in the City of Phoenix, Arizona at the State Capitol, this
22nd day of July, 1991.

ARIZONA SUPREME COURT

Frank X. Gordon, Jr.
Chief Justice