

SUPREME COURT OF THE STATE OF ARIZONA

FILED  
OCT 19 1992  
NOEL K. DESSAINT  
CLERK SUPREME COURT  
BY *me*

IN THE MATTER OF ARIZONA )  
JUDICIARY POLICY ON ACCESS )  
TO COURT SERVICES BY PERSONS )  
WITH DISABILITIES )  
\_\_\_\_\_ )

ADMINISTRATIVE ORDER  
NO. 92 - 32

Based upon the Arizona Constitution, Art. 6, § 3, authority of the Supreme Court to provide administrative supervision over all the courts of the State and as recommended by the Arizona Judicial Council,

IT IS ORDERED that the attached Arizona Judiciary Policy on Access to Court Services by Persons with Disabilities is adopted effective this date.

Dated the 19th day of October, 1992, at the Arizona Supreme Court, Phoenix, Arizona.

STANLEY G. FELDMAN ✓  
Chief Justice

## **Arizona Judiciary Policy**

### **Access to Court Services By Persons with Disabilities**

The Arizona Supreme Court does not tolerate discrimination in any form against persons with disabilities and intends to fully implement the Americans with Disabilities Act in order to prevent such discrimination. Arizona judiciary facilities, programs and employment opportunities shall be readily accessible to qualified persons with disabilities. When the access needs of persons with disabilities cannot be anticipated, these needs shall be reasonably accommodated upon request.

Persons with disabilities are persons who have a physical or mental impairment that substantially limits one or more major life activities, who have a record of a such an impairment or who are regarded as having such an impairment. These persons shall receive particular attention in furtherance of the Supreme Court policy (Administrative Order 91-40) that all Arizona citizens have access to their court system.

Each Arizona court shall implement this policy individually or in conjunction with other courts or other governmental entities in the same county or jurisdiction in accordance with the following standards:

1. Publish this policy in every court facility.
2. Identify physical, communication and other barriers to full access to court facilities, services, programs and employment by persons with disabilities by using the National Center for State Courts self-evaluation or a comparable evaluation system and by consulting persons with disabilities in the jurisdiction served by the court.
3. Prepare a written plan or plans indicating how, when and by whom barriers identified will be removed or alternative access will be provided consistent with local needs. By June 1, 1993 each plan shall be filed with the presiding judge of the superior court of the county in which the covered court is located. Plans shall be implemented through adoption of appropriate procedures and revised periodically as new needs are recognized. Presiding judges shall approve and report to the Supreme Court by July 1, 1993 regarding plans and procedures adopted to implement this policy.
4. Provide for auxiliary aids and services to afford persons with disabilities the fullest possible participation in services, programs and employment without fundamentally altering the service or program or incurring an undue financial burden.

5. Designate a responsible court employee to coordinate access to court programs and services by persons with disabilities and to resolve complaints regarding lack of access.

Presiding judges shall undertake to provide educational opportunities for employees of the Arizona judiciary within their jurisdiction to periodically receive education concerning the needs of persons with disabilities and concerning this policy and those aspects of court plans and procedures implementing this policy which relate to the performance of that employee's duties.