



SUPREME COURT OF THE STATE OF ARIZONA

IN THE MATTER OF ADMINISTRATIVE REQUIREMENTS FOR PROBATION OFFICER CERTIFICATION

ADMINISTRATIVE ORDER NO. 95-36 REVISED

Pursuant to Article 6 of the Arizona Constitution, A.R.S. §12-251 and §8-203 it is ordered that the following administrative requirements are issued to govern the procedures for administration of Probation Officer Certification.

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A. Probation Officer Certification Requirement

The Administrative Director of the Administrative Office of the Courts shall establish a probation officer certification process. Probation officer certification is a training and testing process which adult and juvenile probation officers hired after July 1, 1995 must successfully complete before attaining regular employment status. The Probation Officer Certification program of training and testing will establish and measure a standard level of knowledge and application necessary to serve as a probation officer in Arizona. This certification requirement is intended to supplement existing eligibility requirements established by statutes and local probation departments.

B. Committee on Probation Officer Certification

The Administrative Director shall establish a probation officer certification committee to assist in facilitation of the Probation Officer Certification process. Under the authority of the Arizona Judicial Council, the Committee on Probation Officer Certification (CPOC) will be established as a subcommittee of the Committee on Judicial Education and Training (COJET) to administer the Probation Officer Certification program. This Committee shall consist of members appointed by the Chief Justice. Members shall serve three year terms. Membership shall consist of 8 Chiefs/Directors, 2 judges, 1 member of the bar, 1 public member and 2 Administrative Office of the Courts Division Directors or designated appointee. Additionally, 1 representative from law enforcement training shall serve on the committee. The CPOC shall develop and maintain an appropriate certification training curriculum; facilitate development of adequate certification training/education; and assure a comprehensive and valid assessment/testing process for certification for recommendation and approval by the Director. The committee shall recommend policies and procedures in support of these responsibilities.

C. General Administration

The Administrative Office of the Courts will provide staff support where feasible to assist the CPOC in carrying out its administrative duties.

These administrative requirements are subject to modification and any portion herein may be waived as deemed necessary by the Chief Justice.

DATED this _____ day of _____, 1995.

STANLEY G. FELDMAN Chief Justice

FILED JUN 12 1995 NOEL K. DESSAINT CLERK SUPREME COURT

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ADMINISTRATIVE ORDER NO. 95-36

Pursuant to Article 6 of the Arizona Constitution and pursuant to A.R.S. §12-251, it is ordered that the following administrative requirements are issued to govern the procedures for administration of Probation Officer Certification.

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A. Probation Officer Certification Requirement

The Administrative Director of the Administrative Office of the Courts shall establish a probation officer certification process. Probation officer certification is a training and testing process which adult and juvenile probation officers hired after July 1, 1995 must successfully complete before attaining permanent employment status. The Probation Officer Certification program of training and testing will establish and measure a standard level of knowledge and application necessary to serve as a probation officer in Arizona. This certification requirement is intended to supplement existing eligibility requirements established by statutes and local probation departments.

B. Committee on Probation Officer Certification

The Administrative Director shall establish a probation officer certification committee to assist in facilitation of the Probation Officer Certification process. Under the authority of the Arizona Judicial Council, the Committee on Probation Officer Certification (CPOC) will be established as a subcommittee of the Committee on Judicial Education and Training (COJET) to administer the Probation Officer Certification program. This Committee shall consist of members appointed by the Chief Justice. Members shall serve three year terms. Membership shall consist of 8 Chiefs/Directors, 2 judges, 1 member of the bar, 1 public member and 2 Administrative Office of the Courts Division Directors or designated appointee. Additionally, 1 representative from law enforcement training shall serve on the committee. The CPOC shall develop and maintain an appropriate certification training curriculum; facilitate development of adequate certification training/education; and assure a comprehensive and valid assessment/testing process for certification. The committee shall adopt policies and procedures in support of these responsibilities.

C. General Administration

The Administrative Office of the Courts will provide staff support where feasible to assist the CPOC in carrying out its administrative duties.

These administrative requirements are subject to modification and any portion herein may be waived as deemed necessary by the Chief Justice.

DATED this <u>12th</u> day of <u>June</u>, 1995.

STANLEY **G.** FELDMAN Chief Justice