

**Supreme Court Board of Certified Court Reporters**

Arizona State Courts Building  
1501 West Washington, Phoenix, AZ 85007  
Conference Room CLD1  
12:00 p.m. - 1:00 p.m.

**January 12, 2004**  
**Approved Minutes**

**Members Present:**

Judge Philip Hall  
Douglas Brooks

**AOC Staff Present:**

Rhonda Simmons  
Lauren Hargrave

**Members Absent:**

James Bouley

**Members Present by Phone:**

Judge Jan Kearney  
Sandra McFate  
Sandra Markham  
Jennifer Stadler  
Jean Lea  
William E. Druke

**Call to Order**

The meeting was called to order by Sandra Markham at 12:00 p.m.

**Recommendations and Board Action**

*Applicants for Initial Certification*

The following court reporters requested they be granted Provisional Standard Certification based on staff awaiting the FBI results of their fingerprints. Rhonda Simmons informed the Board the court reporters listed below meet all qualifications for certification, but because the FBI results have not been processed and returned for them, they should be granted Provisional Standard Certification:

Linnae Bauer  
Janice Webster

A **motion** was made by Jean Lea and seconded by Sandra McFate to grant Provisional Standard Certification to the court reporters listed above based on all documents provided and because FBI results have not been processed and returned for them. Motion passed. **BCCR-04-001**

Rhonda Simmons informed the Board the court reporter listed below sent her renewal application in late and is requesting Standard Certification. Additionally, the court reporter is asking for pre-approval of an Arizona State University Class she attended and received 3 college credits for.

Karen Pack

A **motion** was made by Jean Lea and seconded by Judge Jan Kearney to grant Standard Certification to the court reporter listed above based on all documents provided. Motion passed. **BCCR-04-002**

**Call to the Public**

There was no response.

**Adjournment**

A **motion** was made by Judge Jean Lea and duly seconded to adjourn. Motion passed. **BCCR-03-BCCR-04-003**

The meeting of the Board of Certified Court Reporters adjourned at 12:05 p.m.