

# Board of Certified Court Reporters

April 12, 2004  
Arizona Supreme Court  
1501 West Washington Street  
Phoenix Arizona 85007 CLD1  
General Inquiries Call: 602-364-2378 (division line)  
Members of the Public may attend meeting in person  
AMENDED

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section §1-202(c)(5)(b) and (c).

## Agenda

The Board of Certified Court Reporters reserves the right to call for additional public comment on any topic throughout the meeting at any time during the meeting in order to gain a better understanding of the topic being discussed.

**Call to Order** Sandra Markham, Chair

**Welcome New Public Member, Sylvia Brandfon** Rhonda Simmons, Staff

**Review and Approval of Meeting Minutes** Sandra Markham, Chair

- *Regular Session minutes of February 9<sup>th</sup> and February 27<sup>th</sup>.*

**Recommendations and Board Action** Rhonda Simmons, Staff

- *Applicants for Initial Certification.*
- *Applicants for conversion of certificate.*

**Records Retention Policy** Ted Wilson, Arizona Supreme Court, AOC

**Executive Session**  
Possible call for an Executive Session to discuss records exempt by law or rule from public inspection or for advice of counsel, pursuant to the Arizona Code of Judicial Administration, Code Section §1-202(c)(5)(b) and (c).

**Consideration of Complaint(s) and OSC's** Rhonda Simmons, Staff

**Review and Approval of Executive Session Meeting Minutes** Sandra Markham, Chair

- *Executive Session Minutes of February 9<sup>th</sup>, 2004.*

**Continuing Education Issues**

**Rhonda Simmons, Staff**

- *Consideration of requests for continuing education credit.*

**Topics for Discussion and Possible Code Revisions**

**Rhonda Simmons, Staff**

- *Code Revisions.*
- *Third Party Contracting.*
- *Pro Bono Services.*
- *Inactive Status.*

**Topics for Discussion**

**Rhonda Simmons, Staff**

- *Rule 30(b).*

**Program Update**

**Rhonda Simmons, Staff**

- *Keeping the Record Committee.*
- *Complaints.*

**Call to the Public**

**Sandra Markham, Chair**

**Adjournment**

**Sandra Markham, Chair**