

**Supreme Court Board of Certified Reporters**  
Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Conference Room CLD-1

January 8, 2008  
12:00 p.m. – 1:00 p.m.

**Telephonic  
Approved Regular Meeting Minutes**

**MEMBER ATTENDANCE**

***Present:***

Judge Lawrence Winthrop  
Tyrrell Taber

***Telephonically Present:***

Sandra Markham, Chair  
Judge Robert Carter Olson  
Kathleen Montalvo  
Terri Faust  
Jean Lea  
Patricia Seguin

***Absent:***

Allen Sonntag

**OTHER ATTENDEES**

***AOC Staff:***

Kandace French  
Nancy Swetnam  
Kimberly Siddall  
Doris Leonard  
Linda Grau  
Rhonda Simmons

***Guests:***

None

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**CALL TO ORDER**

*Called to Order By:* Jean Lea, Acting Chair  
*Time:* 12:20 p.m.

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**1) REVIEW OF CERTIFICATION APPLICATIONS**

***1-A: Review, discussion and possible action regarding pending applications for Initial Standard Certification***

***Individuals Addressing the Board:*** Kimberly Siddall

***Discussion:*** Applications for Donna Dobson and Shelley Plate remain incomplete pending receipt of fingerprint information. Staff recommended the applications be deferred to the meeting on February 12, 2008.

***Motion:*** Defer pending applications of Ms. Dobson and Ms. Plate to the meeting on February 12, 2008.

***Motion Proposals:*** First Ty Taber  
Second Judge Winthrop

***Motion Results:*** Pass **BCCR 08-001**

***1-B: Review, discussion and possible action regarding pending applications for renewal of certification.***

***Individuals Addressing the Board:*** Kimberly Siddall

***Discussion:*** The following certificate holders have submitted completed applications for renewal certification. Staff recommended Board grant renewal certification.

Barbara Rosado  
Kristy Ceton  
Pamela Banas-Cook  
Wanda Curry  
Laurel Dunn  
Janell Rose  
Tamara Howard  
Dorothy Ramirez  
Michelle Buckhannon

Steven Garwood  
Jo Ann Kramer  
Jean Lea

**Motion:** Grant renewal certification to the following certificate holders.  
Barbara Rosado  
Kristy Ceton  
Pamela Banas-Cook  
Wanda Curry  
Laurel Dunn  
Janell Rose  
Tamara Howard  
Dorothy Ramirez  
Michelle Buckhannon  
Steven Garwood  
Jo Ann Kramer  
Jean Lea

**Motion Proposals:** First Judge Winthrop  
Second Terri Faust  
Recusals Jean Lea on Jean Lea

**Motion Results:** Pass **BCCR 08-002**

**Discussion:** Bernadette Chari submitted an application for renewal certification but failed to disclose a civil action on the application. Staff recommended the Board grant renewal certification and direct staff send Ms. Chari a letter which includes language that non-disclosure on future applications may result in denial or disciplinary action.

**Motion:** Grant renewal certification Bernadette Chari and direct staff to send Ms. Chari a letter which includes language that non-disclosure on future applications may result in denial or disciplinary action.

**Motion Proposals:** First Judge Winthrop  
Second Terri Faust

**Motion Results:** Pass **BCCR 08-003**

**Discussion:** Kathleen Gilmore submitted an application for renewal certification and requested a 90-day extension to complete the continuing education requirement. Staff recommended Board make a determination if it will accept this request and if extenuating circumstances exist.

**Motion:** Grant renewal certification for Kathleen Gilmore and grant the 90-day extension of continuing education.

**Motion Proposals:** First Judge Winthrop  
Second Ty Taber

**Motion Results:** Pass **BCCR 08-004**

**Discussion:** The following certificate holders have submitted applications for renewal. Applications are complete. Staff recommended renewal certification be granted.

Laura Ashbrook  
Deborah Hanlon  
Terry Masciola  
Donald Moll  
Jennifer Smith  
Marla Suerth

**Motion:** Grant renewal certification for the following certificate holders.

Laura Ashbrook  
Deborah Hanlon  
Terry Masciola  
Donald Moll  
Jennifer Smith  
Marla Suerth

**Motion Proposals:** First Ty Taber  
Second Judge Winthrop

**Motion Results:** Pass **BCCR 08-005**

**Discussion:** The following certificate holders have submitted incomplete applications for renewal certification. Staff recommended action on these applications be deferred to the meeting on February 12, 2008.

Patricia Bischoff-McCarthy  
Amy Bowler  
Michael Haley  
Patricia Moore  
Maria Vazquez

**Motion:** Motion to defer renewal certification of the following certificate holders until the meeting on February 12, 2008.

Patricia Bischoff-McCarthy  
Amy Bowler  
Michael Haley  
Patricia Moore  
Maria Vazquez

**Motion Proposals:** First Judge Winthrop  
Second Ty Taber

**Motion Results:** Pass **BCCR 08-006**

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Patricia Seguin joined the meeting telephonically at 12:34 p.m.

2) ***CERTIFICATION AND ELIGIBILITY***

**2-A: *Review, discussion and possible action regarding the following temporary certificate holder:***

***Sandra R. Brice***

***Individuals Addressing the Board:*** Kandace French

***Discussion:*** After discussion regarding correspondence received from Kip Anderson, Court Administrator for the Superior Court of Arizona, County of Mohave, staff was directed to invite Mr. Anderson to appear telephonically at the February 12<sup>th</sup> meeting to discuss discrepancies in his letter received by staff from prior discussions and invite Ms. Brice to appear in her defense.

***Motion:*** Invite Kip Anderson to appear telephonically and Ms. Brice to appear at meeting on February 12, 2008 for further explanations of hiring freeze in Mohave County and implications it would have on Ms. Brice's certification status.

**Motion Proposals:** First Judge Winthrop  
Second Ty Taber

**Motion Results:** Pass **BCCR 08-007**

**2-B: *Review, discussion and possible action regarding the letter from Rhonda Harris regarding certification renewal, fees and continuing education requirements.***

***Individuals Addressing the Board:*** Kimberly Siddall

***Discussion:*** Staff recommended the Board deny Ms. Harris' request to waive application fees pursuant to ACJA § 7-201(E)(1)(b) and recommended the Board allow Ms. Harris to complete the 5 hours of required continuing education by February 8, 2008.

***Motion:*** Deny Ms. Harris' request to waive application fees pursuant to ACJA § 7-201(E)(1)(b) and allow Ms. Harris to complete the 5 hours of required continuing education by February 8, 2008.

**Motion Proposals:** First Ty Taber  
Second Patricia Seguin

**Motion Results:** Pass **BCCR 08-008**

Sandra Markham joined the meeting telephonically at 12:40 p.m.

Patricia Seguin left the meeting at 12:40 p.m.

**2-C: Review of pending request for continuing education credit approval.**

**Individuals Addressing the Board:** Kandace French

**Discussion:** Request for approval of 4 hours of continuing education of the community college course “Spanish 101”. ACJA § 7-206(L)(4)(a) doesn’t specifically address the subject area of foreign language but ACJA § 7-206(L)(4)(c) states a certified reporter may receive continuing education credit if the course is relevant to the reporting profession and may receive credit up to two times the number of credit hours awarded by the educational institution. The maximum total hours of CE credits earned from educational course work shall not exceed 50% of the total number of CE hours required for renewal. Staff recommended the Board find Spanish language courses are relevant to the court reporting profession and grant 5 hours of CE credit for this court upon successful completion of the class.

**Motion:** Grant Spanish language courses on an hour-for-hour credit.

**Motion Proposals:** First Judge Winthrop  
Second Sandra Markham

**Motion Results:** Pass **BCCR 08-009**

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**CALL TO THE PUBLIC.....None**

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**ADJOURNMENT**

**Jean Lea, Acting Chair**

***Motion:*** Meeting is adjourned

***Motion Proposals:*** First Sandra Markham  
Second Ty Taber

***Motion Results:*** Pass **BCCR 08-010**