

Supreme Court Board of Certified Reporters
Arizona State Courts Building
1501 West Washington Street, Phoenix, Arizona 85007
Conference Room CLD-1

December 27, 2007
12:00 p.m. – 1:00 p.m.

Approved Regular Meeting Minutes
(Telephonic)

MEMBER ATTENDANCE

Present:

Telephonically Present:

Sandra Markham, Chair
Kathleen Montalvo
Allen Sonntag
Terri Faust
Jean Lea

Absent:

Tyrrell Taber
Judge Robert Carter Olson
Patricia Seguin
Judge Lawrence Winthrop

OTHER ATTENDEES

AOC Staff:

Kandace French
Nina Preston
Nancy Swetnam
Kimberly Siddall
Doris Leonard
Linda Grau
Rhonda Simmons

Guests:

Maria Geare, Telephonic

CALL TO ORDER

Called to Order By: Sandra Markham, Chair
Time: 12:16 p.m.

1) REVIEW OF PENDING COMPLAINTS

1-A: Review, discussion and possible action regarding non-certificate complaint NC07-004 involving Carol McCue.

Individuals Addressing the Board: Nancy Swetnam

Discussion: Board discussed and considered its options under ACJA § 7-201(H)(24). It reviewed correspondence submitted by Carol McCue and discussed the recommendation of staff.

Motion: Issue a cease and desist letter to Ms. McCue requesting she not engage in any activities requiring certification until such time as certification is granted. Further motion to close the complaint.

Motion Proposals: First Allen Sonntag
Second Jean Lea

Motion Results: Pass **BCCR 07-117**

2) REVIEW OF CERTIFICATION APPLICATIONS

2-A: Review, discussion and possible action regarding pending applications for Initial Standard Certification

Carol McCue.

Individuals Addressing the Board: Kimberly Siddall

Discussion: All documentation was received from Ms. McCue. Staff provided the Board with results of the background check.

Motion: Grant standard certification to Carol McCue effective January 1, 2008.

Motion Proposals: First Allen Sonntag
Second Jean Lea

Motion Results: Pass **BCCR 07-118**

2-B: Review, discussion and possible action regarding pending applications for Initial Standard Certification.

Individuals Addressing the Board: Kimberly Siddall

Discussion: The following certificate holders have submitted completed applications for renewal certification. Staff recommended Board grant renewal certification.

Motion: Grant renewal certification to the following certificate holders:

Jean Albright
Olivia Armenta
Barby Ashian
Cheryl Austin
Leslie Baird
Rena Bixby
James Bouley
Lisa Bradley
Marianne Burton
Debora Buschkopf
Heidi Callahan
James Colville
Jennifer Davis
Carlton Dawson
Michelle Elam
Lisa Erwin
Terry Evans
Clement Farber
Vanessa Gartner
Pamela Giffin
Tamara Gillett
Sommer Greene
Pamela Griffin
Melissa Hart
Shelley Havermann
Sheryl Henke
Toni Henson
Elizabeth Howard
Teresa Hudson
Bonnie Humm
Donna Johnson
Denice Klassen
David Lee
Bonnie Lindsey
Pamela Lohr
John Lopez
Steve McLean

Sharron McPartlin
Laura Miller
Debora Moore
Julie Ottmar
Jennifer Pancratz
Nancy Papietro
Helene Paustian
Bonnie Ponce
Margaret Riley
Thomas Ritter
Daunice Rottas
Holly Sack
Antoinette Salazar
Christine Sanzone
Kenneth Schippers
Cindy Shearman
Alisa Smith
George Sonntag
Sally Stearman
Deborah Tucker
Courtney Vanderwalker
Lisa Vitoff
Christopher White
Cheryl Wilder
Kristin Woodall
Christen Zavala

Motion Proposals: First Jean Lea
Second Allen Sonntag
Recusals Terri Faust on Cheryl Austin and Debora Moore
Allen Sonntag on George Sonntag

Motion Results: Pass **BCCR 07-119**

Discussion: Staff provided additional information to the Board regarding request for inactive status by Leslie Baird.

Motion: Grant inactive status to Leslie Baird.

Motion Proposals: First Terri Faust
Second Kathy Montalvo

Motion Results: Pass **BCCR 07-120**

Discussion: Kimberly Workman submitted an application for renewal certification. Applicant attended an 18 hour continuing education course but, pursuant to ACJA § 7-206(L)(6), cannot receive more than 50% of the credit requirement through any one activity. If the Board determines this activity is directly related to the profession of certified reporting, the applicant may receive all required credit in this one activity. Staff recommended Board accept all 10 credits and grant renewal certification.

Motion: Accept all 10 continuing education credits and grant renewal certification to Ms. Workman.

Motion Proposals: First Jean Lea
Second Kathy Montalvo

Motion Results: Pass **BCCR 07-121**

Discussion: Patricia Bischoff-McCarthy, Jennifer Smith, Barbara Rosado, Patricia Moore, Deborah Hanlon, Terry Masciola, Donald Moll, Laura Ashbrook and Bernadette Chari submitted applications for renewal certification. However, the applications are incomplete pending receipt of additional information from the applicants. Staff recommended the applications be deferred to the January 8th meeting pursuant to ACJA 7-201(G)(1)(a).

Motion: Defer the applications of Patricia Bischoff-McCarthy, Jennifer Smith, Barbara Rosado, Patricia Moore, Deborah Hanlon, Terry Masciola, Donald Moll, Laura Ashbrook and Bernadette Chari until the January 8th meeting.

Motion Proposals: First Allen Sonntag
Second Kathy Montalvo

Motion Results: Pass **BCCR 07-122**

Discussion: Marylou Barry submitted an application for renewal. Applicant attended a “China to China” education experience abroad. She requested 10 hours credit for this trip. Staff provided a description of the trip as provided by Ms. Barry, recommended granting 10 hours of continuing education and grant renewal of certification.

Motion: Accept “China to China” education, grant 10 hours continuing education credit and grant renewal of certification.

Motion Proposals: First Terri Faust
Second Allen Sonntag

Motion Results: Pass **BCCR 07-123**

Discussion: Lori Yeager, Michelle Wellner, Karen Bolton, Barbara Jackson, Cheri Alleva, Susan Bingham, Michele Kaley and Gail Schlanger submitted applications for renewal. Staff recommended granting renewal of certification.

Motion: Grant renewal of certification to Lori Yeager, Michelle Wellner, Karen Bolton, Barbara Jackson, Cheri Alleva, Susan Bingham, Michele Kaley and Gail Schlanger.

Motion Proposals: First Allen Sonntag
Second Kathy Montalvo

Motion Results: Pass **BCCR 07-124**

Discussion: Denise Vaishville submitted an application for renewal but failed to disclose a civil action. Staff recommended granting renewal of certification and sending a letter to the applicant stating non-disclosure of future actions may result in disciplinary action or non-renewal.

Motion: Convert Denise Vaishville from provisional to standard certification and grant renewal. Direct staff to send a letter to Ms. Vaishville that non-disclosure of future actions may result in disciplinary action or non-renewal.

Motion Proposals: First Jean Lea
Second Kathy Montalvo

Motion Results: Pass **BCCR 07-125**

3) CERTIFICATION AND ELIGIBILITY

3-A: Review, discussion and possible action regarding the following temporary certificate holders:

Maria Geare

Individuals Addressing the Board: Kandace French, Maria Geare and Pat Geare

Moved to Executive Session 12:50 p.m.

Maria and Pat Geare left the telephonic meeting.

Returned to Regular Session 1:00 p.m.

Maria Geare and Pat Geare returned to the telephonic meeting.

Discussion: Based on bi-monthly status reports interview with the certificate holder and the Board's review of correspondence from Mike Redhair and Geare's licensed treatment professional, it is recommended Ms. Geare continue for one year on a temporary certificate and that staff request a bi-monthly status to include information on what Ms. Geare is doing to prepare for, and pass, the examination and continued therapy for testing.

Motion: Grant renewal of temporary certification through December 31, 2008 and require bi-monthly status reports to include reports on RPR exam preparation and therapy.

Motion Proposals: First Jean Lea
Second Kathy Montalvo
Recusals Allen Sonntag

Motion Results: Pass **BCCR 07-126**

Sandra R. Brice

Discussion: Board reviewed documentation provided by Sandra Brice and requested staff obtain an official statement from Mohave County Court Administrator, Kip Anderson, regarding effects of the hiring freeze on hiring of courts reporters and defer this item until the January meeting.

Motion: Defer this action until the January 8, 2008 meeting and request staff contact Mohave County Court Administrator, Kip Anderson, requesting a statement on hiring freeze and its affect on the hiring of court reporters.

Motion Proposals: First Jean Lea
Second Kathy Montalvo

Motion Results: Pass **BCCR 07-127**

Chair left meeting at 1:15 p.m. Jean Lea is Acting Chair for remainder of meeting.

3-B: Review, discussion and possible action regarding letter from Rhonda Harris regarding renewal fees and continuing education requirements.

Rhonda Harris

Individuals Addressing the Board: Kandace French

Discussion: Ms. Harris is required to submit a renewal application and fees for certification for 2008 and complete 5 hours of continuing education to satisfy the renewal requirements. Ms. Harris requested the Board waive the renewal fee and continuing education requirements.

Motion: No motion due to lack of quorum. Defer to January 8, 2008 meeting.

CALL TO THE PUBLIC.....None

ADJOURNMENT

Motion: Meeting adjourned without motion due to lack of quorum.