



**Board of Legal Document Preparers**  
Arizona State Courts Building  
1501 West Washington Street, Phoenix, Arizona 85007  
Conference Room 109

Date: June 22, 2009  
Time: 10:00 a.m. – 2:00 p.m.

**Approved Regular Meeting Minutes**

**MEMBER ATTENDANCE:**

**Present:**

Les Krambeal  
Andrew M. Saper  
Paul D. Friedman  
Hon. Robert H. Oberbillig

**Telephonically Present:**

Debra A. Young  
Debra Griffin

**Absent:**

Kelly Dowdle  
Cynthia Felton  
Kristina Fredericksen  
Stephanie Gates Wolf  
Gwen Kemnitz

**OTHER ATTENDEES**

**AOC Staff:**

Kandace French  
Linda Grau  
Nancy Swetnam  
Kimberly Siddall  
Tony Posante  
Karla Clanton  
Nina Preston  
Afton Foutz

**Guests:**

Joelle Sammetinger  
Michael Shadek  
Bill Bowman  
Victor Calvario  
Paulina Hackshaw

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**CALL TO ORDER**

***Called to Order By:***

Les Krambeal

***Time:***

10.00 a.m.

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**1) REVIEW AND APPROVAL OF MEETING MINUTES**

***1-A: Review and approval of the regular session minutes of the meeting of April 27, 2009.***

***Individuals Addressing the Board:*** Les Krambeal

***Discussion:*** No Discussion.

***Motion:*** Board moved to approve the regular session minutes of the meeting of April 27, 2009.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-063**

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## **2) REVIEW OF PENDING COMPLAINTS**

### ***2-A: Review, discussion, and possible action regarding the following certificate holder complaints:***

***Individuals Addressing the Board:*** Nancy Swetnam

#### **Complaint Number 05-L083 – Leonard Perez**

***Discussion:*** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 05-L083. Based on the certificate holder having promptly resolved the error in the document underlying the complaint and the noted mitigating factors, it was recommended the Board take no action and dismiss the complaint.

***Motion:*** Move to accept the findings of the Probable Cause Evaluator and dismiss Complaint Number 05-L083.

***Motion Proposals:*** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

***Motion Results:*** Pass **LDP 09-064**

#### **Complaint Number 06-L001 – Leonard Perez**

***Discussion:*** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist in complaint number 06-L001. It was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss complaint number 06-L001.

***Motion:*** Move to accept the findings of the Probable Cause Evaluator and dismiss Complaint Number 06-L001.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-065**

**Complaint Number 07-L080 - Discount Divorce Professional, LLC**

**Discussion:** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists as to Allegation 1 and does not exist as to Allegation 2. It was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegation 2 of complaint number 07-L080. Regarding Allegation 1, it was recommended the Board enter a finding grounds for informal disciplinary action exists involving Discount Divorce Professional, LLC pursuant to ACJA § 7-201(H)(6)(a) and (H)(7) for an act of misconduct involving Arizona Supreme Court Rule 31 (a)(2)(B), ACJA § 7-201(F)(1), and ACJA § 7-208(J)(1)(a) and issue a Letter of Concern.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director, Nancy Swetnam.

**Motion Proposals:** First Andrew M. Saper  
Second Paul D. Friedman

**Motion Results:** Pass **LDP 09-066**

**Complaint Number 09-L015 and NC09-L013 - Wallace Buckley**

**Discussion:** On April 27, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist in complaint number 09-L015. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss complaint number 09-L015. It was further recommended the Board send a non-certificate holder cease and desist letter to Matilde's and close related non-certificate holder complaint number 09-L013.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-067**

### **Complaint Number 06-L008 – Steven Wyner**

**Discussion:** On April 27, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist in complaint number 06-L008. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss complaint number 06-L008. It was noted that Mr. Wyner's certification is already revoked, and he is no longer a certificate holder.

**Motion:** Move to accept the findings of the probable cause evaluator and dismiss Complaint Number 06-L008.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-068**

### **Complaint Number 06-L082 – Steven Wyner**

**Discussion:** On April 27, 2009, Probable Cause Evaluator entered a finding probable cause does not exist in complaint number 06-L082. Therefore, it was recommended the Board accept the findings of the Probable Cause Evaluator and dismiss complaint number 06-L082.

**Motion:** Move to accept the findings of the probable cause evaluator and dismiss Complaint Number 06-L082.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-069**

### **Complaint Number 06-L009 – Steven Wyner**

**Discussion:** On June 5, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does exist as to Allegations 1 and 3 and does not exist as to Allegation 2. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegation 2 of complaint number 06-L009. Regarding Allegations 1 and 3, it was recommended the Board enter a finding grounds for informal disciplinary action exists pursuant to ACJA § 7-201(H)(6)(a) for acts of misconduct involving ACJA § 7-208(F)(2) and Appendix A Code of Conduct Standards (1)(d), (2)(c), (4)(b) and (5)(a) and issue a Letter of Concern. It was further recommended the Board consolidate this complaint with any pending complaints involving Wyner where the Board has separately determined grounds for informal disciplinary

action exists.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director.

**Motion Proposals:** First Andrew M. Saper  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-070**

**Complaint Number 06-L010 – Steven Wyner**

**Discussion:** On April 27, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does exist in complaint number 06-L010. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator, enter a finding ground for informal disciplinary action exists for acts of misconduct and issue a Letter of Concern.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-071**

**Complaint Number 06-L015 – Steven Wyner**

**Discussion:** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist as to Allegation 1 and does exist as to Allegation 2. It was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegation 1 of complaint number 06-L015. Regarding Allegation 2, it was recommended the Board enter a finding ground for informal disciplinary action exists for an act of misconduct and issue a Letter of Concern.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director.

**Motion Proposals:** First Andrew M. Saper  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-072**

**Complaint Number 06-L057 – Steven Wyner**

**Discussion:** On April 27, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 06-L057. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for informal disciplinary action exists for an act of misconduct and issue a Letter of Concern.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-073**

#### **Complaint Number 06-L081 – Steven Wyner**

**Discussion:** On April 27, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist as to Allegations 1, 2 and 3 and does exist as to Allegation 4 in complaint number 06-L081. It was recommended the Board dismiss Allegations 1, 2 and 3 of complaint number 06-L081. Regarding Allegation 4, it was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for informal disciplinary action exists for an act of misconduct and issue a Letter of Concern.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-074**

**Discussion:** No further discussion.

**Motion:** Move to consolidate Complaint Numbers 06-L009 Allegations 1 and 3, 06-L010, 06-L015 Allegation 2, 06-L057, and 06-L081 Allegation 4.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-075**

**Discussion:** It is recommend that the Board issue a letter of concern for these

complaints, and state that this letter of concern should not be sited for proportionality purposes in any other discipline involving legal Document Preparers.

**Motion:** Move to accept the recommendations of Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-076**

### **Complaint Number 07-L040 – Paul Brown**

**Discussion:** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist as to Allegations 1 and 2 and does exist as to Allegations 3, 4 and 5. It was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegations 1 and 2 of complaint number 07-L040. Regarding Allegation 3, 4 and 5, recommendation the Board enter a finding ground for formal disciplinary action involving Brown exists for acts of misconduct. It was further recommended the Board impose the following sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Issue a Censure to Brown, pursuant to ACJA § 7-201(H)(24)(a)(6)(b);
- b) Mandate Brown participate in no less than five (5) additional hours of continuing education in the curriculum areas of ethics, professional responsibility, and the unauthorized practice of law, in addition to the annual ten (10) hour continuing education requirement, pursuant to ACJA § 7-201(H)(24)(a)(6)(f);
- c) Assess costs associated with the investigation and any related administrative proceedings involving complaint number 07-L040, pursuant to ACJA § 7-201(H)(24)(a)(6)(j), and;
- d) Impose a civil penalty in the amount of \$150.00 per found violation, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

**Motion:** Move to accept the findings of the Probable Cause Evaluator and impose sanctions as referenced above.

**Motion Proposals:** First Andrew M. Saper  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-077**

### **Complaint Number 07-L076 – Paul Brown**

***Discussion:***

On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 07-L076. Recommendation the Board accept the finding of the Probable Cause Evaluator and enter a finding grounds for formal disciplinary action exists for acts of misconduct. It was further recommended the Board impose the following sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Suspend Paul Brown's certification for a period of no less than 180 days, pursuant to ACJA § 7-201(H)(24)(a)(6)(h);
- b) Issue a cease and desist order against Paul Brown enjoining Paul Brown from preparing legal documents, representing to the public he is a certified legal document preparer, or conducting any activities that constitutes the unauthorized practice of law during the period of the suspension and until such time as any and all conditions for reinstatement are met, to the satisfaction of the Board, pursuant to ACJA § 7-201(H)(24)(a)(6)(g);
- c) Mandate Brown participate in no less than ten (10) additional hours of continuing education in the curriculum areas of ethics and professional responsibility, in addition to the annual ten (10) hour continuing education requirement, pursuant to ACJA § 7-201(H)(24)(a)(6)(f);
- d) Assess costs associated with the investigation and any related administrative proceedings involving complaint number 07-L076, pursuant to ACJA § 7-201(H)(24)(a)(6)(j), and;
- e) Impose a civil penalty in the amount of \$500.00 per found violation, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

***Motion:***

Move to accept the findings of the Probable Cause Evaluator and impose sanctions as referenced above.

***Motion Proposals:***

First	Paul D. Friedman
Second	Andrew M. Saper

***Motion Results:***

Pass	<b>LDP 09-078</b>
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### **Complaint Number 06-L022 – Beverly Hall**

***Discussion:***

On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does exists in complaint number 06-L022. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct. It was



further recommended the Board impose the following sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Suspend Hall's certificate for a period of no less than one year, pursuant to ACJA § 7-201(H)(24)(a)(6)(h);
- b) Issue a cease and desist order against Hall, enjoining Hall from preparing legal documents, representing to the public she is a certified legal document preparer, or conducting any activities that constitutes the unauthorized practice of law during the period of the suspension and until such time as any and all conditions for reinstatement are met, to the satisfaction of the Board, pursuant to ACJA § 7-201(H)(24)(a)(6)(g);
- c) Mandate Hall participate in no less than ten (10) additional hours of continuing education in the curriculum areas of ethics, professional responsibility, and the unauthorized practice of law, as a condition of reinstatement, in addition to the annual ten (10) hour continuing education requirement, pursuant to ACJA § 7-201(H)(24)(a)(6)(f);
- d) Order Hall, as a condition of reinstatement, to reimburse consumer Sundee Layne Witt the full amount of fees paid to Hall for services rendered pertaining to Superior Court in Maricopa County case number CV2006-002031, pursuant to ACJA § 7-201(H)(24)(a)(6)(h);
- e) Assess costs associated with the investigation and any related administrative proceedings involving complaint number 06-L022, pursuant to ACJA § 7-201(H)(24)(a)(6)(j), and;
- f) Impose a civil penalty in the amount of \$500.00 per found violation, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

***Motion:*** Move to accept the findings of the Probable Cause Evaluator and impose sanctions as referenced above.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-079**

### **Complaint Number 03-L028 – Josephine Norton**

***Discussion:*** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does exist in complaint number 03-L028. It was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for informal disciplinary action exists for the act of misconduct. Based on the identified mitigating and aggravating factors, it was recommended

the Board issue a Letter of Concern.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept recommendations of Division Director.

**Motion Proposals:** First Andrew M. Saper  
Second Paul D. Friedman

**Motion Results:** Pass **LDP 09-080**

**Complaint Number 07-L006 – Jessica Mendez**

**Discussion:** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist as to Allegation 2 but does exist as to Allegations 1 and 3. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegation 2 of complaint number 07-L006. Regarding Allegations 1 and 3, it was recommended the Board enter a finding of grounds for formal disciplinary action exists for acts of misconduct. It was recommended the Board consolidate this complaint with any pending complaints involving Jessica Mendez where the Board has separately determined grounds for formal disciplinary action exists.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-081**

**Complaint Number 07-L007 – Jessica Mendez**

**Discussion:** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist as to Allegation 2 but does exist as to Allegations 1 and 3. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegation 2 of complaint number 07-L007. Regarding Allegations 1 and 3, it was recommended the Board enter a finding of grounds for formal disciplinary action exists for acts of misconduct.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

**Motion Proposals:** First Paul D. Friedman

Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-082**

**Complaint Number 07-L008 – Jessica Mendez**

***Discussion:*** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist as to Allegation 2 but does exist as to Allegations 1 and 3. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegation 2 of complaint number 07-L008. Regarding Allegations 1 and 3, it was recommended the Board enter a finding of grounds for formal disciplinary action exists for acts of misconduct.

***Motion:*** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-083**

***Discussion:*** Recommendation to consolidate Complaint Numbers 07-L006, 07-L007, and 07-L008 where you entered the findings. It was further recommended the Board offer Mendez a Consent Agreement to resolve this complaint, pursuant to ACJA § 7-201(H)(24)(a)(6)(c) containing the following provisions:

- a) Issue a Censure to Mendez, pursuant to ACJA § 7-201(H)(24)(a)(6)(b);
- b) Place Mendez on probation for the period necessary for Mendez to fulfill any and all outstanding obligations to the U.S. Bankruptcy Court with the understanding failure to fulfill her obligations to the U.S. Bankruptcy Court may result in a denial of certification or further disciplinary action, pursuant to ACJA § 7-201(H)(24)(a)(6)(e); and,
- c) Mandate Mendez complete no less than 5 hours of continuing education in the curriculum areas of ethics and professional responsibility, in addition to the hours required for renewal, to be completed no later than 120 days following entry of the Consent Agreement pursuant to ACJA § 7-201(H)(24)(a)(6)(f).

Should Mendez reject the Board's proposed Consent Agreement, it was recommended the Board move for filing of Notice of Formal Statement of Charges. It was recommended the Board consolidate this complaint with any pending complaints involving Mendez

where the Board has separately determined grounds for formal disciplinary action exists.

**Motion:** Move to enter into a Consent Agreement with terms as stated above.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-084**

**Complaint Number 07-L030 – Richard Dandis & White Mountain Paralegal Service, LLC**

**Discussion:** On April 23, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 07-L030. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct. It was further recommended the Board consolidate this complaint with any pending complaints involving Dandis and White Mountain Paralegal Service, LLC (“WMPS”) where the Board has separately determined grounds for formal disciplinary action exists.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-085**

**Complaint Number 07-L039 – Richard Dandis & White Mountain Paralegal Service, LLC**

**Discussion:** On June 5, 2009 Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 07-L039. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding grounds for formal disciplinary action exists for acts of misconduct.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-086**

**Complaint Number 08-L017 – Richard Dandis & White  
Mountain Paralegal Service, LLC**

***Discussion:*** On May 21, 2009, Probable Cause Evaluator entered a finding probable cause exists in complaint number 08-L017. It was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct.

***Motion:*** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-087**

***Discussion:*** Recommendation to proceed with consolidating Complaint Numbers 07-L030, 07-L039, 08-L017.

***Motion:*** Move to consolidate Complaint Numbers 07-L030, 07-L039, 08-L017.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-088**

***Discussion:*** Regarding Dandis' individual certification, recommendation the Board impose the following sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Issue a Censure to Dandis, pursuant to ACJA § 7-201(H)(24)(a)(6)(b);
- b) Issue a Cease and Desist Order prohibiting Dandis from serving as an ACJA § 7-208 business entity designated principal, pursuant to ACJA § 7-201(H)(24)(a)(6)(g);
- c) Mandate Dandis participate in no less than five (5) additional hours of continuing education in the curriculum areas of ethics and professional responsibility, in addition to the annual ten (10) hour continuing education requirement, pursuant to ACJA § 7-201(H)(24)(a)(6)(f); and,
- d) Impose a civil penalty in the amount of \$250.00 per found violation, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

**Motion:** Move to accept the recommendation and impose the sanctions as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-089**

**Discussion:** Regarding the WMPS business entity certification, it was recommended the Board impose the following sanctions pursuant to ACJA § 7-201 (H)(24)(a)(6):

- a) Suspend the White Mountain Paralegal Services, LLC certification for a period of no less than one year, pursuant to ACJA § 7-201 (H)(24)(a)(6)(h);
- b) Issue a cease and desist order against White Mountain Paralegal Services, LLC enjoining White Mountain Paralegal Services, LLC from preparing legal documents, representing to the public the business is a certified legal document preparer, or conducting any activities that constitutes the unauthorized practice of law during the period of the suspension and until such time as any and all conditions for reinstatement are met, to the satisfaction of the Board, pursuant to ACJA § 7-201 (H)(24)(a)(6)(g);
- c) Assess costs associated with the investigation and any related administrative proceedings involving complaint number 07-L030, pursuant to ACJA § 7-201 (H)(24)(a)(6)(j), and;
- d) Impose a civil penalty in the amount of \$250.00 per found violation, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

**Motion:** Move to accept the recommendation and impose the sanctions as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-090**

**Complaint Number 09-L016 – Richard Dandis & White Mountain Paralegal Service, LLC**

**Discussion:** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause does not exist in complaint number 09-L016. Recommendation the Board accept the finding of the Probable Cause Evaluator and dismiss complaint number 09-

L016.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and dismiss Complaint Number 09-L016.

**Motion Proposals:** First Hon. Robert H. Oberbillig  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-091**

### **Complaint Number 07-L079 – Marty Grant**

**Discussion:** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 07-L079. It was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct.

It was recommended the Board offer Grant a Consent Agreement which requires Grant to submit a business entity application for certification within 30 days, issue a Letter of Concern to Grant, and requires Grant to pay a civil penalty in the amount of \$250.00 within 90 days of the Board's acceptance of the Consent Agreement.

Should Grant reject the offered Consent Agreement, it was recommended the Board proceed, without further order, with the filing and service of a Notice of Formal Statement of Charges with the sanctions of a Letter of Concern, civil penalty of \$250.00 and costs of the proceedings.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-092**

### **Complaint Number 08-L032 – Elizabeth “Jo” Moore**

**Discussion:** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 08-L032. It was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct. It is recommended

the Board consolidate this complaint with any pending complaints involving Moore where the Board has separately determined grounds for formal disciplinary action exists.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-093**

**Discussion:** It was further recommended the Board impose the following sanctions pursuant to ACJA § 7-201(H)(24):

- a) Issue a Censure to Moore, pursuant to ACJA § 7-201(H)(24)(a)(6)(b);
- b) Order Moore to pay the court ordered restitution of \$3,321.21 to Barbara Nowdesha within 30 days of entry of the Board's order, pursuant to ACJA § 7-201(H)(24)(a)(6)(d);
- c) Order Moore to participate in no less than 15 hours of continuing education, in addition to the hours required for renewal of certification, in the curriculum areas of ethics, professional responsibility, or customer service, pursuant to ACJA § 7-201(H)(24)(a)(6)(f); and,
- d) Assess costs related to the investigation and related proceedings pursuant to ACJA § 7-201(H)(24)(a)(6)(j).

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-094**

#### **Complaint Number 08-L056 – Frances Langston-Hancock & Langston-Hancock Legal Documents**

**Discussion:** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 08-L056. It was recommended the Board accept the finding of the Probable Cause Evaluator enter a finding grounds for formal disciplinary action exists for acts of misconduct. It was further recommended the Board offer a Consent Agreement to Langston-Hancock which resolves this complaint through issuance of a Letter



of Concern and requires Langston-Hancock to demonstrate compliance with the Pima County Consolidated Justice Court Judgment within 30 days of the Consent Order, require Langston-Hancock to participate in no less than 5 additional hours of continuing education in the curriculum areas of ethics or professional responsibility, and require Langston-Hancock to establish and maintain written records regarding business transactions and required written notifications to consumers.

If Langston-Hancock rejects the offered Consent Agreement, it was recommended the Board proceed, without further order, with the filing and service of a Notice of Formal Statement of Charges, which would require the same sanctions as the consent agreement.

***Motion:*** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

***Motion Proposals:*** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

***Motion Results:*** Pass **LDP 09-095**

#### **Complaint Number 07-L074 – Sylvia Moreno**

***Discussion:*** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 07-L074. It was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct. It was further recommended the Board offer Moreno a Consent Agreement which requires Moreno to submit a business entity application for certification within 30 days, issue a Letter of Concern to Moreno, and require Moreno to pay a civil penalty in the amount of \$250.00 within 60 days of the Board's acceptance of the Consent Agreement.

Should Moreno reject the offered Consent Agreement, it was recommended the Board proceed, without further order, with the filing and service of a Notice of Formal Statement of Charges with the sanctions of a Letter of Concern, civil penalty of \$250.00 and costs of the proceedings.

***Motion:*** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass                      **LDP 09-096**

**Complaint Number 07-L013**  
**Dacoma Stevenson aka Eliah Luna**

***Discussion:***                      On June 5, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists as to Allegations 1 and 3 and does not exist as to Allegation 2. Therefore, it was recommended the Board accept the finding of the Probable Cause Evaluator and dismiss Allegation 2 of complaint number 07-L013. Regarding Allegations 1 and 3, it was recommended the Board enter a finding ground for formal disciplinary action exists for acts of misconduct.

It was further recommended the Board consolidate this complaint with any pending complaints involving Stevenson where the Board has separately determined grounds for formal disciplinary action exists.

***Motion:***                              Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

***Motion Proposals:***    First                      Paul D. Friedman  
   Second                      Andrew M. Saper

***Motion Results:***                      Pass                      **LDP 09-097**

**Complaint Number 07-L017**  
**Dacoma Stevenson aka Eliah Luna**

***Discussion:***                      On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 07-L017. It was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct.

***Motion:***                              Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

***Motion Proposals:***    First                      Paul D. Friedman  
   Second                      Andrew M. Saper

***Motion Results:***                      Pass                      **LDP 09-098**

**Complaint Number 07-L023**  
**Dacoma Stevenson aka Eliah Luna**

**Discussion:** On May 21, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 07-L023. It was recommended the Board accept the finding of the Probable Cause Evaluator and enter a finding ground for formal disciplinary action exists for acts of misconduct.

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-099**

**Discussion:** Further recommendation that the Board impose the following sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Affirm the prior revocation of Stevenson's certification, certificate number 80296, in recognition that the violations in this complaint number 07-L013 constitute actions that warrant revocation of certification, ACJA § 7-201(H)(24)(a)(6)(i);
- b) Issue a cease and desist order enjoining Stevenson from preparing legal documents, representing herself to the public as a certified legal document preparer, or conducting any activity that constitutes the unauthorized practice of law during the period of any revocation and until such time as any and all conditions for reinstatement are met in full, as determined by the Board, pursuant to ACJA § 7-201(H)(24)(a)(6)(g);
- c) Order and mandate as a condition for reinstatement, Stevenson participate in no less than ten (10) hours of continuing education in the curriculum areas of professional responsibility, ethics, and the unauthorized practice of law, in addition to any hours otherwise required for renewal, pursuant to ACJA § 7-201(H)(24)(a)(6)(f);
- d) Assess costs associated with the investigation and related disciplinary proceedings to be remitted no later than 60 days following entry of the Board's Final Order, pursuant to ACJA § 7-201(H)(24)(a)(6)(j); and,
- e) Impose civil penalties in the amount of \$250.00 per found violation to be remitted no later than 60 days following entry of the Board's Final Order, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

**Motion:** Move to impose sanctions as listed above.

**Motion Proposals:** First Paul D. Friedman

Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-100**

**Complaint Number 08-L026 –  
Marcia Nolan-Malsack and AMcN Group, LLC**

**Discussion:** On June 5, 2009, Probable Cause Evaluator Mike Baumstark entered a finding probable cause exists in complaint number 08-L026. Recommendation the Board accept the finding of the Probable Cause Evaluator and enter a finding grounds for formal disciplinary action exists for acts of misconduct.

It was also recommended the Board impose the following sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Issue a Censure to Nolan-Malsack and AMcN, pursuant to ACJA § 7-201 (H)(24)(a)(6)(b);
- b) Order Nolan-Malsack and AMcN to cease and desist from engaging the use of non-qualified trainees, including Virginia Craine, for document preparation services being offered by AMcN, pursuant to ACJA § 7-201(H)(24)(a)(6)(g);
- c) Mandate Nolan-Malsack participate in no less than five (5) additional hours of continuing education in the curriculum areas of ethics and professional responsibility, in addition to the annual ten (10) hour continuing education requirement, pursuant to ACJA § 7-201(H)(24)(a)(6)(f);
- d) Assess costs associated with the investigation and any related administrative proceedings involving complaint number 08-L026, pursuant to ACJA § 7-201 (H)(24)(a)(6)(j), and;
- e) Impose a civil penalty in the amount of \$250.00 per found violation, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

**Motion:** Move to accept the findings of the Probable Cause Evaluator and accept the recommendations of the Division Director

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-101**

**2-B: Report, discussion, and possible action regarding complaints dismissed by the Division Director pursuant to Arizona Code of Judicial Administration §7-201(D) (4) (a) and (H)(2)(b):**

**Individuals Addressing the Board:** Nancy Swetnam

**Complaint Number 09-L023**

**Discussion:** Complaint Number 09-L023 was dismissed with prejudice upon determining the allegation, if true, would not constitute a violation of laws, rules, or orders governing certified legal document preparers. It was recommended the Board affirm the Division Director dismissal pursuant to ACJA § 7-201 (H)(2)(d).

**Motion:** Move to affirm Division Director's dismissal of Complaint Number 09-L023.

**Motion Proposals:** First Andrew M. Saper  
Second Paul D. Friedman

**Motion Results:** Pass **LDP 09-102**

**Complaint Number NC09-L024**

**Discussion:** Complaint Number NC09-L024 was dismissed with prejudice for lack of jurisdiction and referred to the State Bar of Arizona. It was recommended the Board affirm the Division Director Dismissal pursuant to ACJA § 7-201 (H)(2)(d).

**Motion:** Move to affirm Division Director's dismissal of Complaint Number NC09-L024.

**Motion Proposals:** First Andrew M. Saper  
Second Paul D. Friedman

**Motion Results:** Pass **LDP 09-103**

**Complaint Number NC09-L030**

**Discussion:** Complaint Number NC09-L030 was dismissed with prejudice for lack of jurisdiction and referred to the State Bar of Arizona. It was recommended the Board affirm the Division Director Dismissal pursuant to ACJA § 7-201 (H)(2)(d).

**Motion:** Move to affirm Division Director's dismissal of Complaint Number NC09-L030.

**Motion Proposals:** First Andrew M. Saper  
Second Paul D. Friedman

**Motion Results:** Pass **LDP 09-104**

**2-C: Review, discussion, and possible action regarding complaint number 06-L016 involving James Jennings and Discount Divorce Professionals, LLC.**

**Individuals Addressing the Board:** Nancy Swetnam

**Discussion:** On May 12, 2009, Mr. Jennings and Discount Divorce Professionals, LLC were served Notice of Formal Statement of Charges and Right to Hearing in complaint number 06-L016. Mr. Jennings presented a counterproposal.

**Motion:** Move to go into Executive Session in order to receive advice of council.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-105**

**Executive Session 11:01 to 11:13**

**Discussion:** No further discussion.

**Motion:** Move to invite Mr. Jennings to participate in a formal interview to discuss possible resolution of Complaint Number 06-L016.

**Motion Proposals:** First Hon. Robert H. Oberbillig  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-106**

**2-D: Review, discussion, and possible action regarding complaint number 05-L038 involving Leanora Lagas and Lagas and Associates Paralegal Services.**

**Individuals Addressing the Board:** Nancy Swetnam

**Discussion:** On May 13, 2009, Ms. Lagas and Lagas and Associates Paralegal Services were served Notice of Formal Statement of Charges and Right to Hearing in complaint number 05-L038. Ms. Lagas did not request a hearing. It was recommended the Board review and consider the found misconduct, mitigating and aggravating factors, and adopt the Factual Allegations of Misconduct contained in the Notice of Formal Statement of Charges as the findings of fact and adopt the Formal Charges as the conclusion of law. It was further recommended the Board issue a Final Order containing the following formal disciplinary sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Issue a Censure to Lagas and Lagas and Associates Paralegal Services, LLC, pursuant to ACJA § 7-201(H)(24)(a)(6)(b);
- b) Order Lagas participate in no less than three (3) hours of continuing education in the curriculum areas of professional responsibility, ethics, and the unauthorized practice of law, in addition to any hours otherwise required for renewal, pursuant to ACJA § 7-201(H)(24)(a)(6)(f);
- c) Assess costs associated with the investigation and any related administrative proceedings involving complaint number 05-L038 in the amount of \$594.05, to be remitted no later than 60 days following entry of the Board's Final Order, pursuant to ACJA § 7-201(H)(24)(a)(6)(j), and;
- d) Impose civil penalties in the amount of \$250.00 per found violation, in the amount of \$500.00, to be remitted no later than 60 days following entry of the Board's Final Order, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

***Motion:*** Move to adopt the Factual Allegations of Misconduct contained in the Notice of Formal Statement of Charges as the findings of fact and adopt the Formal Charges as the conclusion of law and order a final order with the sanctions as listed above.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-107**

***2-E: Review, discussion, and possible action regarding complaint number 09-L001 and Derek Haigh.***

***Individuals Addressing the Board:*** Nancy Swetnam

***Discussion:*** On May 15, 2009, Haigh was served with Notice of Formal Statement of Charges and Right to Hearing regarding complaint number 09-L001. Haigh did not request a hearing. In his Answer Haigh proposed a counter proposal. It was recommended the Board adopt the Factual Allegations of Misconduct contained in the Notice of Formal Statement of Charges as the findings of fact and adopt the Formal Charges as the conclusion of law. It was further recommended the Board issue a Final Order containing the following formal disciplinary sanctions pursuant to ACJA § 7-201(H)(24)(a)(6):

- a) Suspend Derek Haigh's individual certificate for a

period of no less than 90 days, pursuant to ACJA § 7-201(H)(24)(a)(6)(h);

- b) Issue a Cease and Desist Order against Derek Haigh and his sole proprietorship, Majestic Legal Services (“MLS”), enjoining Derek Haigh and MLS from preparing legal documents, representing to the public they are certified legal document preparers, or conducting any activities that constitutes the unauthorized practice of law during the period of the suspension and until such time as any and all conditions for reinstatement are met, to the satisfaction of the Board, pursuant to ACJA § 7-201 (H)(24)(a)(6)(g);
- c) Issue a Censure to Derek Haigh, pursuant to ACJA § 7-201(H)(24)(a)(6)(b);
- d) Mandate Derek Haigh, as a condition for reinstatement, participate in no less than five (5) additional hours of continuing education in the curriculum areas of ethics, professional responsibility, and the unauthorized practice of law, in addition to the annual ten (10) hour continuing education requirement, pursuant to ACJA § 7-201 (H)(24)(a)(6)(f);
- e) Assess costs associated with the investigation and any related administrative proceedings involving complaint number 09-L001, as a condition of reinstatement, in the amount of \$502.10, to be remitted no later than 60 days following entry of the Board’s Final Order, pursuant to ACJA § 7-201(H)(24)(a)(6)(j), and;
- f) Impose a civil penalty, as a condition of reinstatement, in the amount of \$100.00 per found violation, in the amount of \$300.00, to be remitted no later than 60 days following entry of the Board’s Final Order, pursuant to ACJA § 7-201(H)(24)(a)(6)(k).

**Motion:** Move to accept recommendations from Division Director and reject Mr. Haigh’s counter proposal.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-108**

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### 3) REVIEW OF CERTIFICATION APPLICATIONS

**3-A:** *Review, discussion, and possible action regarding pending applications for 2007-2009 initial standard certifications.*



***Individuals Addressing the Board:*** Karla Clanton

**Karla Carter**

***Discussion:*** Applicant has submitted an application for standard certification. Application is now complete. Recommendation initial standard certification be granted to Karla Carter.

***Motion:*** Move to accept staff recommendation and grant initial standard certification.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-109**

***Individuals Addressing the Board:*** Karla Clanton

**Jodi Peary**

***Discussion:*** Ms. Peary failed to submit documentation requested by staff. She also failed to disclose a civil action, but did disclose a conviction that occurred on February 11, 2009 for driving under the influence. It was recommended the Board invite Peary to the July board meeting for an interview to determine if there are any issues that may be contrary to individual certification being granted.

***Motion:*** Moved to accept staff recommendation.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-110**

***3-B: Review, discussion and possible action regarding pending applications for 2009-2011 certification renewal for Individuals.***

***Individuals Addressing the Board:*** Karla Clanton

- 1. Judith Alspaugh**
- 2. Anna Anderson**
- 3. Julian Anderson**
- 4. Lauri Anderson**
- 5. Laura Atwood**
- 6. Marley Beard**
- 7. Kusum Behari**
- 8. Raymond Beltran**

9. Daniel Benhaim
10. Brandee Berry
11. David Bishop
12. Michelle Blair
13. Deborah Blunt
14. Jenifer Bone
15. Allan Bonhoff
16. Scott Boyer
17. Scott Brannon
18. Suzette Brown
19. Jodi Brown
20. Penny Burley
21. Deborah Burt
22. Victor Calvario
23. Elaine Carlton
24. Judith Celentano
25. Alicia Celis

***Discussion:*** The certificate holders listed above have submitted applications. The applications are complete. No information was presented during the background investigation which is contrary to standard renewal certification being granted. Recommended renewal certification be granted to applicants 1 thru 25 as listed above.

***Motion:*** Move to accept staff recommendation and grant standard renewal certification to applicants 1 thru 25 as listed above.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-111**

26. Lindsay Cline
27. Sandra Coffman
28. Jeannie Collins
29. Deborah Colon-Mateo
30. Joe Covarrubias
31. Edward Daily
32. Bruce Davidson
33. Dan Davis
34. Roberta Dawson
35. Daniel Dawson
36. Marla De La Torre
37. Mary Dunn
38. Gregory Economidis
39. Mary Jo Edel
40. Michele Esslinger

41. Jeffery Esslinger
42. Emil Estopare
43. Salina Faaborg
44. Doris Fields
45. Valerie Fishbold
46. Jolie Fontana-Black
47. Deanna Fore
48. Lynn Forman
49. Chris Fortier
50. Dawn Fountain

***Discussion:*** The certificate holders listed above have submitted applications. The applications are complete. No information was presented during the background investigation which is contrary to standard renewal certification being granted. Recommended standard renewal certification be granted to applicants 26 thru 50 as listed above.

***Motion:*** Move to accept staff recommendation and grant standard renewal certification to applicants 26 thru 50 as listed above.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-112**

51. Vivian Gallagher
52. Christine Gant
53. Patricia Garvin
54. Maria Gil
55. Nancy Gilliam
56. Cheryl Gillispie
57. Edna Gomez-Green
58. Jerri Gustafson
59. Charlotte Hargreaves
60. Elizabeth Harrison
61. Laura Heffron
62. David Hendrickson
63. Larry Heywood
64. Rochele Hoekstra
65. Pamela Hofmann
66. Carol Keller
67. Linda Kellogg
68. John Kincaid
69. Louise Kioski
70. Sharlene Konenko
71. Karen Kosies

- 72. Les Krambeal
- 73. Joann Kramer
- 74. Katherine Kredit
- 75. Jeanne Kuisle

**Discussion:** The certificate holders listed above have submitted applications. The applications are complete. No information was presented during the background investigation which is contrary to standard renewal certification being granted. Recommended standard renewal certification be granted to applicants 51 thru 75 as listed above.

**Motion:** Move to accept staff recommendation and grant standard renewal certification to applicants 51 thru 75 as listed above.

**Motion Proposals:**

First	Paul D. Friedman
Second	Andrew M. Saper
Recusal	Les Krambeal on Number 72

**Motion Results:** Pass                      **LDP 09-113**

- 76. Elaine Lacesella
- 77. Tiffany Lehr
- 78. Karen Lepin
- 79. Warner Lewis, III
- 80. Malisa Lievrouw
- 81. Brian Lincks
- 82. Rosalie Lines
- 83. Elizabeth Lloyd
- 84. Catharine Longman
- 85. Walter Marcus
- 86. Mary Marcus
- 87. Allen Merrill
- 88. Darlene Merrill
- 89. Phoebe Merrill
- 90. Armida Mitchell
- 91. Brook Murray
- 92. Kristel Nielsen
- 93. Joan Noble
- 94. Aubrey Norrick
- 95. Elizabeth O'Connor
- 96. Bonnie Ogden
- 97. Darren Ortiz
- 98. Edward Osinski
- 99. Dimitri Panagopoulos
- 100. Andrea Parisi

**Discussion:** The certificate holders listed above have submitted applications. The applications are complete. No information was presented during the background investigation which is contrary to standard renewal certification being granted. Recommended standard renewal certification be granted to applicants 76 thru 100.

**Motion:** Move to accept staff recommendation and grant standard renewal certification to applicants 76 thru 100 as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-114**

- 101. George Preston Parker**
- 102. Karen Paschall**
- 103. Laura Pavey**
- 104. Jodi Phelps**
- 105. Melinda Pierce**
- 106. Justin Pierson**
- 107. Claudia Plotnick**
- 108. Aida Pompa**
- 109. Mary Jo Randall**
- 110. Ronald Reed**
- 111. Nicole Roberson**
- 112. Richard Rochford**
- 113. Betsy Ross-Retchin**
- 114. Lori Rutledge**
- 115. Guadalupe Salinas**
- 116. Phillip Salmon**
- 117. Andrew Saper**
- 118. Eric Schoeller**
- 119. Linda Seger**
- 120. George Shackelford**
- 121. Dale Shephard**
- 122. Jenny Sieles**
- 123. Dubravka Sinno**
- 124. Jennifer Skidmore**
- 125. Dawn Snead**

**Discussion:** The certificate holders listed above have submitted applications. The applications are complete. No information was presented during the background investigation which is contrary to standard renewal certification being granted. Recommended standard renewal certification be granted to applicants 101 thru 125 as listed above.

**Motion:** Move to accept staff recommendation and grant standard renewal certification to applicants 101 thru 125 as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig  
Recusal Andrew M. Saper on Number 117.

**Motion Results:** Pass **LDP 09-115**

- 126. Dorothy Sollars
- 127. Thomas Steele
- 128. Lillian Stephens Murray
- 129. Jette Stevens
- 130. Barton Stevens
- 131. Amy Swain
- 132. Eleanor Tarman
- 133. Andrea Telekesy
- 134. Lisa Tonge
- 135. Stephen Trezza
- 136. Karen Tripoli
- 137. Donna Vangury
- 138. Jacqueline Vigil
- 139. Barbara Watson Ledger
- 140. Jane Whitley
- 141. Michael Whittle
- 142. Samantha Whittle
- 143. David Wilcox
- 144. Debra Wild
- 145. Billye Wilda
- 146. Cynthia Wood
- 147. Karla Wyrostek
- 148. Alejandro Zalazar
- 149. Marilyn Zimmerman
- 150. Elaine Anghel
- 151. Richard Dandis
- 152. Victoria Roff
- 153. Silviano Tanori

**Discussion:** The certificate holders listed above have submitted applications. The applications are complete. No information was presented during the background investigation which is contrary to standard renewal certification being granted. Recommended standard renewal certification be granted to applicants 126 thru 153 as listed above.

**Motion:** Move to accept staff recommendation and grant standard renewal certification to applicants 126 thru 153 as listed above.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-116**

- 154. Diana Camacho**
- 155. Shawnterry Cato**
- 156. Glenda Collings**
- 157. Penny King**
- 158. Erica Kloner**
- 159. Ofelia Mejia**
- 160. Brenda Smith**
- 161. Marwan Sadeddin**
- 162. Cynthia Bowman**
- 163. Marianne Smith**
- 164. Julie Star – (all self study)**
- 165. Anabel Wright**
- 166. Carla Gould**
- 167. Vellia Pina**

***Discussion:*** The certificate holders listed above have demonstrated they have completed the continuing education requirement. They have demonstrated they meet the minimum eligibility requirements for standard certification. Recommended standard renewal certification be granted to applicants 154 thru 167 as listed above.

***Motion:*** Move to accept staff recommendation and grant standard renewal certification to applicants 154 thru 167 as listed above.

***Motion Proposals:*** First Paul D. Friedman  
Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-117**

- 168. Carrie Montoya**
- 169. Joy Partridge**
- 170. Patricia Lewis**
- 171. Edward Smith**
- 172. Shannon Trezza**

***Discussion:*** The certificate holders listed above have demonstrated they have completed the continuing education requirement. However, all or some of the continuing education hours were completed after April 30, 2009. Therefore, it was recommended the following certificate holders be granted renewal and, pursuant to ACJA §7-208(L)(9)(e) be assessed a delinquent Continuing Education fee of \$50.00 to be

remitted no later than July 20, 2009.

**Motion:** Move to accept staff recommendation to grant certification and be assessed a delinquent Continuing Education fee of \$50.00 to applicants 168 thru 172 as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-118**

- 173. Sumer Jennings**
- 174. Deborah Moldovan**
- 175. Kenneth Singer**
- 176. Betty Ulibarri**
- 177. Jacqueline Velde**
- 178. Nancy Anderson**
- 179. Carol Aragon-Montgomery**
- 180. James Jennings**
- 181. Carlos Galindo**
- 182. David Lerma**
- 183. Alenda Martin**
- 184. Jessica Mendez**

**Discussion:** The above listed certificate holders have submitted applications for renewal of standard certification. These certificate holders disclosed pending complaint(s) filed with the Programs and Investigation Unit but have otherwise demonstrated they meet the minimum eligibility requirements for renewal of standard certification. Recommendation the Board grant renewal of standard certification to applicants 173 thru 184 as listed above.

**Motion:** Move to accept staff recommendation and grant certification to applicants 173 thru 184 as listed above.

**Motion Proposals:** First Andrew M. Saper  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-119**

- 185. Michael Anderson**
- 186. Mary Carlton**
- 187. Patrick Ertz**
- 188. Patricia Flores**
- 189. Joseph Glennon**
- 190. Debra Griffin**
- 191. Leah Keller**



- 192. Lori Kort**
- 193. Dennis Lawrence**
- 194. Joann Regan**
- 195. Joelle Sammetinger**

***Discussion:*** The certificate holders listed above have submitted applications for renewal of standard certification. These certificate holders disclosed information required in the background information section of the application. It was recommended the Board grant renewal of standard certification to applicants 185 thru 195 as listed above.

***Motion:*** Move to accept staff recommendation and grant standard certification to applicants 185 thru 195 as listed above.

***Motion Proposals:*** First Hon. Robert H. Oberbillig  
 Second Andrew M. Saper  
 Recusal Debra Griffin on Applicant Number 190

***Motion Results:*** Pass **LDP 09-120**

- 196. Patricia Steward**
- 197. Donald Steward**
- 198. Jesse Torres**
- 199. Chris West**
- 200. Rocio Farrell**
- 201. Ramon Garcia**
- 202. Susan Harris**
- 203. Susan Leong**
- 204. Maria Lungo**
- 205. Saydee Ramo**

***Discussion:*** The certificate holders listed above have submitted applications for renewal of standard certification. It was recommended the Board grant renewal of standard certification to applicants 196 thru 205 as listed above.

***Motion:*** Move to accept staff recommendation and grant standard certification to applicants 196 thru 205 as listed above.

***Motion Proposals:*** First Paul D. Friedman  
 Second Andrew M. Saper

***Motion Results:*** Pass **LDP 09-121**

- 206. James Bruce**
- 207. Dan Fore**
- 208. Karen Cooley**

- 209. Minzell Kelly**
- 210. Maria Ortiz**
- 211. James Weathersby**
- 212. Pamela Milburn**
- 213. Darlene Landgrave**
- 214. Donna Vasquez**

**Discussion:** The certificate holders listed above have submitted applications for renewal of standard certification. It was recommended the Board grant renewal of standard certification to applicants 206 thru 214 as stated above.

**Motion:** Move to accept staff recommendation and grant renewal standard certification to applicants 206 thru 214 as listed above.

**Motion Proposals:**

First	Hon. Robert H. Oberbillig
Second	Andrew M. Saper
Recusal	Debra Griffin on Applicant Number 210

**Motion Results:** Pass      **LDP 09-122**

- 215. Robert Hockensmith**
- 218. Raul Manzanares**
- 219. Michelle Messmer**
- 222. Estelle Gaudreau**

**Discussion:** The certificate holders listed above have submitted applications for renewal of standard certification. The applications remain incomplete pending receipt of additional information from or regarding applicant. Recommendation the applications be deferred until the July Board Meeting.

**Motion:** Move to accept staff recommendation and defer consideration of applications to July Board Meeting.

**Motion Proposals:**

First	Andrew M. Saper
Second	Hon. Robert H. Oberbillig

**Motion Results:** Pass      **LDP 09-123**

- 216. William Kelly**
- 217. Eugenia Lien**
- 220. Debra Parks**
- 221. Lupita Shestko-Montiel**

**Discussion:** The certificate holders listed above have provided the necessary information requested by staff and they meet the minimum

eligibility requirements for standard certification. Recommended the Board grant standard renewal certification.

***Motion:*** Move to accept staff recommendation and grant certification to applicants 216, 217, 220, and 221 as listed above.

***Motion Proposals:*** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

***Motion Results:*** Pass **LDP 09-124**

### **223. Carol Hooven**

***Discussion:*** The above listed certificate holder submitted an application for renewal of standard certification. Applicant disclosed that her notary was revoked by the Notary commission. Recommended the Board determine if this information is contrary to Ms. Hooven's individual certification being renewed, if there are more issues it is recommended that the Board invite Ms. Hooven to July's Board meeting to discuss the revocations.

***Motion:*** Move to invite Ms. Hooven to July's Board Meeting.

***Motion Proposals:*** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

***Motion Results:*** Pass **LDP 09-125**

### **224. Daniel Peterson**

***Discussion:*** The above listed certificate holder submitted an application for renewal of standard certification. Applicant disclosed charges which the Board determined were not contrary to Mr. Peterson's individual certification being renewed.

***Motion:*** Move to grant standard certification renewal to Daniel Peterson.

***Motion Proposals:*** First Andrew M. Saper  
Second Hon. Robert H. Oberbillig

***Motion Results:*** Pass **LDP 09-126**

### **225. Mary Rosenthal**

***Discussion:*** The above listed certificate holder submitted an application for renewal of standard certification. Applicant disclosed that her notary commission was revoked. Recommended the Board invite

Rosenthal to July Board Meeting to determine if this information is contrary to Ms. Rosenthal's individual certification being renewed.

**Motion:** Move to invite Mary Rosenthal to the July Board Meeting.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-127**

**226. Cheryl Wall**

**Discussion:** The above listed certificate holder submitted an application for renewal of standard certification. Applicant disclosed pending civil suit and criminal charges.

**Motion:** Move to defer decision regarding renewal of certification until the July Board meeting to allow resolution of criminal matter before making a determination regarding renewal of certification.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-128**

**227. Beverly Hall**

**Discussion:** The above listed certificate holder submitted an application for renewal of standard certification; however she has a complaint that could potentially result in formal discipline. Recommended that her application be deferred until the resolution of her complaint.

**Motion:** Move to follow staff's recommendation and defer Beverly Hall's application until her complaint is resolved.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-129**

**228. Christopher Hoyt**

**229. Richard Hoyt**

**230. David Hoyt**

**231. Rae Heimer**

**Discussion:** The above listed certificate holders have submitted applications for renewal of standard certification. Recommendation the Board enter

into executive session to discuss matters confidential by court rule.

**Motion:** Move to go into Executive Session.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-130**

***Executive Session 11:43-11:46***

**Discussion:** No further discussion.

**Motion:** Move to defer decision regarding renewal until the July board meeting for applicants 228, 229, 230, and 231 as listed above.

**Motion Proposals:** First Hon. Robert H. Oberbillig  
Second Paul D. Friedman

**Motion Results:** Pass **LDP 09-131**

**3-C:** *Review, discussion and possible action regarding pending applications for 2009-2011 certification renewal for Business Entities.*

**Individuals Addressing the Board:** Kimberly Siddall

1. A.D. Scott, Ltd. DBA PMG Services (Mary Jo Edel)
2. AAA Legal Services Inc. (Joseph Glennon)
3. Accounting World CPA's, PLC (Joy Partridge)
4. Affordable Document Preparation, LLC (Emil Estopare)
5. Affordable Legal Document Services, Inc. (Carol Keller)
6. Agencia Hispana (Carlos Galindo)
7. Americana Services (Vellia Penna)
8. Andrew M. Saper, L.L.C. (Andrew Saper)
9. Arizona Wills & Trusts of Tucson, LLC (Allan Bonhoff)
10. Ashley Renee Enterprises Corporation (Dale Shephard)
11. Ayuda Legal Help LLC (Ramon Garcia)
12. AZ EZ Legal Doc Prep, LLC (Malisa Lievrouw)
13. AZ Lien Services, Inc. (Lillian Stephens Murray)
14. Bart Stevens Special Needs Planning, LLC (Barton Stevens)
15. Building Industry Credit Association (Andrea Parisi)
16. Cadden Community Management, Inc. (Deborah Colon-Mateo)
17. CB Document Preparation, LLC (Brenda Smith)
18. Center for Divorce Mediation & Alternative Dispute (Mary Marcus)

19. **Certified Legal Document Preparers, LLC (Allen Merrill)**
20. **City Property Management Company (Jodi Phelps)**
21. **Continental Recovery Services (Laura Pavey)**
22. **Document Preparation Services, LLC (Barbara Watson Ledger)**
23. **Document Resource Center, LLC (Donald Steward)**
24. **Dunn Right Document Services, Inc (Mary Dunn)**
25. **East Valley Estate Planning, LLC (Catherine Longman)**

***Discussion:***

The following business entities have submitted applications for renewal of standard certification. The applications are complete. No information has been presented during the background which is contrary to renewal certification being granted. The business entities have demonstrated they meet the minimum eligibility requirements for renewal certification. It was recommended renewal certification be granted to the above listed business entities.

***Motion:***

Move to accept staff recommendation and grant renewal certification to Business Entities 1 thru 25 as listed above.

***Motion Proposals:***

First	Paul D. Friedman
Second	Hon. Robert H. Oberbillig
Recusal	Andrew M. Saper on Applicant Number 8.

***Motion Results:***

Pass	<b>LDP 09-132</b>
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26. **Edward F. Daily CPA P.C. (Edward Daily)**
27. **Edward M. Osinski, CPA, PC (Edward Osinski)**
29. **Essential Estate Plans (Allan Bonhoff)**
30. **Family First Estate & Corporate Services, LLC (Eric Schoeller)**
31. **Financial Strategies, Inc. (Michael Anderson)**
32. **Fishgold Financial Services Limited (Valerie Fishgold)**
33. **Harrison CPA & Consulting, PC (Elizabeth Harrison)**
34. **Jemasi Inc. (Maria Gil)**
35. **Katherine J. Kredit Enterprises, Inc. (Katherine Kredit)**
36. **Legal Type Documents (Debra Parks)**
37. **Legalezeusa,LLC (Dan Fore)**
39. **Living Estate Solutions, Inc. (Eleanor Tarman)**
40. **Lloyd Paralegal Services LLC (Elizabeth Lloyd)**
41. **Metro Tax, Inc. (Michael Whittle)**
42. **Montgomery & Associates, Inc. (Carol Aragon-Montgomery)**
43. **Nancy L. Anderson LLC (Nancy Anderson)**
44. **National Document (Scott Boyer)**

- 45. Northern Arizona Investment Group, Inc. (Jane Whitley)
- 46. Ogden Services Incorporated (Bonnie Ogden)
- 48. Peoria Nu Start Bankruptcy (Debra Parks)
- 49. Prelien Services, LLC (Jerri Gustafson)

**Discussion:** The following business entities have submitted applications for renewal of standard certification. The applications are complete. No information has been presented during the background which is contrary to renewal certification being granted. The business entities have demonstrated they meet the minimum eligibility requirements for renewal certification. It was recommended renewal certification be granted to the above listed business entities.

**Motion:** Move to accept staff recommendation and grant renewal certification to the Business Entities as listed above.

**Motion Proposals:** First Hon. Robert H. Oberbillig  
Second Paul D. Friedman

**Motion Results:** Pass **LDP 09-133**

- 50. Service First Company Formations, LLC (Cheryl Gillispie)
- 51. Signature Documents, LLC (Joann Kramer)
- 52. Steele Larson Anderson Legal, LLC (Thomas Steele)
- 53. Stevens Paralegal Services, LLC (Jette Stevens)
- 54. Strategic Points Document Preparation, PLLC (Lisa Tonge)
- 55. Strategic Tax Planning LLC (Jeannie Collins)
- 56. Suzette M. Brown, PC (Suzette Brown)
- 57. The Iris Group A Research Firm, LLC (Dimitri Panagopoulos)
- 58. Today's Legal Choice, L.L.C. (Guadalupe Salinas)
- 59. Tucson Professional Document Preparation LLC (Shannon Trezza)

**Discussion:** The following business entities have submitted applications for renewal of standard certification. The applications are complete. No information has been presented during the background which is contrary to renewal certification being granted. The business entities have demonstrated they meet the minimum eligibility requirements for renewal certification. It was recommended renewal certification be granted to the above listed business entities.

**Motion:** Move to accept staff recommendation and grant renewal certification to the Business Entities as listed above.

**Motion Proposals:** First Hon. Robert H. Oberbillig  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-134**

- 28. EPL Legal Document Preparation, LLC (Loray Bassani)**
- 38. Lighthouse Legal Services, LLC (Sherry Pietilainen)**
- 47. Paralegal Consultants, Inc (Loray Bassani)**

**Discussion:** The designated principals have not been served at this time and therefore it was recommended to defer the above listed applications until July's Board meeting.

**Motion:** Move to defer the applications as listed above until the July Board meeting.

**Motion Proposals:** First Hon. Robert H. Oberbillig  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-135**

- 50. Richard C. Hoyt & Associates, Inc (Richard Hoyt)**

**Discussion:** The above business applicant cannot be certified at this time as the decision to renew the certification of the principle was deferred to the July Board Meeting.

- 60. Accounting World International, LLC (Joy Partridge)**
- 61. Desert Schools Financial Services, LLC (Joelle Sammetinger)**
- 62. Valley Docs & Paralegal Services, LLC (Mary Carlton)**
- 63. Valleywide Legal Documents, LLC (Karen Cooley)**
- 64. West-Word Services Corp. (Chris West)**

**Discussion:** The above listed business entities submitted applications for renewal of standard certification and disclosed information on their applications. The applications are complete. No additional information has been presented during the background which is contrary to renewal certification being granted. The business entities have demonstrated they meet the minimum eligibility requirements for renewal certification. It was recommended renewal certification be granted to the above listed business entities.

**Motion:** Move to grant renewal certification to the business entities as listed above.



**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-136**

**65. Planned Development Svcs, Inc. (Lori Rutledge)**

**Discussion:** The business entity listed above failed to disclose three civil actions. It was recommended to grant renewal and include language regarding failure to disclose on future applications my result in disciplinary action or denial of renewal certification.

**Motion:** Move to accept staff recommendation and grant renewal certification including language as cited above.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-137**

- 68. Awareness Legal Services, Inc. (Darren Ortiz)**
- 69. T.F.C. Ventures, Inc. (Lori Kort)**
- 70. R & R Property Management, LLC (Besty Ross-Retchin)**
- 74. Laguna Business Services, LLC (Edward Smith)**
- 82. Affordable Services, Inc. (David Hendrickson)**
- 83. Metro Association Management (Linda Kellogg)**
- 86. Celentano's Mobile Notary Service, Inc (Judith Celentano)**
- 90. Alliance Estate Planning, Inc (Jennifer Skidmore)**
- 94. Bishop & Associates, Inc. (David Bishop)**
- 95. Discount Divorce Professional, LLC (James Jennings)**
- 99. Economidis Mediation Services, L.L.C. (Gregory Economidis)**
- 102. AZ Legal Papers, LLC (Carrie Montoya)**
- 103. American Living Trust Services LLC (Dennis Lawrence)**
- 104. Guardian Financial Planning Services, Inc. (Patrick Ertz)**
- 110. Legal Ace, LLC (Justin Pierson)**

**Discussion:** Additional information requested was received by staff. It was recommended to grant renewal certification to the above listed business entities.

**Motion:** Move to grant renewal certification to the business entities as listed above.

<b><i>Motion Proposals:</i></b>	First	Paul D. Friedman
	Second	Andrew M. Saper

***Motion Results:***      Pass                      **LDP 09-138**

- 67. AAM, LLC (Tiffany Lehr)
- 71. A1 Legal Services, LLC (Ank-Kim Doan Pickell)
- 72. Alliance Legal Services, LLC (Christopher Fortier)
- 73. AMCN Group, LLC (Marica Nolan-Malsack)
- 75. Alianza Latina/United/Unidos Int'l. (Victor Calvario)
- 76. Cheaper Than A Lawyer, LLC (Tracey Kokumo Craig)
- 77. Cornerstone Properties, Inc. (Michael Roberson)
- 78. Grand Canyon Planning Associates LLC (Tracey Dombroski)
- 79. Titan Lien Services, Inc. (Jill Smith)
- 80. AA American Contractors License School, LLC (Cameron Hannum)
- 81. Caretaker, Inc. (Susan Harris)
- 84. The Lien Group, LLC (Eugenia "Jeanne" Lien)
- 85. Law & Reed CPA's PC (Michael Law)
- 87. Cheryl A. Wall, P.C. (Cheryl Wall)
- 88. Heywood Realty & Investment, Inc. (Larry Heywood)
- 89. That Paralegal Place, Inc. (Carol Hooven)
- 91. Legalzoom.Com, Inc. (Brian Liu)
- 92. Legal Resource Center (Aletheia Holdings) (Sandra Anderson)
- 93. Accurate Lien And Contractor Assistance, Inc. (Mark Applegate)
- 96. White Mountain Paralegal Service, LLC (Richard Dandis)
- 97. Financial Security Group Of Arizona, Inc. (Joann Regan)
- 98. Capital Consultants Management Corporation (Judith Alspaugh)
- 100. Preston Parker CPA PC (George Preston Parker)
- 101. Reliable Solutions, Inc. (Billye Wilda)
- 105. Construction Notice Services, Inc (Debra Pope)
- 106. Deed Girl. LLC (Christine Jerome)
- 107. Florence Paralegal Services, LLC (Elizabeth Lantz)
- 108. Kachina Management, Inc. (Christina Collura)
- 109. Lagas & Associates Paralegal Services, LLC (Leanora Lagas)
- 111. Tri-City Property Management Services, Inc. (Elaine Anghel)
- 112. Affiliated Document Preparers, Corp. (Carol Gray)
- 113. Preliminary Notice Company, LLC. (Juana Wall)

- 114. Prism Financial Concepts, P.C. (Kevin Maloney)
- 115. Yared Legal Services, LLC (Yared Mekonnen)
- 116. Eastlack Paralegal Services, LLC (Angela Eastlack)
- 117. Joyce's Services Corporation (Edith Funk)
- 118. National Future Benefits Unlimited, Inc. (Robin McElfresh)

**Discussion:** The following applications remain incomplete. It was recommended to defer the above listed applicants until the July Board meeting.

**Motion:** Move to defer consideration of the applicants as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-139**

**3-D: Review of Business Entity Exemption Extension Requests for the 2009-2011 certification period.**

**Individuals Addressing the Board:** Kimberly Siddall

- 1. Affordable Legal Document Services, Inc. (Carol Keller)
- 2. Andrew M. Saper, L.L.C. (Andrew Saper)
- 3. Arizona Wills & Trusts of Tucson, LLC (Allan Bonhoff)
- 4. Bart Stevens Special Needs Planning, LLC (Barton Stevens)
- 5. Document Preparation Services, LLC (Barbara Watson Ledger)
- 6. Dunn Right Document Services, Inc (Mary Dunn)
- 7. East Valley Estate Planning, LLC (Catherine Longman)
- 8. Edward F. Daily CPA P.C. (Edward Daily)
- 9. Essential Estate Plans (Allan Bonhoff)
- 10. Family First Estate & Corporate Services, LLC (Eric Schoeller)
- 11. Financial Strategies, Inc. (Michael Anderson)
- 12. Katherine J. Kredit Enterprises, Inc. (Katherine Kredit)
- 13. Legal Type Documents (Debra Parks)
- 14. Lighthouse Legal Services, LLC (Sherry Pietilainen)
- 15. Living Estate Solutions, Inc. (Eleanor Tarman)
- 16. Montgomery & Associates, Inc. (Carol Aragon-Montgomery)
- 17. Nancy L. Anderson LLC (Nancy Anderson)
- 18. Paralegal Consultants, Inc (Loray Bassani)

19. Peoria Nu Start Bankruptcy (Debra Parks)
20. Service First Company Formations, LLC (Cheryl Gillispie)
21. Suzette M. Brown, PC (Suzette Brown)
22. The Iris Group a Research Firm, LLC (Dimitri Panagopoulos)
23. Today's Legal Choice, L.L.C. (Guadalupe Salinas)
24. Valley Docs & Paralegal Services, LLC (Mary Carlton)
25. Valleywide Legal Documents, LLC (Karen Cooley)
26. West-Word Services Corp. (Chris West)

**Discussion:** It was recommended that the above listed Business Entity Exemption Extensions be granted for the 2009-2011 certification period.

**Motion:** Move to grant Business Entity Exemption extensions for the 2009-2011 certification period as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-140**

#### 4) CERTIFICATION AND ELIGIBILITY

**4-A:** *Review, discussion and possible interview and action regarding pending initial application of Patricia Milino.*

**Individuals Addressing the Board:** Karla Clanton

**Discussion:** Ms. Milino was invited to attend the July meeting but due to medical reasons was unable to attend. Recommended that Ms. Milino's board interview be deferred until the July board meeting.

**Motion:** Move to accept staff recommendation and defer the interview until the July board meeting.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-141**

**4-B:** *Review, discussion and possible action regarding Voluntary Surrender requests received from certified legal document preparer's.*

**Individuals Addressing the Board:** Karla Clanton

1. Erna Mortensen
3. Arizona Document Services PLLC (Kelly Dowdle)
4. Cheray Benner
5. 1322 Corporation (Dan Fore)
6. Mabel Ruth Foster
7. Foster's Paralegal Services, LLC (Mabel Ruth Foster)

**Discussion:** The above listed voluntary surrender requests were received from certificate holders who have demonstrated that they are in good standing. It was recommended that the board accept the requests for voluntary surrender.

**Motion:** Move to accept staff recommendation and accept the voluntary surrender requests from the certificate holders as listed above.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-142**

## 2. Kelley Dowdle

**Discussion:** A voluntary surrender requests was received from Kelley Dowdle, a certificate holder who is not is good standing. It was recommended that the Board deny her request for voluntary surrender.

**Motion:** Move to accept staff recommendation and deny the voluntary surrender requests from Kelley Dowdle.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-143**

**4-C:** *Review, discussion and possible action regarding the request for extensions or waivers of continuing education requirements for certificate holders.*

**Individuals Addressing the Board:** Karla Clanton

## 1. Amy Villarreal-Orantez

**Discussion:** Applicant has requested 90 day extension to complete 10 hours of Continuing Education credits owed. She has completed 3.5 hours but states she is unable to devote the time needed to attend Continuing Education courses as she is the sole member of her business.

**Motion:** Move to deny 90 day extension for Amy Villarreal-Orantez.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-144**

**2. Mary Kortsen**

**Discussion:** Applicant requested 90 day extension as she is unable to find her past certificates of courses taken.

**Motion:** Move to deny 90 day extension for Mary Kortsen.

**Motion Proposals:** First Paul D. Friedman  
Second

**Motion Results:** Fail

**Motion:** Move to grant an extension to Mary Kortsen until July 24, 2009 at 5:00 p.m. to provide proof of Continuing Education courses taken for renewal of her certification.

**Motion Proposals:** First Andrew M. Saper  
Second Hon. Robert H. Oberbillig  
Nay Les Krambeal

**Motion Results:** Pass **LDP 09-145**

**3. Anjum Malone**

**Discussion:** Applicant requested a waiver of the Continuing Education requirement due to being unable to find Continuing Education courses that would be beneficial for him to take in his specialized area.

**Motion:** Move to deny Anjum Malone's request to waive the Continuing Education required courses.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-146**

**4. Tracey Craig**

**Discussion:** Applicant requested a 90 day extension because she thought her self study for the bar exam qualified as continuing education.

**Motion:** Move to deny Tracey Craig's request for a 90 day extension.

**Motion Proposals:** First Andrew M. Saper  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-147**

## **5. Lucinda Diaz**

**Discussion:** Applicant requested a waiver of 10 Continuing Education credits for 2007-2008 because she was mentally and physically unable to comply with the Continuing Education requirements.

**Motion:** Move to invite Lucinda Diaz to the July Board meeting to discuss waiver request.

**Motion Proposals:** First Paul D. Friedman  
Second Andrew M. Saper

**Motion Results:** Pass **LDP 09-148**

## **6. Loray Bassani**

**Discussion:** Applicant requested a waiver of 10 Continuing Education credits owed for 2007-2008 because she was certified late in the certification period on June 23, 2008 and thought she only needed to complete 10 Continuing Education hours, when code states differently. She has completed 10 Continuing Education hours already and has provided verification.

**Motion:** Moved to grant approval to Loray Bassani's request to waive 10 CE credits.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-149**

## **7. Sherry Pietilainen**

**Discussion:** Applicant requested a 90 day extension of the Continuing Education requirement because of financial difficulties.

**Motion:** Move to deny Sherry Pietilainen's request for a 90 day extension to

complete the required Continuing Education requirements.

**Motion Proposals:** First Andrew M. Saper  
Second Debra Griffin

**Motion Results:** Pass **LDP 09-150**

**8. JoAnn Palmer**

**Discussion:** Applicant requested a 90 day extension because of financial difficulties.

**Motion:** Move to deny JoAnn Palmer's request for a 90 day extension to complete the required Continuing Education requirements.

**Motion Proposals:** First Andrew M. Saper  
Second Debbie Young

**Motion Results:** Pass **LDP 09-151**

**9. Gary Moser**

**Discussion:** Applicant requested 90 day extension or waiver. Previously submitted request of waiver was denied. Mr. Moser stated he has had financial and physical problems and had submitted doctor statements for the board review. He also requested the board allow him to do self study and only complete 10 hours of Continuing Education.

**Motion:** Move to deny Gary Moser's request for an extension and reduction of required Continuing Education hours.

**Motion Proposals:** First Andrew M. Saper  
Second Debra Griffin

**Motion Results:** Pass **LDP 09-152**

**10. Deborah Posey**

**Discussion:** Applicant requested 90 day extension of the requirement due to financial difficulties.

**Motion:** Move to deny Deborah Posey's request for a 90 day extension to complete the required Continuing Education credits.

**Motion Proposals:** First Andrew M. Saper  
Second Debbie Young



Nay                      Hon. Robert H. Oberbillig  
Paul D. Friedman

***Motion Results:***      Pass                      **LDP 09-153**

**11.     Stephen Peary**

***Discussion:***              Applicant requested a waiver of the 10 Continuing Education credits owed because he was certified late in the certification period on April 27, 2009.

***Motion:***                      Move to grant Stephen Peary's request to waive 10 Continuing Education credits.

***Motion Proposals:***      First                      Paul D. Friedman  
Second                      Hon. Robert H. Oberbillig  
Nay                              Les Krambeal

***Motion Results:***      Pass                      **LDP 09-154**

**12.     Richard Tucker**

***Discussion:***              Applicant requested a waiver of the 10 Continuing Education credits owed for 2007-2008 because he was certified late in the certification period on April 21, 2008. He did complete the 10 Continuing Education credits for this past year.

***Motion:***                      Move to grant Richard Tucker's request to waive 10 Continuing Education credits.

***Motion Proposals:***      First                      Paul D. Friedman  
Second                      Hon. Robert H. Oberbillig  
Nay                              Les Krambeal

***Motion Results:***      Pass                      **LDP 09-155**

**13.     Peteris Berzins**

***Discussion:***              Applicant requested a waiver of the 10 Continuing Education credits owed because he was certified late in the certification period on April 27, 2009.

***Motion:***                      Move to grant Peteris Berzins' request to waive 10 Continuing Education credits.

***Motion Proposals:***      First                      Paul D. Friedman  
Second                      Hon. Robert H. Oberbillig

Nay Les Krambeal

**Motion Results:** Pass **LDP 09-156**

**14. Michael Shadel**

**Discussion:** Applicant requested a 90 day extension to complete his required 10 hours of Continuing Education because he was certified on April 27, 2009.

**Motion:** Move to grant Michael Shadel's request for a 90 day extension to complete the required 10 Continuing Education credits.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig  
Nay Les Krambeal  
Debra Griffin

**Motion Results:** Pass **LDP 09-157**

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**CALL TO THE PUBLIC**

**Individuals Addressing the Board:** Michael Shadel

**Discussion:** Mr. Shadel spoke regarding waiver of Continuing Education credits. He was unaware this option was available.

**Individuals Addressing the Board:** Joelle Sammetinger

**Discussion:** Ms. Sammetinger spoke regarding agenda items. Staff offered to discuss this with Ms. Sammetinger after the meeting.

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**ADJOURNMENT**

**Motion:** Adjourn the meeting.

**Motion Proposals:** First Paul D. Friedman  
Second Hon. Robert H. Oberbillig

**Motion Results:** Pass **LDP 09-158**

**Time:** 12:26

**Initials:af**

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