

BOARD OF LEGAL DOCUMENT PREPARERS

Monday, February 22, 2010

Arizona Supreme Court -1501 West Washington Street
Phoenix, Arizona 85007 – 10:00 a.m. - 2:00 p.m. in Conference Room 109
General Inquiries Call: (602) 452-3378 (Certification and Licensing Division Line)
Members of the Public May Attend Meeting in Person

AMENDED AGENDA

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration § 1-202(C).

CALL TO ORDER*Les Krambeal, Chair*

1) INTRODUCTION OF NEW BOARD MEMBER*Division Staff*

2) REVIEW AND APPROVAL OF MEETING MINUTES.....*Les Krambeal, Chair*

2-A: *Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of May 19, 2008.*

2-B: *Review, discussion, and possible action regarding approval of the regular session minutes of the meeting of December 21, 2009.*

2-C: *Review, discussion, and possible action regarding approval of the executive session minutes of the meeting of December 21, 2009.*

3) REVIEW OF PENDING COMPLAINTS.....*Division Staff*

3-A: *Review, discussion, and possible action regarding certificate holder complaint number 09-L027 involving Alenda Martin.*

3-B: *Review, discussion and possible action regarding complaint number 08-L018 involving certificate holders Richard Slatin and Divorce, Custody and Child Support Services, Inc.*

3-C: *Review, discussion, and possible action regarding the following certificate holder complaints:*

Complaint Number 08-L061 – Kelley Dowdle

Complaint Number 09-L071 – Karla Wyrostek & Karla’s Paralegal Services, Inc.

Complaint Number 02-L015 – Lorina Torres

Complaint Number 06-L108 – Nancy Anderson

3-D: *Review, discussion and possible action regarding complaint dismissed the Division Director pursuant to Arizona Code of Judicial Administration § 7-201(D)(4)(a) and (H)(2)(a):*

Complaint Number NC09-L087

3-E: *Review, discussion and possible action regarding non-certificate holder complaint number NC09-L089 involving Jill Zimmerman.*

4) ADMINISTRATIVE ISSUESDivision Staff

4-A: *Review, discussion, and possible action regarding the nomination and election of the 2010 Vice Chair.*

4-B: *Review and discussion, and possible action regarding proposed new legislation.*

5) REVIEW OF CERTIFICATION APPLICATIONSDivision Staff

5-A: *Review, discussion, and possible action regarding pending applications for 2009-2011 initial certifications.*

*Evan Nielsen
Sheri M. Bell
Michelle Blake
Nancy J. Raddatz
Vicki L. Fink
Amy A. Richardson
Angela Darling
Greta Shumay
Sergio Diaz
Shelby Beerling
Michael James
Roger Binyon
Mitchell R. Varbel
Richard Fink
Jezette Tallefer
Teresa Martin
Tannya Gaxiola
James Jenkins
Crysta Carter*

*Western Preliens, LLC
Corporate Lien Services LLC
Prolien Services LLC
Integrity CPA Firm, PC (Judith Burton)*

Precision Paralegal Services LLC (Paris Chacon)
Advanced Legal Services LLC (Marwan Sadiddin)
Alma A. Bazan LLC (Linda Bazan)
State DPS, LLC (Alissa Rivett)
Business Document Services LLC (Cherry Blue)
Nielsen & Associates (Evan Nielsen)
Construction Notice Services Inc. (Richard Fink)
Affordable Documents AZ LLC (Mark Bluemke)

5-B: *Interview, discussion, and possible action regarding pending initial certification for Van Rylin Associates Inc.*

5-C: *Review, discussion and possible action regarding previously denied initial certification for Kevin Bishop and Review, discussion, and possible action regarding pending application for Business Entity Renaissance Community Partners (Kevin Bishop)*

5-D: *Review, discussion and possible action regarding consent agreement offer of initial certification for Melissa Luna.*

5-E: *Review, discussion and possible action regarding reinstatement for Derek Haigh.*

5-F: *Review of Business Entity Exemption Request for the 2009-2011 initial certification period:*

Business Document Services, LLC (Cherry Blue)

5-G: *Review, discussion and possible action regarding pending standard certification application submitted by Kristin K. Whitaker.*

5-H: *Review, discussion and possible action regarding pending standard certification application submitted by Patricia Milino.*

5-I: *Review, discussion, and possible action regarding pending application for 2009-2011 certification renewal for Business Entity:*

Northcott Bellow and Associates, Inc. (Victoria Pizzata)

5 -J: *Review, discussion, and possible action regarding previously denied renewal applicant Edith Funk and business entity Joyce's Services Corporation.*

5-K: *Review, discussion and possible action regarding Hearing Officer Neal Taylor's Recommendation Report involving the denial of certification application submitted by Stephen T. Lee.*

6) CERTIFICATION AND ELIGIBILITY.....Division Staff

6-A: *Interview and possible action regarding pending renewal application of Michelle Messmer.*

CALL TO THE PUBLIC..... *Les Krambeal, Chair*

ADJOURN..... *Les Krambeal, Chair*