

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda - Monday, September 15, 2008

Arizona Supreme Court -1501 West Washington Street

Phoenix, Arizona 85007 – 10:00 a.m. - 2:00 p.m. in Conference Room 109

General Inquiries Call: (602) 452-3378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration § 1-202 (C)(5)(b) and (c).

CALL TO ORDER*Andrew M. Saper, Vice Chair*

1) REVIEW AND APPROVAL OF MEETING MINUTES...*Andrew M. Saper, Vice Chair*

1-A: Review and approval of the Regular Session Minutes for the meeting of June 23, 2008.

1-B: Review and approval of the Regular Session Minutes for the meeting of July 21, 2008.

2) REVIEW OF PENDING COMPLAINTS.....*Division Staff*

2-A: Review, discussion and possible action regarding the following certificate holder complaints:

07-L012: Vanessa Henderson and Arizona Legal Specialists, LLC

08-L027: Vanessa Henderson and Arizona Legal Specialists, LLC

2-B: Review, discussion and possible action regarding non-certificate holder complaint number NC08-L024 involving former certificate holder James Nord.

2-C: Review, discussion, and possible action regarding the Division Director dismissal of complaint number NC08-L038.

3) REVIEW OF CERTIFICATION APPLICATIONS*Division Staff*

3-A: Review and discussion regarding request of Jace Cunningham a.k.a. Jace Gaston for reinstatement of her revoked license.

3-B: Review, discussion, and possible action regarding pending applications for 2007-2009 Standard certifications.

Legalezeusa, LLC (Dan Fore)
Paralegal Consultants, Inc (Loray Bassani)

Nannette Jones
Jennette Heath
Michelle Buckley
Michelle Heartsong
Vicki Morgan
Kellie Dicarlo
Arizona Legal Document Services, LLC (Kellie DiCarlo)
Amy Swain
Carefree Document Services, LLC (Amy Swain)
Florence Paralegal Services, LLC (Elizabeth Freeman)
Dawn Fountain
Asset Research Services, Inc (Cheryl Thurman)
Samantha Whittle
Jeannie Collins
Susan Rhoads
Lifeline Estate Services, LLC (Susan Rhoads)
Jill Zimmerman
Louise Kioski
Josephine Mack
Leslie Billings

3-C: *Review, discussion, and possible action regarding pending applications for Business Entity Exemption requests.*

Carefree Document Services, LLC (Amy Swain)
Paralegal Consultants, Inc (Loray Bassani)

3-D: *Review, discussion, and possible action regarding Inactive Status request received from certified legal document preparer Carmen Burnett, certification number 80983.*

4) CERTIFICATION AND ELIGIBILITYDivision Staff

4-A: *Review, discussion and possible action regarding Hearing Officer Andrew Marshall's Order Re: Findings of Fact Conclusions of Law and Recommendations regarding the denial of certification of applicant Mary Flynn.*

CALL TO THE PUBLIC..... Andrew M. Saper, Vice Chair

ADJOURN..... Andrew M. Saper, Vice Chair