

Arizona Supreme Court
Board of Legal Document Preparers
Arizona State Courts Building
1501 West Washington, Phoenix, AZ 85007
Conference Room 119A
10:00 a.m. – 12:00 p.m.
November 16, 2007

Approved Regular Session Minutes

MEMBER ATTENDANCE

Present:

Judge Roland J. Steinle
Cynthia Felton
Andrew Saper
Paul Friedman

Telephonically Present:

Kristina Fredericksen
Debra Griffin
Les Krambeal
Virlynn Tinnell
Stephanie Gates Wolf

Absent:

Carol Wells
Pat Taylor-Yarger

OTHER ATTENDEES

AOC Staff:

Nancy Swetnam
Kimberly Siddall
Rhonda Simmons
Tony Posante
Nina Preston

AOC Staff Telephonic:

Linda Grau

Guests:

David Nyborg

CALL TO ORDER

Called to Order By: Judge Roland J. Steinle

Time: 10:10 a.m.

1) REVIEW AND APPROVAL OF MEETING MINUTES

1-A: Regular Session Minutes for the meeting of October 22, 2007

Individuals Addressing the Board: None

Discussion: Board discussed the Regular Session Minutes from the meeting of October 22, 2007.

Motion: Moved to approve the Regular Session Minutes from the meeting of October 22, 2007.

Motion Proposals: First Judge Roland J. Steinle
Second Cynthia Felton

Motion Results: Pass LDP-07-222

2) REVIEW OF PENDING COMPLAINTS

2-A: Report and possible action regarding complaint dismissed by Division Director, pursuant to Arizona Code of Judicial Administration § 7-201 (D)(4)(a) and (H)(2)(b):

Complaint Number NC07-L026

Complaint Number NC07-L064

Individuals Addressing the Board: Nancy Swetnam

Discussion: Board discussed complaints dismissed by Division Director, pursuant to Arizona Code of Judicial Administration § 7-201 (D)(4)(a) and (H)(2)(b).

Motion: Moved to affirm the dismissal of complaint number NC07-L026.

Motion Proposals: First Cynthia Felton
Second Paul Friedman

Motion Results: Pass LDP-07-223

Motion: Moved to affirm the dismissal of complaint number NC07-L064.

Motion Proposals: First Paul Friedman
Second Cynthia Felton

Motion Results: Pass LDP-07-224

2-B: Review, discussion, and possible action regarding the aforementioned complaints

Individuals Addressing the Board: Nancy Swetnam

Discussion: Board discussed the aforementioned complaints.

Motion: Moved to dismiss complaint numbers 05-L069 and 05-L070.

Motion Proposals: First Cynthia Felton
Second Paul Friedman

Motion Results: Pass LDP-07-225

Motion: Moved to dismiss Complaint number 04-L045.

Motion Proposals: First Cynthia Felton
Second Virlynn Tinnell

Motion Results: Pass LDP-07-226

Motion: Moved to find grounds for informal disciplinary action exists and to issue a Letter of Concern regarding complaint number 05-L073.

Motion Proposals: First Cynthia Felton
Second Virlynn Tinnell

Motion Results: Pass LDP-07-227

Motion: Moved to dismiss Allegation 1 in complaint number 04-L008. Further moved to find grounds for informal disciplinary action exists and to issue a Letter of Concern for allegation 2 in complaint number 04-L008.

Motion Proposals: First Paul Friedman
Second Cynthia Felton

Motion Results: Pass LDP-07-228

Motion: Moved to dismiss complaint number 05-L037.

Motion Proposals: First Andrew Saper
Second Virlynn Tinnell

Motion Results: Pass LDP-07-229

2-C: *Review, discussion, and possible action regarding Request for Explanation submitted by Mohammed Riyad regarding the Restitution Order issued by the Board in complaint number 04-L047.*

Individuals Addressing the Board: Kimberly Siddall

Discussion: Board considered Mr. Riyad's request for explanation regarding the Restitution Order issued by the Board in complaint number 04-L047 and took no action.

2-D: *Review, discussion, and possible action regarding the following non-certificate holder complaints:*

*Complaint Number NC06-L037 – Dr. Harry Gale
Complaint Number NC06-L038 – Lari Bridgeford
Complaint Number NC07-L045 – Van Rylin Associates, Inc.*

Individuals Addressing the Board:

Discussion: Board discussed the aforementioned non-certificate holder complaints.

Motion: Moved to close non-certificate holder complaint number NC06-L037.

Motion Proposals: First Paul Friedman
Second Andrew Saper

Motion Results: Pass LDP-07-230

Motion: Moved to close non-certificate holder complaint number NC-L038.

Motion Proposals: First Andrew Saper
Second Paul Friedman

Motion Results: Pass LDP-07-231

Motion: Moved to issue a Cease and Desist letter to Van Rylin Associates, Inc.

Motion Proposals: First Cynthia Felton
Second Paul Friedman

Motion Results: Pass LDP-07-232

Motion: Moved to authorize Judge Roland J. Steinle to sign the Cease and Desist Letter to Van Rylin Associates, Inc. on behalf of the full Board.

Motion Proposals: First Judge Roland J. Steinle
Second Cynthia Felton

Motion Results: Pass LDP-07-233

3) REVIEW OF CERTIFICATIONS

3-A: *Review, discussion, and possible action regarding pending applications for 2007-2009 initial Standard certification for the following individuals:*

*Brook E. Murray
Linda S. Devine
Dimitri Panagopoulos
Doris D. Fields
Karen Tripoli
Christine M. Gant
Cynthia J. Wood
Martin M. Chadwick
Rosalie Lines
Family First Estate & Corporate Service, LLC (Scott Schoeller)
The Iris Group a Research Firm, LLC (Dimitri Panagopoulos)
Saguaro Lien Service, LLC (Rosalie Lines)
Estate Preservation Service, LLC (Joelle Sammetinger)
Gold Canyon Wills and Trusts, LLC (Lillie Ackerman)
Caretaker, Inc. (Susan Harris)*

Individuals Addressing the Board: Kimberly Siddall

Discussion: Board discussed the aforementioned pending initial applications for the 2007-2009 Standard certification period.

Motion: Moved to Grant Initial Standard Certification to the following applicants:

Rosalie P. Lines
Saguaro Lien Service, LLC
Family First Estate & Corporate Service, LLC

Motion Proposals: First Virlynn Tinnell
Second Kristina Fredericksen

Motion Results: Pass LDP-07-234

Motion: Moved to defer consideration of the following applications until the next regularly scheduled Board meeting:

Brook E. Murray
Linda S. Devine
Karen L. Tripoli
Gold Canyon Wills and Trusts, LLC (Lillie Ackerman)

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-235

Motion: Moved to grant Initial Standard Certification to the following applicants:

Doris D. Fields
Christine M. Gant
Dimitri Panagopoulos
The Iris Group a Research Firm, LLC (Dimitri Panagopoulos)

Motion Proposals: First Virlynn Tinnell
Second Kristina Fredericksen

Motion Results: Pass LDP-07-236

Motion: Moved to grant Initial Standard certification to Cynthia J. Wood.

Motion Proposals: First Virlynn Tinnell
Second Judge Roland J. Steinle

Motion Results: Pass LDP-07-237

Motion: Moved to grant Initial Standard certification to Martin M. Chadwick and have him submit an affidavit of understanding indicating he will comply with the provisions of ACJA § 7-201 and 7-208, and Supreme Court Rule 31 regarding the unauthorized practice of law and use of the “JD” designation.

Motion Proposals: First Virlynn Tinnell
Second Kristina Fredericksen

Motion Results: Pass LDP-07-238

Motion: Moved to invite Ms. Sammetinger and Mr. Diessner to attend the December 17th meeting to explain their failure to disclose information on their application for certification.

Motion Proposals: First Judge Roland J. Steinle
Second Cynthia Felton

Motion Results: Pass LDP-07-239

Motion: Moved to invite Ms. Harris and Mr. White to attend the December 17th meeting to explain their failure to disclose information on their application for certification.

Motion Proposals: First Paul Friedman
Second Andrew Saper

Motion Results: Pass LDP-07-240

3-B: *Review, discussion, and possible action regarding pending applications for Business Entity Exemption requests for the following business entities:*

Family First Estate & Corporate Service, LLC (Scott Schoeller)
The Iris Group a Research Firm, LLC (Dimitri Panagopoulos)
Caretaker, Inc. (Susan Harris)

Individuals Addressing the Board: Kimberly Siddall

Discussion: Board discussed pending applications for Business Entity Exemption requests for the aforementioned business entities.

Motion: Moved to grant Business Entity Certification to the following businesses:

Family First Estate & Corporate Service, LLC (Scott Schoeller)
The Iris Group a Research Firm, LLC (Dimitri Panagopoulos)

Motion Proposals: First Virlynn Tinnell
Second Cynthia Felton

Motion Results: Pass LDP-07-241

Motion: *Moved to defer consideration of the application submitted by Caretaker, Inc.*

Motion Proposals: First Cynthia Felton
Second Paul Friedman

Motion Results: Pass LDP-07-242

CALL TO THE PUBLIC

Individuals Addressing the Board: None

Discussion: None

ADJOURNMENT

Motion: Moved to adjourn the meeting.

Motion Proposals: First Andrew Saper
 Second Cynthia Felton

Motion Results: Pass LDP-07-243

Time: 10:29 a.m.