

**Arizona Supreme Court
Board of Legal Document Preparers**
Arizona State Courts Building
1501 West Washington, Phoenix, AZ 85007
Conference Room 230
10:00 a.m. – 2:00 p.m.

December 17, 2007
Approved Regular Session Minutes

MEMBER ATTENDANCE

Present:

Judge Roland J. Steinle
Andrew Saper
Paul Friedman

Telephonically Present:

Stephanie Gates Wolf
Virlynn Tinnell
Cynthia Felton
Les Krambeal

Absent:

Kristina Fredericksen
Debra Griffin
Pat Taylor-Yarger
Carol Wells

OTHER ATTENDEES

AOC Staff:

David Geriminsky
Nancy Swetnam
Jenny Lubben
Kimberly Siddall
Rhonda Simmons
Tony Posante
Nina Preston

Guests:

Joelle Sammetinger
Rebecca L. Nilsen
Anna Schmidt
Richard Slatin

CALL TO ORDER

Called to Order By: *Andrew Saper, Vice Chair*

Time: 10:10 a.m.

1) REVIEW AND APPROVAL OF MEETING MINUTES

1-A: Regular Session Minutes for the meeting of November 16, 2007.

Individuals Addressing the Board: None

Discussion: Board discussed the Regular Session Minutes for the meeting of November 16, 2007.

Motion: Moved to approve the Regular Session Minutes for the meeting of November 16, 2007.

Motion Proposals: First Paul Friedman
Second Andrew Saper

Motion Results: Pass LDP-07-244

2) REVIEW OF PENDING COMPLAINTS

2-A: Review, discussion, and possible action regarding the following complaints:

Complaint Number 04-L050 – Robert Hockensmith

Complaint Number 06-L092 – Anabel Wright

Complaint Number 06-L011 – Miles Fisher

Complaint Number 04-L070 – James Nord

Complaint Number 06-L024 – James Nord

Complaint Number 06-L077 – Allan Bonhoff/Arizona Wills & Trusts of Tucson

Complaint Number 03-L024 – Roger Stump/Stump and Associates, LLC

Complaint Number 04-L036 – Tina Wickland

Complaint Number 07-L009 – Julie Haigh/Majestic's Paralegal Center

Complaint Number 07-L028 – Julie Haigh/Majestic's Paralegal Center

Complaint Number 06-L112 – Julie Haigh/Majestic's Paralegal Center

Complaint Number 04-L035 - Richard Slatin/Divorce, Custody, and Child Support Services, Inc.

Complaint Number 06-L078 – Richard Slatin/Divorce, Custody, and Child Support Services, Inc.

Judge Roland J. Steinle arrived at 10:15 a.m.

Individuals Addressing the Board: Tony Posante, Rhonda Simmons, Nancy Swetnam, Nina Preston

Discussion: Board received verbal recommendations from Certification and Licensing Division Director Nancy Swetnam and discussed the aforementioned complaints.

Motion: Moved to defer consideration of complaint number 04-L050 involving Robert Hockensmith.

Motion Proposals: First Paul Friedman
Second Virlynn Tinnell

Motion Results: Pass LDP-07-245

Motion: Moved to accept the finding of the Probable Cause Evaluator and dismiss complaint number 06-L092 involving Anabel Wright.

Motion Proposals: First Paul Friedman
Second Carol Wells

Motion Results: Pass LDP-07-246

Motion: Moved to accept the finding of the Probable Cause Evaluator and enter a finding grounds for informal disciplinary action exists pursuant to ACJA § 7-201 (H)(6)(a) and (H)(7)(a) and issue a Letter of Concern to Miles Fisher regarding complaint number 06-L011.

Motion Proposals: First Judge Roland J. Steinle
Second Les Krambeal

Motion Results: Pass LDP-07-247

Motion: Moved to accept the finding of the Probable Cause Evaluator and dismiss complaint number 04-L070 involving James Nord.

Motion Proposals: First Paul Friedman
Second Cynthia Felton

Motion Results: Pass LDP-07-248

Motion: Moved to accept the finding of the Probable Cause Evaluator and dismiss Complaint Number 06-024 involving James Nord.

Motion Proposals: First Paul Friedman
Second Virlynn Tinnell

Motion Results: Pass LDP-07-249

Motion: Moved to accept the finding of the Probable Cause Evaluator and dismiss complaint number 06-L077 involving Allan Bonhoff and Arizona Wills & Trusts of Tucson.

Motion Proposals: First Cynthia Felton
Second Paul Friedman

Motion Results: Pass LDP-07-250

Motion: Moved to accept the finding of the Probable Cause Evaluator and dismiss complaint number 03-024 involving Roger Stump and Stump and Associates, LLC.

Motion Proposals: First Paul Friedman
Second Virlynn Tinnell

Motion Results: Pass LDP-07-251

Motion: Moved to accept the finding of the Probable Cause Evaluator and dismiss complaint number 04-L036 involving Tina Wickland.

Motion Proposals: First Paul Friedman
Second Cynthia Felton

Motion Results: Pass LDP-07-252

Motion: Moved to accept the finding of the Probable Cause Evaluator and dismiss complaint number 07-L009 involving Julie Haigh and Majestic's Paralegal Center.

Motion Proposals: First Judge Roland J. Steinle
Second Cynthia Felton

Motion Results: Pass LDP-07-253

Motion: Moved to defer consideration of complaint numbers 07-L028 and 06-L112 involving Julie Haigh and Majestic's Paralegal Center.

Motion Proposals: First Cynthia Felton
Second Virlynn Tinnell

Motion Results: Pass LDP-07-254

Motion: Moved to enter a finding grounds for formal disciplinary action exists pursuant to ACJA § 7-201 (H)(6)(a) in complaint number 04-L035 involving Richard Slatin and Divorce, Custody, and Child Support, Inc.

and to invite Mr. Slatin to participate in a Formal Interview at the January 2008 meeting pursuant to ACJA § 7-201 (H)(8).

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-255

Motion: Moved to consolidate complaint numbers 04-L035 and 06-L078.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-256

2-B: Report and possible action regarding complaint dismissed by Division Director, pursuant to Arizona Code of Judicial Administration § 7-201 (D)(4)(a) and (H)(2)(b):

Complaint Number NC07-L060

Complaint Number 04-L049

Complaint Number NC07-L077

Complaint Number NC07-L070

Individuals Addressing the Board: Nancy Swetnam

Discussion: Board received verbal recommendations from Division Director Swetnam and discussed the aforementioned complaints.

Motion: Moved to affirm the dismissal of complaint number NC07-L060.

Motion Proposals: First Virlynn Tinnell
Second Cynthia Felton

Motion Results: Pass LDP-07-257

Motion: Moved to affirm the dismissal of complaint number 04-L049.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-258

Motion: Moved to defer consideration of complaint numbers NC07-077 and NC07-070 to the January meeting.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-259

3) CERTIFICATION AND ELIGIBILITY

3-A: *Interview with and possible action regarding applicant Estate Preservation Services, LLC (Joelle L. Sammetinger).*

Individuals Addressing the Board: Rhonda Simmons, Kimberly Siddall

Discussion: Board discussed the pending application for business entity certification from Estate Preservation Services, LLC.

Motion: Moved to defer the interview to the February 2008 Board meeting.

Motion Proposals: First Les Krambeal
Second Judge Roland J. Steinle

Motion Results: Pass LDP-07-260

3-B: *Interview with and possible action regarding applicant Caretaker, Inc. (Susan Harris).*

Individuals Addressing the Board:

Discussion: Board discussed applicant Caretaker, Inc. (Susan Harris).

Motion: Moved to defer this interview to the regularly scheduled Board meeting of January 28, 2008.

Motion Proposals: First Cynthia Felton
Second Judge Roland J. Steinle

Motion Results: Pass LDP-07-261

4) REVIEW OF CERTIFICATION APPLICATIONS

4-A: *Review, discussion, and possible action regarding pending applications for 2007-2009 initial Standard certification.*

Individuals Addressing the Board: Kimberly Siddall

Discussion:

Motion: Moved to grant standard certification to Karen Tripoli, Brook Murray, and Prelien Services, LLC (Jerri Gustafson).

Motion Proposals: First Paul Friedman
Second Judge Roland J. Steinle

Motion Results: Pass LDP-07-262

Motion: Moved to defer consideration of the pending applications of Sherrene Caley, Diana Camacho, Victoria Pizzata, and Linda Devine to the January 2008 Board meeting.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-263

Motion: Moved to grant certification to Cheryl Wall and Cheryl A. Wall, P.C. (Cheryl Wall).

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-264

Motion: Moved to invite Joann Kramer to the January Board meeting to discuss the pending application.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-265

Motion: Moved to grant certification to Edisa Astorga and include language in the certification notice advising Ms. Astorga future failures to disclose requested information on any application may result in denial of the application or disciplinary action.

Motion Proposals: First Paul Friedman
Second Judge Roland J. Steinle

Motion Results: Pass LDP-07-266

Motion: Moved to authorize Vice Chairman Andrew Saper to sign the approved Consent Agreement entered with Judith Alspagh on behalf of the full Board.

Motion Proposals: First Paul Friedman
Second Judge Roland J. Steinle

Motion Results: Pass LDP-07-267

Motion: Moved to defer consideration of Raul Manzanares's application to the January 28, 2008 Board meeting.

Motion Proposals: First Paul Friedman
Second Judge Roland Steinle

Motion Results: Pass LDP-07-268

Motion: Moved to deny certification to Gold Canyon Wills and Trusts, LLC (Lillie Ackerman) pursuant to ACJA 7-201 (E)(2)(c)(1) for failing to submit a complete application with all deficiencies corrected and failure to submit the applicable documentation and fees.

Motion Proposals: First Judge Roland J. Steinle
Second Cynthia Felton

Motion Results: Pass LDP-07-269

4-B: Review, discussion, and possible action regarding pending applications for Business Entity Exemption requests.

Individuals Addressing the Board: Kimberly Siddall

Motion: Moved to defer consideration of Caretaker, Inc.'s application for Business Entity Exemption to the next regularly scheduled Board meeting.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-270

Motion: Moved to grant Business Entity Exemption to Cheryl W. Wall, P.C.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-271

5) ADMINISTRATIVE ISSUES

5-A: Discussion and possible action regarding modification of 2008 Board Meeting schedule.

Individuals Addressing the Board: Rhonda Simmons

Discussion: Board discussed modifications to the 2008 Board Meeting schedule.

Motion: Moved to revise the 2008 Board meeting schedule for the months of April, June, October and December to show these months as 1 hour telephonic Board meetings beginning at 12:00 p.m. and ending at 1:00 p.m.

Motion Proposals: First Judge Roland J. Steinle
Second Paul Friedman

Motion Results: Pass LDP-07-272

5-B: Review, discussion and possible action regarding a request from Certified LDP Richard Slatin re: Arizona Certified Legal Document Preparer Exam preparation course/seminar and accredited Family Court-focused training/continuing education programs.

Individuals Addressing the Board: Rhonda Simmons

Discussion: Board discussed a request from certificate holder Richard Slatin regarding the Legal Document Preparer Examination and the need for a preparation course.

Motion: Moved to defer Mr. Slatin's request in order to allow Mr. Slatin the opportunity to provide a proposed curriculum for Board review.

Motion Proposals: First Judge Roland J. Steinle
Second Stephanie Gates Wolf

Motion Results: Pass LDP-07-273

CALL TO THE PUBLIC

Individuals Addressing the Board: Richard Slatin

Discussion: Mr. Slatin addressed the Board regarding his request to provide an LDP Examination preparation course.

ADJOURNMENT

Motion: Move to adjourn the meeting.

<i>Motion Proposals:</i>	First	Judge Roland J. Steinle
	Second	Les Krambeal

Motion Results: Pass LDP-07-274

Time: 11:10 a.m.