

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda § Monday, June 27, 2005

Arizona Supreme Court § 1501 West Washington Street

Phoenix, Arizona 85007 § 10:00 a.m. - 2:00 p.m. § Conference Room 230

General Inquiries Call: (602) 364-2378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section '1-202(C)(5)(b)and (c).

CALL TO ORDERJudge Steinle, Chair

REVIEW AND APPROVAL OF MEETING MINUTES.....Judge Steinle, Chair

< *Regular and Executive Session Minutes from May 23, 2005.*

< *Regular and Executive Session Minutes from June 13, 2005.*

ADMINISTRATIVE ISSUESLinda Grau

< *Review and discussion of Arizona Supreme Court Administrative Order Number R-04-0027 regarding Arizona Supreme Court Rule 31 and Arizona Code of Judicial Administration § 7-208.*

< *Discussion regarding AZCLDPs contacting the Superior Court in Maricopa County Family Court Administration “Default On Demand” Program to schedule a hearing for a pro per litigant.*

< *Update regarding Board Member reappointments and vacancies.*

STATUS REPORT REGARDING 2005 EXAMINATION.....Linda Grau

< *Review and discussion regarding administration of the legal document preparer examination.*

CERTIFICATION AND ELIGIBILITYLinda Grau

< *Discussion regarding the 2006 renewal application deadline.*

< *Report and recommendations regarding Continuing Education course credit requests.*

REVIEW OF PENDING COMPLAINTS Linda Grau

< *Review and discussion regarding Hearing Officer David Pennartz' report and recommendation regarding Allan Sobol and Quick and Legal Paralegal Services and LDP Program complaint number 04-L062.*

< *Review and discussion regarding non-certificate holder cease and desist petition pursuant to Arizona Code of Judicial Administration (H)(1)(c).*

REVIEW OF CERTIFICATION APPLICATIONS Linda Grau

CALL TO THE PUBLICJudge Steinle, Chair

ADJOURNJudge Steinle, Chair

PENDING APPLICATIONS FOR INITIAL CERTIFICATION: *The following applications for Individual and Business Entity Certification have been submitted and are requesting review for the 2004-2005 certification period:*

Eric Scott Schoeller
Margo Holguin
Professional Legal Documents, LLC (Wendall Wilson)
Advanced Legal Services, LLC (Marwan Sadeddin)
Sinclair Noe
Estate Preservation, Inc (Sinclair Noe)
Caitlin Larkin
We The People USA, Inc. (Caitlin Larkin)
Kenneth Singer

PENDING APPLICATIONS FOR RENEWAL OF INITIAL CERTIFICATION: *The following applications for Individual and Business Entity Certification have been submitted and are requesting review for renewal of certification for the 2005-2006 certification period:*

Jodi Phelps
City Property Management Company (Jody Phelps)
Charlotte Hargreaves
David Bear
Sherry Pietilainen
Clarice Williams
Gerald Zukerman
Glenda Collings
Lisa Perez-Leon
Victoria King

Mark Klarich
Brian Moltz
Wendy Sara-Karlisz
Wendy Schwingel
Patricia Garvin
Allan Sobol
Randi Huber
Ronald West
Brian Lincks
Jody Patterson
Elaine Carlton
Dan Davis
Laura McDanel
Robert Heckinger
Karen Cooley
Valleywide Legal Documents, LLC (Karen Cooley)
Law & Reed CPA's, PC (Michael Law)
Michael Fisher
Western Estate Services (Michael Fisher)
Armando Saenz
Aldo Castaneda
Robert Hockensmith
Ryan Gibson
Kelli Peacock
Edna Gomez
Richard Hoyt
Richard C. Hoyt & Associates, INC. (Richard Hoyt)
Christopher Hoyt
Elizabeth Flores
Jacqueline Vigil
Capital Consultants Management Corporation (Jacqueline Vigil)
James Tewalt
Estate Planning Solutions, Inc (James Tewalt)
Wallace Buckley
Jennifer Di Gerolami
Deborah Colon-Mateo
Lynn Johnson
Penny King
Andrew Sarager
Linda Seger
Divorce Packet Processing, LLC (Linda Seger)
Daniel Peterson
Daniel Peterson Property Management, LLC (Daniel Peterson)
George Preston Parker
Cynthia Lenzie

Janice Buzzelle
Premier Community Management, Inc. (Robert Lipsey)
Mark Applegate
Accurate Lien and Contractor Assistance, Inc. (Mark Applegate)
Darren Ortiz
Awareness Legal Services, Inc. (Darren Ortiz)
Robert Brown
Brown Property Management, Inc. (Robert Brown)
Christopher McClory
Nina Tross
Saundra O'Day
Lucy Herman
Herman & Associates, LLC (Lucy Herman)
Susan Stephenson
Caretaker, Inc. (Susan Stephenson)
Lori Rutledge
Planned Development Services, Inc. (Lori Rutledge)
Scott Anderson
Deborah Munoz
Judith Celentano
JoAnn Palmer
JoAnn Palmer Paraprofessional, LLC (JoAnn Palmer)
Patricia Lewis
Hallie Marr
Michelle Messmer
Marley Beard
Mohammed Riyad
Kristina Babbitt
Marwan Sadeddin
Tammy Mainhall
ETN, Ltd. (Warner Lewis)
Patricia Taylor
Mary Korsten
Jacqueline Velde
Janalee Sneva
Katherine Kredit
Emil Estopare
Walter Marcus
Terrill Haugen
Roger Hartstone
Carol Gray
Affiliated Document Preparers, Corp. (Carol Gray)
Mary Jo Edel
A.D. Scott, LTD (Mary Jo Edel)
Jack Sides

Matthew Witman
Edward Smith
Elin Ingram
We The People of Phoenix, Inc. (Mary Lungo)
Scott Brannon
Dan Fore
1322 Corporation (Dan Fore)
Deanna Fore
Maria Rodriguez
Anabel Wright
Phillip Salmon
Salmon & Associates Business Consulting, LLC (Phillip Salmon)
Mary Marcus
Tiffany Lloyd
Sumer Jennings
Debra Wild
Cadden Community Management, Inc. (Debra Wild)
Susan Leong
Madeline Harding
Deborah Gilman
Karen Kosies
Cameron Hannum
American Contractors Exam Services (Cameron Hannum)
Kevin Maloney
Fortress Documents (Kevin Maloney)
Daniel Gray
Marilyn Zimmerman
Dawn Snead
Pamella Becerra
Michael Anderson
Financial Strategies, Inc. (Michael Anderson)
Richard French
Tracey Dombroski
Grand Canyon Planning Associates, LLC (Tracey Dombroski)
A Different Association Management, LLC (William Maguire)
Cynthia Wood
Caprenos, Inc. (Cynthia Wood)
Guadalupe Romero
Richard Lorance
Richard Davis
Jeanne Kuisle
Debra Casey
Debra Piotrowski
Stephanie Villalobos
Jan Rust

Jack Shaw
John Kroeger
Cynthia Felton
Marlene Leatherwood
George Shackelford
Deanne Cywinski
Cherie Koch
Miguel Guzman
Marianne Smith
Shaaron Miller
Dennis Lawrence
Mark Bluemke
John Hanson
Steven Wyner
Lolita Prescod
Tina Wickland
Janneth Cardenas
Ramon Garcia
Ayuda Legal Help, LLC (Ramon Garcia)
Penny Haltom
Darla Winters
Debra Dencek
Victor Calvario
Alianza/ Latina/United/Unidos Int'l (Victor Calvario)
Kim Doan Pickell
A1 Legal Services, LLC (Kim Doan Pickell)
John Prince
David Goulet
Doc-U-Prep (David Goulet)
Betsy Ross-Retchin
R and R Property Management (Betsy Ross-Retchin)
Northern Arizona Investment Group, Inc. (Justin Scott)
Alicia Gonzalez
Alfred McEwen
Catherine Bradley-Hill
David Hendrickson
Affordable Services, Inc. (David Hendrickson)
Jan Sheets
Farnsworth Wholesale Company (Jan Sheets)
Rae Heimer
Bankruptcy & Divorce (Rae Heimer)
Edgar Meza
Nadia Meza
C.E. Claims & Services, LLC (Nadia Meza)
Gilbert Gomez

Donna Vasquez
Karen Strauss
Cynthia Wilson
Roadrunner Ridge Enterprises, LLC (Cynthia Wilson)
Silviano Tanori
Lorna Burns
Velia Hert
Di Anne Wentzloff
Kelley Dowdle
Delores Dixon
Victor Linn
Nancy L. Anderson, LLC (Nancy Anderson)
Leonard Perez
Per Sue Incorporated (Leonard Perez)
Chris West
West-Word Services, Corp. (Chris West)
Jose Robledo
Robledo Immigration & Tax Service (Jose Robledo)
Sylvia Moreno
Capital Corporate & Living Trust Services, Inc. (Sylvia Moreno)
Jessica Mendez
Mirtha Fore
Rosa Bagnod De Gastelum
Velma Strother
Dorothy Sollars
Derek Haigh
Peoria Nu Start Bankruptcy (Debra Parks)
Arizona Wills & Trusts of Tucson, LLC (Allan Bonhoff)
Essential Estate Plans, LLC (Allan Bonhoff)
Essie Jones
Building Industry Credit Association (Essie Jones)
Julie Haigh
Majestic's Paralegal Center (Julie Haigh)
Richard Slatin
Divorce, Custody and Child Support Services, Inc. (Richard Slatin)
Joy Partridge
Accounting World CPA's, PLC (Joy Partridge)
Carol Smith
Emerald Capital Preservation of Arizona, LLC (Carol Smith)
Tauqir Jilani
Karen Lepin
Lepin and Renehan Management, Inc. (Karen Lepin)
Universal Tax Services (Blanca Quinonez-Montalbo)
Joseph Glennon
AAA Legal Services, Inc. (Joseph Glennon)

Hayden Sinchak
James Weathersby
Complete Office Support, LLC (James Weathersby)
Alma Ortiz
John Folse, Jr.
Barbara French
Dependable Personnel, Inc. (Barbara French)
Gilbert Lopez
Betty Ulibarri
Penny Murua
Vincent Lopano
Jodi Brown
Elizabeth Moore
Pamela Moore de Gamboa
Sharon Cooper
Aida Pompa
Laura Heffron
Marilynn Monda
Maurie Hall
Leah Keller
Wilson, Keller & Associates, LLC (Leah Keller)
RLH Group (Robert Hall)
Melissa Tenny
EMIT, Inc. (Melissa Tenny)
Safe Split, LLC (Melissa Tenny)
Kachina Management, Inc. (Christine Collura)
Legal Type Documents (Debra Parks)
Vanessa Noce
National Future Benefits Unlimited, Inc. (Vanessa Noce)
Associated Property Management of C.T.D., Inc. (Thomas Emele)
Brian Liu
Charles Rampenthal
Legalzoom.com, Inc. (Charles Rampenthal)
Petra Lopez
Renaissance Community Partners, LLC (Kevin Bishop)