

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda \$ Monday, September 27, 2004

Arizona Supreme Court \$ 1501 West Washington Street

Phoenix, Arizona 85007 \$ 10:00 a.m. - 2:00 p.m. \$ Conference Room 230

General Inquiries Call: (602) 364-2378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section '1-202(C)(5)(b)and (c).

CALL TO ORDERJudge Steinle, Chair

REVIEW AND APPROVAL OF MEETING MINUTES.....Judge Steinle, Chair

< *Regular and Executive Session Minutes from July 26, 2004.*

ADMINISTRATIVE ISSUESLinda Grau

< *Review and discussion of 2005 Board of Legal Document Preparers meeting schedule.*

< *Update and discussion regarding the status of the pending Petition for Cease and Desist Order related to non-certificate holder Lisa Elwess, (aka Lisa Crocker).*

STATUS REPORT REGARDING 2005 EXAMINATION.....Linda Grau

< *Overview of Occupational Analysis and Examination Development to be presented by Dr. Roberta Chinn and Dr. Norman Hertz of HZ Assessments.*

CERTIFICATION AND ELIGIBILITYLinda Grau

< *Report and recommendations regarding Continuing Education course credit approval.*

< *Review and discussion regarding denied renewal applicant DiAnne Wentzloff's request for Consent Agreement.*

< *Review and discussion regarding denied renewal applicant Dianna Arballo's request for Consent Agreement.*

< *Follow-up report regarding status of Board’s requests for business entity applications. The following non-certified business entities are scheduled to address the Board:*

Legal Ease, LLC – Dennis Lawrence AZCLDP# 80421

Brown Property Management, Inc. – Robert Brown AZCLDP# 80353

Southwest Resource Management, Inc. – William Kelly AZCLDP# 80218 and

Minzell Kelly AZCLDP #80111

< *Review of Hearing Officer Kathryn Underwood’s recommendation regarding the denial of certification to Ronald Strawn and True North America, Inc.*

< *Review of Hearing Officer Andrew Marshall’s recommendation regarding the denial of initial business entity certification to Central Arizona Paralegal Services and the denial of renewal of initial individual certification to Robert Pilkington.*

< *Review of Hearing Officer David Pennartz’s recommendation regarding the denial of renewal of initial individual certification to Rose Quintero.*

REPORT REGARDING PENDING COMPLAINTS..... *Linda Grau*

< *Review and discussion regarding proposed Consent Agreement involving AZCLDP Robert Hall and complaint number 04-L017.*

< *Discussion regarding AZCLDP Allan Sobol’s request for consideration of a Consent Agreement relative to pending formal charges in LDP complaint numbers 03-L003, 04-L009, and 04-L024.*

< *Discussion regarding AZCLDP Cassandra Bruce’s request for consideration of a Consent Agreement relative to pending formal charges in LDP complaint number 04-L015.*

REVIEW OF INITIAL APPLICATIONS *Linda Grau*

REVIEW OF APPLICATIONS FOR 2004 RENEWAL.....*Linda Grau*

CALL TO THE PUBLIC*Judge Steinle, Chair*

ADJOURN*Judge Steinle, Chair*

PENDING APPLICATIONS FOR INITIAL CERTIFICATION: *The following applications for Individual and Business Entity Initial Certification have been submitted and are requesting review for the 2004-2005 certification period.*

Deborah Colon-Mateo
Lynn Forman
Richard French
Granite Gavel, LLC (Glen Hadley)
Cecilia Hidalgo
Cris Newton
JoAnn Regan-Dominguez
Financial Security Group of Arizona, Inc. (JoAnn Regan-Domingez)
RLH Group (Robert Hall)
Your Living Trust (Evelyn Baumgardner)
Patricia Morgal
John Price
Janalee Sneva
Karla Wyrostek
Karla's Paralegal Services, Inc. (Karla Wyrostek)
Andrew C. Sarager, CPA, PC (Andrew Sarager)
Brown Property Management Inc. (Robert Brown)
Rebecca Browning
Cynthia Wood
Caprenos, Inc. (Cynthia Wood)
Patricia Morrison
Eugenia Lien
The Lien Group, LLC (Eugenia Lien)
Heckinger & Associates, LLC (Robert Heckinger)
Cyril Means
Money Mart, Inc. (Cyril Means)
Richard Lewis
Boris Isaacson
Janice Buzzelle
Christopher Hill
Roger Hartstone
Ryan Gibson
Richard Davis
Edward Daily

PENDING APPLICATIONS FOR RENEWAL OF CERTIFICATION: *The following applications for Individual and Business Entity Initial Certification have been submitted and were previously deferred renewal by the Board on July 26, 2004.*

Evelyn Baumgardner
Arizona Wills & Trusts, LLC (Evelyn Baumgardner)
Cadden Community Management, Inc. (Debra Wild)
Strategic Tax Planning, LLC (Lynn Forman)
Universal Tax Services (Blanca Montalbo)

BUSINESS ENTITY EXEMPTION REQUESTS: *The following business entities have requested Business Entity Exemption for the 2004 certification period:*

Cadden Community Management, Inc. (Michael Cadden)
The Lien Group, LLC (Eugenia Lien)
Heckinger & Associates, LLC (Robert Heckinger)
Karla's Paralegal Services, Inc. (Karla Wyrostek)

HEARINGS REGARDING DENIALS OF RENEWAL:

1:00 p.m. – Kenneth Volk