

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda § Monday, December 15, 2003

Arizona Supreme Court § 1501 West Washington Street
Phoenix, Arizona 85007 § 10:00 a.m. - 2:00 p.m. § Conference Room 230
General Inquiries Call: (602) 364-2378 (Division Line)
Members of the Public May Attend Meeting in Person

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Code Section ' 1-202(C)(5)(b)and (c).

CALL TO ORDERJudge Steinle, Chair

REVIEW AND APPROVAL OF MEETING MINUTES.....Judge Steinle, Chair

< *Regular and Executive Session Minutes from November 17, 2003.*

ADMINISTRATIVE ISSUESLinda Grau

< *Review and discussion regarding Application Withdrawal Policy.*

< *Review and discussion of Arizona Code of Judicial Administration ' 7-208 (H)(8)(a).*

< *Review and discussion of Arizona Code of Judicial Administration ' 7-208 (H)(1)(c) and request for the Board to petition the Superior Court for Cease and Desist Orders regarding Lisa Elwess (aka Lisa Crocker), Kimberly Denmark, Joseph Estrada, and Richard Wilens; non-certified individuals who are engaging in legal document preparation without certification.*

CERTIFICATION AND ELIGIBILITYLinda Grau

< *Review of Hearing Officer recommendations regarding Robert Ware.*

< *Report and recommendations regarding Continuing Education course credit approval.*

REPORT REGARDING PENDING COMPLAINTS..... Linda Grau

< *Review and recommendations regarding pending certificate holder complaint numbers 03-L022, 03-L027, and 03-L032.*

< *Request for issuance of subpoenas in certificate holder complaint numbers 03-L007, 03-L008, 03-L009, 03-L010, 03-L033, and 03-L035.*

REVIEW OF APPLICATIONS Linda Grau

HEARING REGARDING DENIAL Linda Grau

CALL TO THE PUBLICJudge Steinle, Chair

ADJOURNJudge Steinle, Chair

PENDING APPLICATIONS FOR CERTIFICATION: *The following applications for Individual and Business Entity Initial Certification are scheduled to be reviewed on December 15, 2003.*

- Barton Stevens
- Barton Stevens Special Needs Planning, LLC (Barton Stevens)
- Tamera Martin
- Margaret Kramer
- Mary Clement
- DK Advisors, PLC (Gina-Maria Magel)
- Christine Jerome
- Samantha Do
- Mary Jo Randall
- Anabel Wright
- Edward Smith
- William MacKinnon
- Katherine O=Connor
- Robert Lewis
- Simon Wheaton-Smith
- Judith Driver
- Donald Weisenburger
- Ronald West
- Valley Trust and Estate Planning Service (Mary Jo Williams)

Wilson, Keller and Associates, LLC (Leah Keller)
Christian Faith Fellowship Ministry, Inc. (Jeffery Metcalfe)
Suzette Hockensmith
Robert F. Hockensmith, P.C. (Suzette Hockensmith)
Gerald Zukerman
Zukerman & Zukerman, A Professional Corporation (Gerald Zukerman)
Andrew Torres
Cicero Cast=On
Roger Brown
Fast Bankruptcy (Roger Brown)
Lisa Elwess
Montgomery & Associates, Inc. (Carol Aragon-Montgomery)
Myron Dunn
Ronald Dunn
The Patriot Group, Inc. (Ronald Dunn)
Aida Pompa
Jane Rossi

APPLICATIONS PENDING FORMAL WITHDRAWAL:

Amish Ventures, Inc. (Marilyn Reedy-Creasy)
Marilyn Reedy-Creasy

HEARINGS REGARDING DENIAL:

1:30 p.m. - Associated Asset Management, Inc. (Margaret Kramer)