

BOARD OF LEGAL DOCUMENT PREPARERS

Meeting Agenda - Monday, July 17, 2006

Arizona Supreme Court -1501 West Washington Street

Phoenix, Arizona 85007 - 10:00 a.m. - 2:00 p.m. in Conference Room 230

General Inquiries Call: (602) 364-2378 (Certification and Licensing Division Line)

Members of the Public May Attend Meeting in Person

AMENDED

For any item listed on the agenda, the Board may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to the Arizona Code of Judicial Administration, Section § 1-202 (C)(5)(b) and (c).

CALL TO ORDERJudge Steinle, Chair

1) REVIEW AND APPROVAL OF MEETING MINUTES.....Judge Steinle, Chair

1-A: Regular and Executive Session Minutes for the meeting of June 12, 2006.

1-B: Regular and Executive Session Minutes for the meeting of June 26, 2006.

2) ADMINISTRATIVE ISSUES.....Linda Grau

2-A: Introduction and welcome to recently appointed Legal Document Preparer Board Member Les Krambeal of Tucson.

2-B: Review and discussion regarding Board Member Policies and Procedures D(2).

3) CERTIFICATION AND ELIGIBILITYLinda Grau & Kimberly Siddall

3-A: Review and discussion regarding denial of initial individual certification to Charlene DeLucia and possible Consent Agreement.

3-B: Review of pending requests for continuing education credit approval.

4) REVIEW OF PENDING COMPLAINTS Linda Grau

4-A: Review and discussion regarding Program complaint numbers 03-L002 and 04-L047.

4-B: Review and discussion of Hearing Officer Stephen Leshner's Recommendation Report regarding former certificate holders Allan Sobol and Quick and Legal Paralegal Services, certificate number 80272 and 80271, and complaint numbers 04-L063, 05-L049, and 05-L052.

- 4-C: *Review and discussion of the draft of Notice of Formal Charges ordered by the Board in complaint numbers 06-L025 and 06-L046 against Richard French and Equal Access to the Law, LLC, certificate numbers 80700 and 80852.*
- 4-D: *Review and discussion regarding Superior Court Petition for Cease and Desist Order against James Reid and Curtis Management, LLC.*
- 4-E: *Review and discussion regarding Superior Court Cease and Desist Order against Lafayette Moses and Just Us Paralegals.*
- 4-F: *Review and discussion regarding Non-Compliance Report.*
- 4-G: *Review and discussion regarding non-certificate holder complaint numbers NC-030, NC-035, NC-045, NC-046, NC06-L044, NC06-L051, NC06-L054, NC06-L055, NC06-L069, NC06-L070, NC06-L074, NC06-L083, NC06-L084, NC-112, NC-145, NC-49, NC-226, NC-237, NC-248, NC-249, NC-250, NC-255, NC-256, NC-263, NC-267, NC-273, NC-274, NC-280, NC-281, NC-282, NC-284, NC-288, NC-289, NC-293, NC- 294, NC-295, NC-299, NC-300, NC-301, NC-302, NC-303, NC-304, NC-305, NC-306, NC-308, NC-309, NC-311, NC-316, NC-322, NC-323, NC-327, NC-349, NC-383, and NC-389.*

5) REVIEW OF CERTIFICATION APPLICATIONSKimberly Siddall

- 5-A: *Review of pending applications for Standard certification.*
- 5-B: *Review of pending applications for renewal to Standard certification.*
- 5-C: *Review of Business Entity Exemption and Exemption Extension Requests for the 2006-07 certificate period.*

CALL TO THE PUBLICJudge Steinle, Chair

ADJOURNJudge Steinle, Chair

PENDING APPLICATIONS FOR 2006-2007 STANDARD CERTIFICATION: *The following applications for Individual and Business Entity Certification have been submitted and will be considered by the Board at this meeting:*

Shannon Trezza
Diana Escojido
Andrea Parisi
Marla De La Torre
Jenny Sieles
Rochelle Hoekstra
Victoria Cegla

Brad Matheny
Alejandro Zalazar
Suzette M. Brown, PC (Suzette M. Brown)
Kathy Knight
Cynthia Bowman
AMcN Group, LLC (Marica L. Nolan-Malsack)
Jeffery Esslinger
Steele Larson Anderson, LLC (Thomas L. Steele)
Residential Asset Management Company, LLC (Kristina Cervone)
Ashley Renee Enterprises Corp (G. Preston Parker)
Brittney N. Mendez
Amalia Alvarez-Vieyra
Joel F. Velarde
Joelle Sammetinger
Melissa Gray
American Living Trust Services, LLC (Dennis Lawrence)
Martha Borga
Eddie W. Taylor
Statewide Document Preparation (Eddie W. Taylor)
Stephen Trezza
Tucson Professional Document Preparation LLC (Stephen Trezza)

PENDING APPLICATIONS FOR RENEWAL TO 2006-2007 STANDARD CERTIFICATION: *The following applications have been submitted for Individual and Business Entity renewal to Standard certification and will be considered by the Board at this meeting:*

Rosa Bagnod De Gastelum
Rosa Guzman
John Hasslacher
Rosa Montoya
Alma Ortiz
Lauri-Beth Anderson
Paul Brown
Wallace Buckley
Deborah Burt
Victor Calvario
Dan Davis
Ank-Kim Doan Pickell
Barbara French
Tauqir Jilani
Lynn Johnson
Dawn Kaiser
Cherie Koch
Michael Law
Armida Mitchell

Brian Moltz
George Preston Parker
Sherry Pietilainen
Michael Roberson
Maria Rodriguez
Andrew Saper
Betty Ulibarri
Susan Vasquez
James Weathersby
A1 Legal Services, LLC (Ank-Kim Doan Pickell)
Alianza Latina/United/Unidos Int'l. (Victor Calvario)
Andrew M. Saper, L.L.C. (Andrew Saper)
Associated Asset Management, Inc. (Salina Mccarthy)
A-Z Estate and Document Service, LLC (Michelle Blair)
Complete Office Support LLC (James Weathersby)
Cornerstone Properties, Inc. (Michael Roberson)
Davidson Financial Services, LLC (Bruce Davidson)
Economidis Mediation Services, L.L.C. (Gregory Economdis)
Financial Strategies, Inc. (Michael Anderson)
Griffin Paralegal Services, LLC (Debra Griffin)
James L. Bruce Enterprises, Inc. (James Bruce)
Jemasi Inc. (Maria Gil)
Joann Palmer Paraprofessional LLC (Joann Palmer)
Katherine J. Kredit Enterprises, Inc (Katherine J. Kredit)
Law & Reed CPA's PC (Michael Law)
Montes Multiple Services, LLC (Alicia Celis)
Moon Valley Legal Services, Inc. (Karla Motsenbocker)
Nancy L. Anderson LLC (Nancy Anderson)
Preston Parker CPA PC (George Preston Parker)
Salmon & Associates Business Consulting, LLC (Phillip Salmon)
The Lien Group, LLC (Eugenia "Jeanne" Lien)
Building Industry Credit Association (Andrea V. Parisi)
Ryan Gibson
Michael James
Janneth Cardenas
Charlotte Hargreaves
Richard Rochford
Tracy Stanfield
Cheryl Thurman
Tina Wickland
Darla Winters
Hasslacher Tax & Financial, LLC (John Hasslacher)
Caprenos Inc. (Cynthia Wood)
Western Estate Services (Michael Fischer)
Barbara Morejon
Immigration Assistance Center, LLC (Barbara Morejon)
Jan Rust

Richard French
Equal Access to the Law, LLC (Richard French)
Advanced Legal Services, LLC (Marwan Sadeddin)
Cautela Corporation (Marley Beard)
Desert Hills Paralegal Services, Inc. (Jennifer Di Gerolami)
Esslinger Enterprises, LLC Dba Deed Resource (Michele Esslinger)
R & R Property Management, LLC (Besty Ross-Retchin)
Reliable Solutions, Inc. (Billye Wilda)
Today's Legal Choice, L.L.C. (Guadalupe Salinas)

PENDING BUSINESS ENTITY EXEMPTION EXTENSION REQUESTS: *The following business entities have submitted a request for Business Entity Exemption Extension for the 2006-07 certificate period and will be considered by the Board at this meeting:*

Valley Wide Legal Documents, LLC (Karen Cooley)
AMCN Group, LLC (Marcia Nolan-Malsack)
Advanced Legal Services, LLC (Marwan Sadeddin)
Andrew M. Saper, L.L.C. (Andrew Saper)
A-Z Estate and Document Service, LLC (Michelle Blair)
Cautela Corporation (Marley Beard)
Complete Office Support LLC (James Weathersby)
Davidson Financial Services, LLC (Bruce Davidson)
Desert Hills Paralegal Services, Inc. (Jennifer Di Gerolami)
Economidis Mediation Services, L.L.C. (Gregory Economdis)
Esslinger Enterprises, LLC DBA Deed Resource (Michele Esslinger)
Financial Strategies, Inc. (Michael Anderson)
Griffin Paralegal Services, LLC (Debra Griffin)
James L. Bruce Enterprises, Inc. (James Bruce)
Joann Palmer Paraprofessional LLC (Joann Palmer)
Katherine J. Kredit Enterprises, Inc. (Katherine J. Kredit)
Moon Valley Legal Services, Inc. (Karla Motsenbocker)
Nancy L. Anderson LLC (Nancy Anderson)
R & R Property Management, LLC (Besty Ross-Retchin)
Reliable Solutions, Inc. (Billye Wilda)
Salmon & Associates Business Consulting, LLC (Phillip Salmon)
The Lien Group, LLC (Eugenia "Jeanne" Lien)
Today's Legal Choice, L.L.C. (Guadalupe Salinas)